

Proposed Charter for Cass Lake Village, West Bloomfield Township, Oakland County, Michigan.

- **Approved by Charter Commission on 4-1-2026**
 - **Approved by Governor Whitmer on 5-8-2026**
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VILLAGE CHARTER

CASS LAKE VILLAGE

P R E A M B L E

WE THE PEOPLE of Cass Lake Village, by the authority granted in the Constitution and Laws of the State of Michigan, in order to justly provide for the will and best interests of the people and property of the jurisdiction, do hereby ordain and establish the following as the home rule charter for Cass Lake Village.

CHAPTER 1. NAME AND BOUNDARIES

Section 1.1. Name.

The name of this village is Cass Lake Village. In this Charter, the word “Village” shall be understood to mean Cass Lake Village unless otherwise expressly indicated.

Section 1.2. Boundaries

The boundaries of Cass Lake Village, situated in West Bloomfield Township, Oakland County, Michigan, are as set forth on attached Appendix 1, as the same may be adjusted from time-to-time in the future in the manner provided by law for the amendment or revision of village charters.

CHAPTER 2. DEFINITION OF WORDS USED IN THIS CHARTER

Section 2.1. Defined Meanings of Words Used in This Charter

The following words shall have the meanings ascribed to them below:

- a. “**Charter**” shall mean the Charter of Cass Lake Village.

- b. **“Clerk”** shall mean the Clerk of Cass Lake Village.
- c. **“Council”** shall mean the Village Council of Cass Lake Village.
- d. **“Elector”** shall mean a resident of the Village having the qualifications of an elector of the State of Michigan.
- e. **“President”** shall mean the President of Cass Lake Village.
- f. **“Treasurer”** shall mean the Treasurer of Cass Lake Village.
- g. **“Village”** shall mean the Cass Lake Village.

Section 2.2. Meaning of Words Not Defined

Words not defined in Sec. 2.1 shall have the meanings customarily ascribed to them, and as defined in a widely recognized dictionary, taking into consideration the context and the rules of construction applied by the Michigan courts. In making reference to a number of days in this charter, it shall be presumed that consecutive calendar days are intended unless context clearly indicates otherwise.

CHAPTER 3. POWERS OF THE VILLAGE

Section 3.1. Power and Authority of the Village

The Village shall be a body corporate under the Constitution and laws of the State of Michigan, with the following powers:

- a. **Powers in General.** Unless otherwise provided or limited in this Charter, the Village, its Council, and its officers shall possess and be vested with any and all powers, privileges and immunities, expressed or implied, which Villages and their officers are, or hereafter may be permitted to exercise or may be provided for in their charters under the statute and constitution of the state, including all powers, privileges and immunities which Villages are, or may be, permitted to provide in their charters by Public Act 278 of 1909 as amended, and all power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law as if enumerated in this Charter, consistent with Mich Const 1963, Art 7, § 22. No enumeration of powers in this Charter shall limit or restrict the general grant of authority conferred by this Chapter, as fully and completely as though these powers, privileges and immunities were specifically enumerated and provided for in this Charter, and in no case shall any enumeration of particular powers, privileges or immunities be held to be exclusive, it being intended that the powers of the Village shall include all powers and authority not prohibited by law or constitution.

b. Advancement of Interests of Village and Its People and Property. The Village, its Council, and its officers shall have power to exercise all municipal powers in the management and control of municipal property and in the administration of the municipal government, whether such powers be herein expressly enumerated or not; to do any act to advance the interest of the Village, the good government and prosperity of the municipality and its inhabitants; to make all laws which shall be necessary and proper for carrying into execution the foregoing powers and all other powers vested by the constitution in Villages, to sue and be sued, except where forbidden, or where the subject is covered exclusively by a general law.

c. Enumerated Powers. In addition to the powers possessed by the Village under the Constitution and statutes of the State of Michigan, as stated above, and those set forth throughout this Charter, the Village shall have power with respect to, and may by ordinance or other lawful acts of its officers provide for, the following, subject to any specific limitation placed thereon by this Charter:

