

# Virtual Learning Academy Camp



- **9:30 AM –11:30 Noon**  
**Virtual Learning Academy**
- **12:00 Noon Lunch Time**
- **1:00-2:00 PM**  
**After School Pick Up**

# After School Pick Up

We are using a fog machine to disinfecting vehicles with EPA approved child safe chemical disinfectant.



1 Driver Safety Check

2. Disinfecting a vehicle before and after pick up from school with CDC recommended and EPA approved child safe chemical disinfectant.



3 Child safety check: Face mask & body temperature



4 Sanitize before entering vehicle



5 All children must sit at a designated seat.



6 Exit with a social distance



7 Child safety check: Face mask & body temperature before entering a building



8 Sanitize before entering facility.

9. Taekwondo class without uniform; We are trying to minimize traffic to changing rooms.



10 During the childcare facemask, required whole time.

\*\*\* Keep distance as much as the room allows. Minimize moving inside of the vehicle.



We are using a fog machine to disinfecting vehicles with EPA approved child safe chemical disinfectant.

7:30 AM <b>Open</b>	9:00-11:45 AM <b>Virtual Learning Academy</b>	12:00 <b>Lunch</b>
1:00 –2:00 <b>ASP Pick Up</b>	2:30-4:00 PM <b>TKD Class</b>	4:00 PM <b>Snack &amp; Drinks</b>
4:30-5:00 PM <b>Quiet time (Homework)</b>	6:00 PM <b>Close</b>	

## **Please respect the following rules:**

By entering the Dojang you are verifying that you do not have a fever, cough, or any other related symptoms of COVID-19.

**Please Wait to Enter! An Instructor will assist you with:**

- Face Mask
- Temperature Check
- Sanitizer
- Check In

**We are limiting personal items a child may bring to 4 articles (no bags filled with toys).**

**No Uniform until further notice.**

**Wearing socks in class is optional.**

**Please provide your own water.**

**Students must wear masks.**

**Students are encouraged to wash/sanitize hands before and after activity.**

**Please be aware that during the hours your child attends, there may be some inconsistencies with distancing or body contact during play time. We will encourage them to keep correct social distance as much as possible.**

**If your child shows flu-like symptoms or any symptoms related to COVID 19, you as parent or guardian are required to pick your child up within 30 minutes.**



Byung Lee's Tae Kwon Do King Tiger Academy, Inc  
120 East Fire Tower Rd. Winterville, NC 28590  
Tel. (252) 355-3033 [www.kingtigertkdgreenville.com](http://www.kingtigertkdgreenville.com)

## After School Care Special Operation Program Rate Info.

- King Tiger After School Pick Up and Virtual Learning Academy (All Day) Combination Program  
**\$ 250.00 for two weeks**
- King Tiger After School Pick Up Program Only (2:30-6:00 PM)  
**\$ 99.00 per week**
- King Tiger Virtual Learning Academy (All Day Care Program Only) (7:30 AM - 6:00 PM)  
**\$169.00 per week**
- Daily rate for All Day Child Care  
**\$ 45.00 per day**
- Daily rate for After School Pick Up Service  
**\$ 30.00 per day**

- Tae Kwon Do member discount **15 % Off**
- School Year Member, keep the same rate as long as holding current membership.
- Year-round Member, keep the same rate as long as holding current membership.
- \* If your membership expired (School year or Year-Round member), we give them for current TKD member discount rate.

**Welcome:**

We would like to welcome all after school participants. Enclosed you will find your account statement, tentative class schedule, insurance and medical forms along with several other important forms. Please fill out these forms and return them before 8/13. (If you did not register and paid by that day you will be charged \$30.00 Application Fee.)

**Mission Statement:**

The Mission of our after school/virtual learning academy camp is to provide quality care for every child in a safe, nurturing, educational, and fun environment through appropriate games, crafts, sports, activities, field trips and martial arts activities.

**Belief Statements:**

- We believe all children are individuals and are to be treated with respect.
- We believe children learn through play, Instruction and by asking and answering questions.
- We believe children need opportunities to develop physical, intellectual, social, emotional and language skill.
- We believe children need acceptable guidelines for acceptable behavior and to know that there are consequences for unacceptable behavior.
- We believe children should be taught the importance of having a positive attitude. This has been proven to raise self esteem, boost grades in school and assist them in getting along with others.

