

# Restored Life Ministries

## Announcement Submittal Form

Ministry Name: \_\_\_\_\_

Chairperson: \_\_\_\_\_

Title of Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Time of Event: From: \_\_\_\_\_:\_\_\_\_\_ am/pm To: \_\_\_\_\_:\_\_\_\_\_ am/pm

Type of Event: \_\_\_\_\_

Is this announcement for Sunday Morning Only?  Yes  No

Event Location? (Please check a box below)

Sanctuary  Multipurpose

Announcement Details:

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PLEASE SUBMIT ANNOUNCEMENT REQUEST BY TUESDAY PRIOR TO BIBLE STUDY FOR THE UPCOMING BULLETIN.

IF ANNOUNCEMENT NEEDS TO BE MADE ON SUNDAY MORNING SUBMIT REQUEST PRIOR TO THE START OF SERVICE.

**SUMIT THIS COMPLETED FORM TO THE  
CALENDAR MINISTY MAILBOX IN THE RESOURCE ROOM.**

**\*\*For office use only. Date received:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\*\***