1. The regulation of trades, occupations, and amusements within its boundaries including the sale of intoxicating liquors and the number of licenses to be issued therefor; and for the prohibition of such trades, occupations and amusements as are detrimental to the health, morals or welfare of its inhabitants;
2. The establishment and vacation of streets, alleys, public ways and other public places, and the use, regulation, improvement and control of the surface of such streets, alleys, public ways and other public places and of the space above and beneath them, including the adoption of a vehicle code relating to the use and operation of vehicles by drivers as well as those vehicle being operated autonomously or remotely, including the adoption of the state traffic code without the necessity of publishing the entire code;
3. The acquisition by purchase, gift, condemnation, lease, lease-purchase, or installment contract, or in any manner permitted by statute, of private property of every type and nature for public use, including for roads, bridge and canals, which property may be located within or without the County of Oakland and which may be required for or incidental to the present or future exercise of the purposes, powers and duties of the Village, either proprietary or otherwise; and to otherwise acquire by purchase or lease any individual item of personal property for any public use or purpose within the scope of its powers and to hold, manage, control, sell or otherwise dispose of the same; also, the adoption of one or more resolutions by the Village Council accepting the dedication of property, improvements, and facilities within the Village, including roads, bridges, canals, and the water system and associated facilities; and also the adoption of one or more resolutions by the Village Council accepting the dedication of property, improvements, and facilities outside of the geographic boundaries of the Village, known as the Community Center as well as water system facilities; and the adoption of one or more resolutions by the Village Council accepting the transfer of money and other

- real and personal property from the subdivision association consisting of and representing the first residents of the Village;
4. The maintenance, development, operating, leasing and disposal of Village property subject to any restrictions provided by statute or this Charter;
 5. The sale and delivery of water, heat, power and light within and without its corporate limits in an amount not to exceed that permitted by statute and the Constitution; and the ownership, control, maintenance, repair, and replacement of water, sanitary, and stormwater systems, roads, bridges, canals, and all other scientific and technical facilities, as deemed appropriate by the Council;
 6. The authorization for the use upon the payment of reasonable compensation, by others than the owners, of property located in the streets, alleys and public places and used in the operating of a public utility, including the improvement, maintenance, repair, and replacement of utilities;
 7. The authorization for the use, control and regulation of streams, water and water courses within its boundaries, in a manner consistent with law; and prohibit by ordinance the pollution of any stream, canal or watercourse within the Village limits;
 8. The enactment and enforcement of all such local police power regulations as are not in conflict with the general laws;
 9. The regulation of the use of the canals and watercraft in such waterways, as well as watercraft, docking, and dock placement to assure safe passage and coordinated locations for the public interest and orderly use of such uses and facilities, including marinas, on public and private property; and the regulation, acquisition, establishment, operation, extension and maintenance of facilities for the storage and parking of vehicles within its corporate limits, including the fixing and collection of charges for service thereof on a public utility basis, and for such purpose to acquire by gift, purchase, condemnation or otherwise the land necessary therefor;
 10. The enactment and amendment of a building and housing codes; to regulate the erection, maintenance and repair of buildings and to require building permits therefor; to prevent the erection of unsafe buildings; to provide for the removal of unsafe buildings and to regulate the maintenance and occupancy of buildings insofar as the same effects health and safety;
 11. The establishment of districts or zones within which use of land and structures, the height, the area, the size and location of buildings and required open spaces, and the density of population may be regulated by ordinance in accordance with statutory provisions governing zoning and planning;
 12. The prescription of terms and conditions upon which licenses and franchises shall be granted and to require the payment of such fees and the furnishing of such bonds as the Council shall deem reasonable and proper, subject to the limitation that licenses and franchises shall be subject to revocation by the Council as provided in each particular ordinance, and to regulate and license trades, occupations and public places of amusement, not inconsistent

