

Safeguarding Policy

Revision: P01

Revision History: 09.09.2023 - P01

Address:

Woodvale Estate

London

SE27

Woodvale.estate.tra@gmail.com

1. Introduction

The Tenants and Residents Association (TRA) is committed to creating and maintaining a safe and inclusive environment for all members, residents, and participants, with a particular focus on protecting vulnerable individuals, including children and adults at risk of harm.

The Safeguarding Officer is the acting Chair of the TRA.

2. Definitions

- Children: Individuals under the age of 18.
- Adults at Risk: Individuals who may be unable to protect themselves from harm or exploitation due to age, illness, disability, or other factors.

3. Key Principles

- Duty of Care: We have a duty of care to safeguard all members, and participants in meetings/activities from harm.
- Prevention: We will take steps to prevent harm or abuse from occurring.
- Empowerment: We will empower individuals to report any concerns or incidents.
- Confidentiality: All concerns will be treated with the utmost confidentiality, shared only with those who need to know.

- Record Keeping: Accurate and secure records of concerns and actions taken will be maintained.

4. Responsibilities

- TRA Committee: The TRA Committee is responsible for ensuring that safeguarding policies and procedures are in place, reviewed regularly, and effectively implemented.
- Designated Safeguarding Officer: A designated Safeguarding Officer will be appointed to act as the main point of contact for safeguarding concerns and to ensure that appropriate action is taken.

5. Recognizing Signs of Abuse

- All members, residents, and participants are encouraged to be vigilant and report any signs or suspicions of abuse, which may include physical, emotional, sexual, or financial abuse, neglect, or exploitation.

6. Reporting Procedures

- Any concerns or suspicions of abuse should be reported to the designated Safeguarding Officer immediately.
- If the Safeguarding Officer is unavailable, concerns should be reported to another member of the TRA Committee.

7. Responding to Concerns

- The Safeguarding Officer will assess the concern and take appropriate action, which may include reporting to relevant authorities, providing support to the victim, and implementing protective measures.
- The Safeguarding Officer will maintain accurate records of concerns, actions taken, and any subsequent outcomes.

8. Confidentiality and Sharing of Information

- Information relating to safeguarding concerns will only be shared on a need-to-know basis and in compliance with data protection laws.

9. Awareness

- All TRA Committee members are required to read and understand the Safeguarding Policy.

10. Review and Monitoring

- This policy will be reviewed annually and updated as necessary. Any changes will be communicated to all members, residents, and participants.

11. Contact Information

If you have any questions or concerns regarding our safeguarding policy, please contact:

Kit Smithson

Chair

Woodvale.Estate.TRA@gmail.com

Kit Smithson, Chair

Woodvale Estate Tenants and Residents Association

09.09.2023