**After School Program Hours of Operation:**

The Virtual Learning Academy Camp & After School Program is open from 7:30AM to 6PM. Students must be picked up by 6PM. Please make every effort to be on time as there are late fees.

**Tuition:**

After School tuition is due bi-weekly or weekly only. Checks should be payable to Byung Lee's Tae Kwon Do. We do not generate payment history, so we advise that you keep all of your receipts. All payments you made are non refundable unless prior arrangement are made.

**Returned Checks:**

The bank rate for NSF checks will be charged to the parent for any returned checks. Failure to keep your child's account current may result in termination.

**Absences & Withdrawals:**

If your child did not attend school, will be picked up from school or will be arriving at the facility early or late please let us know as early as you can. If your child is to be withdrawn from our program then a 2 week notice is needed and the account paid in full by the time of withdraw.

**Enrollment and Re-Enrollment:**

Children enrolled in our after school program must have the appropriate forms prepared prior to their first day attendance. A nonrefundable registration fee is due for all children. There is no re-enrollment fee for have returning student. A yearly emergency release form must be filled out or updated and a fall registration fee will be required.

**Release of Children:**

Children will be released only to those individuals whose names are recorded on the enrollment forms. Other persons not on the form must written authorization signed by the parent and followed with a verbal follow up from the parent (phone call from parent). All subjects are required to have proof of identification. If the center has not obtained a verbal follow up from the parent, the child will not be released.

**Changes:**

Our Center need to be immediately notified of changes in telephone numbers (Home or Work), Job, Family Status, custody changes, doctors and authorized person to pick up your child

**Illness:**

Children who become ill during the after school program may not remain at the center. Parents will be called to pick up their child as soon as possible. To parent - to prevent the spread of infections, please keep your child home when he/she has an elevated temperature, upset stomach, diarrhea, has a contagious condition such as pink eye, chicken pox, head lice, or has a skin infection or serious cold or any other severe health conditions. Please notify center if your child will be absent from school and our center and report all illness immediately.

**Injuries:**

If your child is injured at school, the only treatment that is provided is cleansing with soap and water, ice, band aid and TLC. And an injury that requires more than the basics listed in the preceding paragraph, will necessitate a parent coming to the center to determine if professional medical care is need.

**Medication:**

Our center does not administer medication. Parents are welcome to come to the center during operation hours and give the needed medication to the child.

**Some Final Suggestions for Parents:**

These policies may change from time to time due to regulation or center changes.

*To help support on center we offer the followings:*

1. Make sure your child is well fed and well rested.
2. Drop off and pick up your child on time.
3. If your child must be absent, please contact our center.
4. Treat your center with respect and professionally.
5. Be prompt with payments and considerate of non-working hours.
6. Adhere to all policies and read any and all information sent home.
7. Participate in center activities when at all possible.
8. Arrange a back up plan for when your child is sick or our center is closed.
9. Appreciate that our center cares for groups of children.
10. Share information that will assist your provider in caring for your child (Example-Parents being out of town for an extended period of time, changes in home life, death in family or death of friend). Any of these and more can affect your child and his/her development.
11. Communicate early to your center with any concerns you may have.

**Late fees:**

Late fees will be charged for children remaining after 6PM. The office clock is used to determine lateness. The late fee schedule is \$1.00 per minute per child for each minute (We will be giving 15 Mins. Grace period). All monies are due and payable to the staff remaining with your child upon parents arrival. We realize that there are emergency and unexpected situations; however, your communication and cooperation are greatly appreciated.