- with State and Federal laws, whether the same be specifically mentioned herein or not; the prevention of injury or annoyance to the inhabitants of the Village from anything which is dangerous, offensive, or unhealthful, and for the preventing and abating of nuisances and punishing those occasioning them or neglecting or refusing to abate, discontinue or remove the same;
13. The regulation of airborne instrumentalities and spheres of all types;
 14. The enactment and enforcement of ordinances relating to the subdivision and land division of property, and requirement for all ditches, drains and culverts necessary to make streets useable to properly constructed, and ensure that sidewalks are constructed with proper specifications and in the proper places. The requirement for a bond, conditioned upon the installation and completion of such of the foregoing improvements as it requires, and within such time as it determines;
 15. The regulation of, contract for, and control of the collection and disposal of garbage and rubbish with its boundaries;
 16. The requirement for owners of real property within the Village to construct and maintain sidewalks abutting on such property, including provisions applicable in the event owners fail to comply with such requirements, or if an owner is unknown, to construct and maintain such sidewalks and assess the cost against the abutting property in accordance with provisions of this Charter or an ordinance adopted for such purposes;
 17. The requirement for owners of real property within the Village to abate public hazards and nuisances which are dangerous to the health or safety of inhabitants of the Village, and if an owner fails to reasonably respond with such requirements within a reasonable time after providing notice, or if the owner is unknown, the Village may abate such hazard or nuisance and assess the costs against the respective property in accordance with provisions of this Charter or an ordinance adopted for such purposes;
 18. The control over all vegetation, trees, shrubs and plants in the public streets, highways, parks or other public places in the Village, and all dead, diseased trees, noxious weeds, shrubs, flowers and plants on private property, and trees on private property overhanging the street, sidewalk or public places, and remove them and assess the cost against the abutting property in accordance with this Charter or an ordinance adopted for such purposes;
 19. The establishment and amendment of a plan of streets and rights-of-way within and adjacent to Village limits; and regulation and operation and parking of trucks, automobiles and other vehicles; prohibition on parking on designated highways, streets and alleys or other public and private ways in the Village; making provision for the impounding of vehicles parked in violation of such regulations or prohibitions and of vehicles abandoned and left in public areas within the Village; and provision for the sale of any impounded vehicle which shall not be claimed and the impounding and other charges paid within sixty (60) days after being impounded. The word "highways," as used in this paragraph, shall include any private or private street, road or public way in the Village;
 20. The maintenance, development, operation, lease, and disposal of Village property subject to any restriction placed thereon by statute or this Charter;

21. The establishment of any department that it may deem necessary for the general benefit or welfare of the Village; provided, however, that this provision shall not extend to and include public schools;
22. The establishment of a plan of street lighting, as appropriate in the Village as may be desirable or beneficial to residents in certain areas of the Village.

d. Incorporation of Statutory Delegation. In accordance with the authority granted in Section 25 of Public Act 278 of 1909, all powers granted in Public Act 3 of 1895 which are not in conflict with the provisions of this Charter, are hereby adopted as part of this Charter by reference, but the Village shall not be subject to any limitations or restrictions of such Act except as provided in this Charter.

Section 3.2. Interpretation of Powers. Consistent with Mich Const, Art 7, § 34, the provisions of this Charter shall be liberally construed in favor of the interests of the Village, as determined by the Council.

Section 3.3. Intergovernmental Relations. The Village may exercise any of its powers, and perform any of its functions, and may participate in the financing in the process, jointly or in cooperation, by contract or otherwise, with the State of Michigan, and with any one or more of its political subdivisions, as well as with any one or more states, the United States, or any of their political subdivisions or agencies, or any other entity authorized by the laws of the United States or State of Michigan for such purposes.

Section 3.4. Exercise of Powers

The powers of the Village shall be exercised in with the manner provided in this Charter and the laws of the State of Michigan. If this Charter does not provide the procedure for the exercise of any power granted to the Village, then a procedure for the exercise of that power set forth in a Michigan statute, or statutes, may be invoked by the Village Council. If neither this Charter nor a Michigan statute provides a procedure, the Village Council may prescribe by ordinance or resolution a procedure for the exercise of the power.

Section 3.5. Non-Governmental Cooperation. To the extent authorized by law, and determined by the Council to be in the interest of the Village and its citizens and property, the Council may enter into cooperation arrangements with non-governmental persons and entities.

Section 3.6. Property Outside Village Limits

The Village shall, if it has a recognized interest, and the authority is provided by law, have the power to purchase, use, operate, maintain, regulate, and improve property located outside the territorial limits of the Village.

