

4/29/2020

Dear Paper Mill Pines Guests,

We are taking the COVID-19 (Coronavirus) very seriously. We are sharing with you what we are doing and have always done, to ensure you have a safe and pleasant stay with us. Our small size helps us to further limit the risk of exposure since there are no crowds. Paper Mill Pines Bed & Breakfast is a licensed, inspected and insured property that has always maintained high standards of cleanliness and sanitation. Each guest room is cleaned on a daily basis from top to bottom. All common areas, guest rooms, bathrooms, bedding, floors and kitchen are all thoroughly cleaned daily to our high standards. This is also our home. We live here 24/7. We pride ourselves in keeping our home safe and clean for your visits.

In addition to our routine daily cleaning, we have implemented extra measures to keep our guests as safe as we possibly can:

- Multiple cleaning of all common areas throughout the day with approved disinfectants
- Hand sanitizer will be available in common areas
- Disinfecting common surface areas throughout the day (e.g., countertop, stair banister, light switches, door knobs, etc.)
- We will provide only single-serve items at our snack area to mitigate transmission of surface germs

We have also implemented the below practices to keep our guests as safe as we possibly can:

- We will maintain social distancing and wear masks indoors when around our guests.
- 2-night separation for room reservations – To the best of our ability, we will keep a two-night separation between guest checkout and guest check-in for each of our rooms. This will allow a 48-hour period for thorough sanitation and any residual virus germs to expire prior to the next guest check-in. If we are unable to keep the 2-day separation, we will contact the guest to discuss options.
- We will extend our breakfast times to allow guests to dine separately in the dining room. If groups of two or more are traveling together, we will discuss their options at check-in.
- We will offer continental breakfast options for those guests who do not feel comfortable eating in our dining room.
- As the weather warms up, we will offer breakfast to our guests on our open-air patio.

The health, well-being and safety of our guests are of paramount importance to us. In order to keep all of our guests as safe as possible, we would ask that you not come if you have a fever, cough or any other Covid-19 symptoms. We will continue to monitor the latest developments tied to this current virus issued by federal, state, local and community leaders, and implement all necessary measures to maintain your safety while visiting us.

It is important that we all stay informed and adhere to common-sense guidelines. We invite you to visit the CDC website (<https://www.cdc.gov/coronavirus/2019-ncov/about/prevention.html>) for frequently updated information, guidance and materials.

We will remain open and we will remain vigilant throughout this current situation. We will continue to offer you, our guests, a safe and comfortable place to rest your head at night.

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Sincerely,

Alan & Donna  
owners of Paper Mill Pines Bed & Breakfast, LLC