

## **BOYS & GIRLS CLUB OF ELMA, MARILLA & WALES**

### Member Behavior & Parent Response Policy Acknowledgment

#### Our Commitment:

The Boys & Girls Club of Elma, Marilla and Wales is committed to creating a safe, respectful, and enriching environment for every child. To support that mission, we expect all members to follow our Code of Conduct and for parents/guardians to partner with us in reinforcing appropriate behavior.

#### **Member Code of Conduct**

All members are expected to:

- Be respectful to staff and peers at all times.
- Follow instructions from staff.
- Avoid disruptive, disrespectful, aggressive, or inappropriate language and behavior.
- Participate in programs in a positive and cooperative manner.

#### **Behavioral Consequences Procedure**

When a member violates the Code of Conduct, the following steps will be taken:

##### First Incident:

- Staff intervenes immediately and redirects the child's behavior.
- Member sits out from the current or next scheduled activity (cooling-off period).
- Written Warning #1 issued and discussed with the parent/guardian.
- Incident is documented in the Club's behavior log.

##### Second Incident:

- Immediate intervention and activity removal.
- Written Warning #2 issued.
- 1-Day Suspension from the Club (child must not attend the next day).
- Parent/guardian is contacted for a phone or in-person discussion.
- Behavior plan may be implemented if needed.

Third Incident:

- Immediate removal from programming for the day.
- 1-Month Suspension from the Club.
- Parent/guardian must meet with Club leadership before member may return.
- Reapplication required. Return to the Club is not guaranteed.

Fourth Incident (or Extreme Misconduct at Any Stage):

- Termination of Membership Privileges.
- Member may no longer attend programming at the Club.
- Parents will be notified in writing. Appeals may be made to the Executive Director.

*Please note: Depending on the severity or nature of the behavior, the Club reserves the right to assign additional days of suspension beyond what is outlined above.*

### **Parent/Guardian Expectations**

Parents/guardians are expected to:

- Support staff decisions and follow-up actions when behavior issues arise.
- Reinforce Club values of respect, responsibility, and safety at home.
- Attend required meetings if their child is involved in repeat or serious behavioral incidents.
- Understand that failure to support the Club's conduct policy may affect the child's participation.

### **Parent & Member Acknowledgment**

Please read the policy above and sign below to confirm your understanding and agreement.

Member Name: \_\_\_\_\_

Parent/Guardian Name (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read and understand the Boys & Girls Club Behavior Policy and agree to comply with all expectations outlined above.