CHAPTER 4. ORGANIZATION OF THE VILLAGE

Section 4.1. Basic Organization

The Village shall be organized with the concentration of governance, including legislative and administrative authority, vested in the Council, with certain administrative functions delegated to the President in order to facilitate the expeditious day-to-day administration of the Village consistent with such expressed or implied provisions made and provided.

Section 4.2. Village Council

- a. **Composition of the Council.** The Council shall consist of seven members, elected at large from the Village as a whole. The seven-member Council shall include the two members of the Council who are voted by the Council to serve as President and President Pro-Tem.

[Cross reference: Chapter 5, Legislative and Administrative Exercises]

- b. **Qualifications.** Each candidate for the office of Village Council shall be a registered elector of the Village who has been a resident for at least one year on or before the date of the election at which such person is a candidate, and such person must remain an elector of the Village throughout the tenure of office.
- c. **Term of Office.** The term of office for an elected member of the Council shall be four years; provided, however, for purposes of the first election held at the time of the approval of this Charter by the voters, and the second and subsequent elections held following the first election, special terms of office shall apply, as follows:
 1. First election held at the time of approval of the Charter: At the first election of members of the council, all successful candidates shall hold office until the November general election which is held in the next succeeding even numbered year. Following qualification, all members elected shall take their offices at Noon on 21st day following the election date, and shall hold office until Noon on December 1 following the next succeeding even-year November election.
 2. Second election held on the date of the November general election which is in the next succeeding even-numbered year: At the second election, the three successful candidates receiving the highest number of votes shall be elected to a four-year term, and the other four successful candidates shall be elected to two-year terms. Following qualification, all successful

candidates shall take office at Noon on December 1 following the election, and shall hold office until Noon on December 1 in the year in which their respective terms shall end. The December 1 dates shall apply unless otherwise required by law.

3. Third election, and all subsequent elections: In the third election, held on the date of the November general election in the succeeding even-numbered year after the second election, and in all subsequent elections, to be held on the date of the November general election in the succeeding even-numbered years, the number of candidates shall correspond with the number of previously elected terms expiring, meaning that in the third election, four candidates for the offices which had two-year terms will be elected, and in the next November general election in the succeeding even-numbered year, three candidates for the offices which had four-year terms will be elected. In the third and all subsequent elections, the vacancies for all council seats shall be filled by successful candidates for four-year terms. Following qualification, the offices of all successful candidates running at the third and all subsequent elections shall commence without delay at Noon on December 1 following the election, and shall expire at Noon on December 1 in the year in which their respective terms shall end. The December 1 dates shall apply unless otherwise required by law.
- d. **Oath of Office.** Each member elected or appointed to the Council shall take and subscribe to the oath of office, as prescribed by the Michigan Constitution for an officer of the state. The oaths shall be filed and maintained in the office of the Village Clerk.
- e. **President and Vice President.** The offices of President and Vice President shall be held by members elected to the Village Council. They shall be nominated and voted into office, in succession, by majority vote of the Council, and shall hold such offices for two years.

[Cross reference: Chapter 5, Legislative and Administrative Exercises]

- f. **Compensation and Reimbursement.** The members of the Village Council shall be compensated in an amount prescribed by Village ordinance, with a change in the amount of compensation specified by ordinance; provided that a change in compensation as so-specified shall be effective and applied after the next regular election at which members of the Council are elected. Approval of such ordinance, and subsequent amendments, shall be by simple majority vote, with the members

effected being entitled to cast their respective votes. For the members elected to office in the first election held following approval of this Charter, members of the Council shall serve without compensation. Members of the Council, including the President and Vice President, may be reimbursed for expenses incurred in the performance of their duties on behalf of the Village based on the procedure provided by ordinance. For subsequently elected or appointed members of the Council, and for Presidents and Vice Presidents voted into office by the Council, their compensation shall be specified by ordinance, to be effective after the next regular election at which members of the Council are elected. There shall be no prohibition upon voting to designate additional terms of a person as President and Vice President.

