

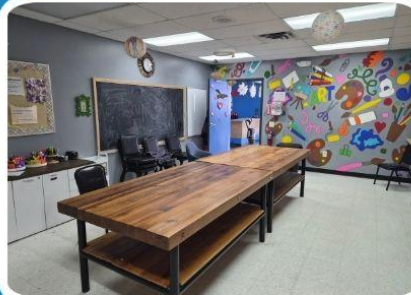


**BOYS & GIRLS CLUB
OF ELMA, MARILLA & WALES**

FACILITY RENTAL APPLICATION 2026

The Boys & Girls Club of Elma, Marilla, & Wales is excited to open our doors to the community for site rentals. With recent renovations we have a new look at EMW and with a new look in the building comes a new look for the rental program! Rental prices below pertain to our standard rental time of 3 hours, occurring either during our 12-3pm slot or our 4-7pm. Shorter rentals with a lowered price are available upon request.

Be sure to read through our updated Facility Use Terms & Conditions on the following pages before filling out the final page!



STANDARD

- \$350 -

- Games Room- Our games room is filled with great entertainment options like Hoops FX, ping-pong, air hockey, pool, carpet bowling, Xbox, ski ball and our new Subsoccer!
- Gymnasium with assorted equipment distributed.
- Cafe seating area- seats about 20 comfortably!
- Playground and gazebo also available on this package!

STANDARD PLUS

- \$400 -

- Add the Craft Room for an additional \$50!
- The Craft room is a great, colorful space that can be used to give your party a fun, crafty twist!
- The Craft room also provides additional seating up to at least 15 more comfortably!
- The Club does not supply materials for crafts during rentals.

ATHLETIC

- FROM \$200 -

- Rent out our brand new gymnasium on its own for a sports themed party!
- Speak to Sam about customizing what gym equipment is made available to you for this package!
- Add the Cafe to your rental for an additional \$50!

📞 716-652-9292

🌐 SAM.COATSWORTH@BGCEMW.ORG

📍 2080 GIRDLE RD, ELMA NY 14059

Facility Use Terms & Conditions

Respect for Facility

All renters and guests are expected to show respect for the building, its contents, and Club staff at all times. The Boys & Girls Club facility is a youth-centered space, and care must be taken to protect equipment, furnishings, and programming areas.

Payment Terms

- A security deposit is due at the time of submission of the rental application.
- The remaining balance is due at the beginning of the rental period.
- Deposits are non-refundable, unless the Club must change or cancel the reservation due to unforeseen circumstances.

Right to Cancel

The Club reserves the right to cancel a rental agreement at any time if:

- False or misleading information was provided on the rental application
- The nature of the event differs from what was approved
- There is anticipated risk to the safety of guests, members, staff, or the facility
- Prior rental agreements were violated
- Required payments are not made on time
- Facility rules are not followed
- Behavior is deemed disruptive, unsafe, or inappropriate

The Club also reserves the right to terminate an event in progress if policies are violated.

Alcohol & Prohibited Items

- No alcohol is permitted on Club property at any time.
- Smoking, vaping, e-cigarettes, marijuana use, and the use of any tobacco or nicotine products are strictly prohibited inside the building and anywhere on Club property at any time.
- No helium balloons are allowed in the facility.

Facility Limitations

- The Boys & Girls Club is not a banquet facility and does not provide additional tables or chairs beyond what is already available on site.
- If additional tables or chairs are required, they must be brought in and removed at the renter's expense.
- The Club does not provide dishware, utensils, serving utensils, napkins, or other catering supplies.

Gymnasium Rules

- No food or beverages are permitted in the gymnasium.
- No food or beverages are allowed on table games (pool tables, air hockey, etc.). Spills may cause permanent staining or damage equipment.
- No tables or chairs are permitted in the gymnasium.
- No wheeled items are allowed on the gym floor, including but not limited to - wheelie shoes, rollerblades, scooters, big wheels, skateboards, etc.

Cleanup

- Trash bags and brooms will be provided.
- Renters are responsible for returning the facility to its original condition before leaving.

Renter Name: _____ Phone Number: _____

Event: _____ Event Date: _____

I have read the Facility Use Terms & Conditions (signature): _____

Additional Dates (If reoccurring):

Package:

- Standard (\$350)
- Standard Plus (\$400)
- Athletic (\$200)
 - With Cafe (\$250)

Time Slot (Renters are able to be in the facility 30 minutes before and after their slot starts for set-up & tear down):

- Afternoon: 12-3pm
- Evening: 4-7pm
- Weekday/Special: Must be cleared with Club Staff

CREDIT CARD AND SQUARE PAYMENTS WILL INCLUDE AN ADDITIONAL 3% PROCESSING FEE

OFFICE USE ONLY:

Executive Director: _____ Date: __/__/__

Deposit Received (Method): _____ Date: __/__/__

Final Payment Received (Method): _____