Byung Lee's Tae Kwon Do King Tiger Academy, Inc  
 120-A East Fire Tower Rd. Winterville, NC 28590  
 Tel. (252)355-3033 website: www.kingtigertkdgreenville.com

Parent's Name: Cell Phone: Office Phone:

Child Name I: Child Name II: Child Name III:

Address :

Alternate Pickup/Emergency Contact I Alternate Pickup/Emergency Contact II

Telephone: Telephone:

Name: Name:

RELEASE AND WAIVER OF LIABILITY I, the undersigned hereby waive all claims against any and all persons associated with Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville. I understand that I am participating in an activity which has body contact. I understand that martial arts, with or without the dobok(uniform) involves techniques that can be excessively physical and may cause varied levels of pain. I assume full responsibility for all of my actions while participating in any of the programs with Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville. I understand the risk of participating in this form of training/martial arts and hereby release Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville and all of its agents, employees and associates of and from any and all liability, claims, demands, actions, medical bills and causes of action whatsoever arising out of or relating to any negligent or other act or omission, and or any loss, damage, or injury, including death, that may be sustained by the undersigned or any property of the undersigned in participating in this form of training. I, the undersigned also state that I am in good physical condition and know of no reason why I cannot train in this form of training. I have been advised that I should consult with a physician before participating any physical conditioning or martial arts program. I understand that in case of emergency, I hereby authorize any licensed medical personnel to perform any excepted medical assistance deemed necessary and I agree to bear the expense of any such treatment. As additional consideration for training at Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville, I agree that my attendance and or performance at the dojang/school and abroad at events maybe photograph, filmed and/or taped and used by the academy for marketing purposes and authorize the use of my image and waive any compensation thereof-even if I discontinue my training at Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville. I acknowledge that I would like to receive correspondence from the Academy via telephone, mail, and email. I, the undersigned, being duly aware of the risks and hazards inherent upon participating in this form of training and martial arts agree to all its rules, terms, and conditions. I knowledge that I have received a copy of the Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville rules, have read them, understand them, and agreed to honor and obey them. I understand that disobeying the rules may, at instructors discretion, result in suspension or expulsion from the academy and that I will not be entitled to a refund and if expelled must pay the remainder of my contract. In signing the foregoing release, the undersigned hereby acknowledges and represents that he she has read the foregoing release, understands it and signs it voluntarily; that he/she is over 18 years of age and of sound mind. If under 18, a parent/legal guardian in signing this release agrees to all terms and conditions.

Due to the 2019-2020 outbreak of the novel Coronavirus (COVID-19), Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville is taking extra precautions with the care of every person associated with Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville. Due to this event, I hereby agree to the following: I understand COVID-19 symptoms (fever, fatigue, dry cough, difficulty breathing) and affirm that I, as well as all household members, do not currently have, nor have experienced the symptoms listed above within the last 14 days. I affirm that I, as well as all household members, have not been diagnosed with COVID-19 within the past 30 days. I affirm that I, as well as all household members, have not knowingly been exposed to anyone diagnosed with COVID-19 within the past 30 days. I affirm that I, as well as all household members, have not traveled outside of the country, or to any city considered to be a "hot spot" for COVID-19 infections within the past 30 days. I understand that Byung Lee's Tae Kwon Do King Tiger Academy, Inc, Winterville cannot be held liable for any exposure to the COVID-19 virus caused by misinformation on this form or the health history provided by each person.

You confirm that you & / or your child (children) related to your care willingly enter knowing of the risk involved with the potential spread of COVID-19 amongst other germs/viruses. Yourself, & child (children) related to your care wave any/all claim and release Byung Lee's Tae Kwon Do King Tiger Academy, Inc of any liability related to COVID -19.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Parent or legal guardian if under the age of 18)



# Release for Emergency Care

## Byung Lee's King Tiger After School Tae Kwon Do Program

This form must contain only one child's name, be notarized and updated annually.

I hereby give my consent to any emergency facility and physician to administer necessary treatment to my child

\_\_\_\_\_ in the event of an emergency at which time I cannot be reached.

I give consent to transport by ambulance if situation warrants it.

\_\_\_\_\_  
Family Physician's Name/Health Care Resource

\_\_\_\_\_  
Telephone Number

Allergies: \_\_\_\_\_

Date of Last DPT or Tetanus: \_\_\_\_\_

Insurance Company Covering Child: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell/Pgr.) \_\_\_\_\_

Emergency Contact Person's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

By \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification and who did (did not) take an oath.