- g. Open Meetings, Quorum and Valid Action:** The Council shall comply with the Michigan Open Meetings Act, MCL 15.261, et seq (as amended, or a successor law). A quorum shall be four members of the Council. When a quorum is present at a meeting, unless a higher majority is required in this Charter or by law, a majority of the members present is sufficient to take binding and official action. The actions specified in this Charter requiring a vote greater than a simple majority, and action to authorize the expenditure of money, must be approved by roll-call vote. Unless otherwise specified by Charter or law, the type of action required, resolution or ordinance, shall be as provided by statutory and common law. The dates and times of regular Council meetings shall be scheduled in advance at the beginning of each year, as provided by law.
- h. Vacancies.** A vacancy in the office of a member of the Council shall occur by operation of law for any of the following reasons: written resignation; vacation of office as provided by state law; removal of a member from office as provided by law or in this Charter; failure to maintain the qualifications for office prescribed in this Charter.
- i. Removal from Office.**

 - 1. A member of the Council may be removed from office by vote of the electors of the Village in accordance with the recall procedure provided by state law.
 - 2. By a 2/3 vote of the Council, a member may be removed from office based on the demonstrated commission of any of the following, with the Council having the authority to determine whether the respective ground for removal has been satisfied; provided that if there is a disagreement on whether there is a ground for removal from office, the member in question shall be entitled to advanced notice of the

factual charges and grounds for removal, and shall be entitled to a hearing before the Council on such charges before a vote is taken:

- (a) Being absent at four consecutive meetings for any reason other than illness.
 - (b) Being convicted of felony, or conviction of another crime of moral turpitude.
 - (c) Ceasing to be qualified for the office of Village Council as specified in this Charter.
- j. **Filling a vacancy in an office.** A vacancy in a seat on the Village Council shall be filled by majority vote of the remaining members of the Council within ninety days after the vacancy occurs. Following such ninety-day time period, if the Council has not filled the vacancy, the Election Commission shall call a special election to fill the vacancy without delay. The person appointed by the Council, or selected at the special election, as applicable, shall serve until the next regular Village election following the selection as provided above, and at that next regular Village election, a successor shall be elected for the unexpired term of the seat which had been vacated. If the term of office of vacated seat has expired at the time of that regular Village election, the seat shall be filled at such election for a new term.
- k. **Office to continue.** All officers of the Village shall serve until their respective successors are duly elected or appointed, and duly qualify for office.

CHAPTER 5. LEGISLATIVE AND ADMINISTRATIVE EXERCISES

Section 5.1. Village Council.

- a. **Legislative Body of the Village.** The Council shall be the legislative body of the Village, with the authority exercise the legislative powers of the Village, including the authority to enact local ordinances and resolutions, and establish policy for the Village.
- b. **Administrative Authority.** If and to extent authorized or directed by ordinance or law, the Council may exercise administrative authority as it determines to be necessary and appropriate in the interest of the Village.
- c. **Interpretation and Execution of Village Powers.** Unless otherwise provided in this Charter, or by ordinance or law, and subject to the limitations in the state and federal constitutions, the Council shall make the interpretation of the scope of authority of the Village, and establish Village policy accordingly.

- d. Scope of Authority.** With the exception of the authority delegated by ordinance or law to the President, Clerk, and Treasurer, authority shall be reserved to and exercised by the Council.
- e. Authority for Council Members to Perform Other Tasks in and for the Village.** The Council may, subject to and in accordance with Act 317 of 1968, MCL 15.321, *et seq*, provide by ordinance for the authority permitting the Council to appoint members of the Council to perform other tasks in and for the Village, which may, without limitation, include one or more of the following:
1. To serve as employees or contractors of the Village. If this authority is permitted by ordinance, the details relating to payment shall be addressed as part of the ordinance.
 2. To serve as department heads. The approval of an ordinance provision allowing such authority must be approved by majority vote of the Council with the interested member of the Council abstaining. In addition, on the question of payment for a respective department head position, the ordinance provision must be approved by a 2/3 majority vote, which shall be addressed by separate vote as a part of the authorization; provided, however, if an ordinance is adopted on this subject, it shall not be amended to require removal of the authority, or reduce or increase the amount of compensation paid, in the middle of an elected term of office of the member or members of Council serving as a department head; provided further, this provision shall not prohibit the termination of a person for cause from serving in the respective position, following a public hearing.
- f. Regular meetings.** Regular meetings of the Council shall be held at least once each calendar month at times and places as prescribed by the Council.
- g. Special meetings.** Special meetings of the Council may be called by the Village President, or by two or more members of the Council, upon no less than eighteen hours' notice to each member of the Council. No business shall be transacted at any special meeting of the Council unless the nature of the business has been stated in the notice of the meeting. Emergency meetings shall be permissible on less than eighteen hours advanced notice, with an explanation of the emergency to be specified in the notice.
- h. Open meetings.** Regular and special meetings of the Council shall be open to the public in accordance with Public Act 267 of 1976, as amended, of the Michigan Compiled Laws (Open Meetings Act). Citizens shall have a reasonable opportunity to be heard at any open meeting on matters within the jurisdiction of the Council, with the procedure and any reasonable limitations on such right to be heard to the subject of a rule of order adopted by the Council.

- i. By-laws and Rules of order.** The Council may adopt by-laws establishing reasonable procedural rules, and shall adopt rules and order for conducting business. The Clerk shall keep a written or printed journal in the English language of all its proceedings, which shall be signed by the Clerk for each meeting. Each member of the Council who is present at any meeting shall be required to vote on all questions to be decided by the Council at the meeting or state for the record a reason or reasons, such as conflict of interest (with the factual basis) why that member cannot vote on the question.
- j. Publication of minutes.** Minutes approved by the Council of the meetings of the Council shall be published in accordance with Public Act 267 of 1976, as amended, of the Michigan Compiled Laws.
- k. Investigations.** The Council, or its duly appointed representatives, shall have the power to conduct investigations regarding the conduct of any officer, employee, department, committee or board of the Village. The Council, or its duly appointed representatives, shall have the power to hold hearings pertaining to matters under investigation and to compel the attendance of officers and employees, and production of documents. Failure of an officer or employee to obey a directive of Council to attend such investigation, held a reasonable times and places, shall constitute misconduct in office.
- l. Advisory Committees.** The Council or the Village President shall be authorized to appoint advisory committees. If such action is intended to establish a formal advisory committee, it shall be stated in the minutes with the purpose and members specified.

Section 5.2. Village President. The Village President shall have the following authority and responsibilities:

- a. Serve as chairperson of the Council for public meetings.
- b. Represent the Village at official and ceremonial events.
- c. Serve as the executive officer of the Village, and undertake the day-to-day administration of the Village between meetings of the Council, subject to and in accordance with the directions and policies of the Council.
- d. Oversee the Department Heads of the Village, subject to and in accordance with rules and policies as may be established by the Council.
- e. The President shall not have the authority to veto an action of the Council.
- f. Act as representative of the Village for purposes of legal service of process.

Section 5.3. Village Vice-President. The Village Vice-President shall have the following authority and responsibilities:

- a. Preside at meetings and carry out the duties of the President when the President is absent from the Village, is suffering from a disability, or otherwise unavailable to perform the duties of President.
- b. Carry out duties assigned to the President which may be reasonably assigned by the Council or President.
- c. Perform all duties as a member of the Council.

Section 5.4. Other Village Administrative Officers. All decisions relating to officers, involving hiring, firing and compensation, shall be made by the Council, with compensation for such officers to be approved within the limits of respective budget appropriations. If approved by the Council, officers may receive payment of necessary and reasonable expenses incurred in the service of the Village; however, appropriate evidence of the expenses incurred, or to be incurred, must be presented.

- a. **Village Clerk.** The Village Clerk shall be elected by the Council, and may, but shall not be required to be, a resident of the Village. The Clerk shall be responsible for the following duties:
 1. Attend the meetings of the Village Council and serve as its Clerk. In the event the Clerk is absent from, or otherwise unable to attend for any reason, one or more Council meetings, the Council may appoint a person to perform the duties of the Clerk on a temporary basis.
 2. Keep and maintain in the English language a written or printed journal of minutes of the proceedings of Council meetings in accordance with the requirements of applicable law, ordinances, and Council by-laws, and serve as the custodian of all Village records unless another custodian of particular records is specified in this Charter or by Village ordinance. The Clerk shall sign all minutes and keep a journal of all meeting minutes in chronological order.
 3. Prepare and execute, and send to the Treasurer, warrants specifying the amount and purpose of all bills payable by the Village, which shall serve as the Treasurer's authorization to pay the respective bills; provided, however, that the Council may by ordinance except from the obligation to prepare and send warrants for the payment of specified types or amounts of bills. The authorizations in the Clerk's warrant to the Treasurer shall be restricted in accordance with the appropriations in the approved budget for the fiscal year, subject to exceptions provided in this Charter and by law.

4. Be responsible for compliance with Michigan election law, including the administration of Village elections.
5. Be responsible for compliance with the Michigan Open Meetings Act as it relates to providing notice and keeping and retaining minutes, including minutes of closed sessions.
6. Be responsible for compliance with the Michigan Freedom of Information Act, including the primary responsibility to respond to requests for public records made under that Act, provided that the Council may appoint other persons to assist in making such responses.
7. Administer oaths, and keep and maintain the subscriptions of oaths.
8. Provide relevant notices as required by law or ordinance relating to the enactment of ordinances and specified resolutions that require publication, and sign and publish such ordinances following enactment, and maintain an ordinance book in sequence of the ordinance numbers assigned by the Clerk.
9. Perform all other duties of a Michigan village clerk in the manner provided by law, resolution, and ordinance.
10. Collect money for the payment of utility water bills in the Village unless otherwise specified by ordinance, and for review purposes, exchange records with the Village Treasurer.
11. Other duties established in this Charter, by law, Village Ordinance, or Village bylaws.

b. **The Village Treasurer** shall be appointed by the Council, and be responsible for:

1. The receipt, safekeeping, investment, and disbursement of Village funds consistent with state law and Village Ordinances.
2. The general accounting for the Village, including a complete set of accounts showing the financial transactions of the Village conforming to the uniform system required by law, including accounts for each department and fund of the Village.
3. The receipt and disbursement of all moneys belonging to the Village, except as otherwise provided in this Charter, and keep an accurate detailed account of all money received and disbursed by him or her, and of the particular fund into which or from which said money is paid. With the exception of bills or other payments which the Council excepts by

ordinance from this requirement in terms of type and amount of payment, the Treasurer shall pay out no money except upon warrant issued by the Clerk, in the manner specified below; and at least on a quarterly basis, and more frequently if requested by Council, the Treasurer shall furnish the Council with a statement showing all cash on hand and in the bank at the time of the most recent report, and also showing the receipts and disbursements during the period since the most recent report, including the cash and bank balances at the end of the reporting period, and the condition of the several funds of the Village. He or she shall make such other reports as the Council may require.

4. The maintenance and organization of records and cooperation toward the completion of an annual audit of the Village.
 5. The acquisition of a bond in an amount sufficient to cover Village financial holdings.
 6. The collection of Village property taxes levied by the Council.
 7. For check and balance purposes, in accordance with the directive established by resolution of the Council, the Treasurer shall exchange records with the Village Clerk.
 8. Consistent with the practice specified in the state, and in accordance with warrants signed and delivered by the Clerk showing the amounts and purposes of bills payable by the Village, the Treasurer shall pay all bills owed by the Village, keeping records of the respective amount, purpose, fund, and department.
 9. Other duties established by Village Charter, law, ordinance, or Council bylaw.
 10. If designated by ordinance, the Treasurer, or an appointed deputy treasurer, will collect water bills.
- d. **Village Attorney.** The Village Attorney shall be appointed by the Council, and shall serve as the legal advisor to the Village, including the Council, and indirectly, the President, Vice President, and all Village officers and departments. However, in the event a conflict arises between members of the Village Council and any other one or more Village officers and departments, the Village Attorney shall be deemed to be directly responsible for service to serve the Village and the Council.
- e. **Other Officers.** The Village Council may establish departments, officers, and authorize the hiring of employees with respective duties and powers as established by this Charter, applicable law, or ordinance, and make budgetary provision for such purposes.

Section 5.5. Village Employees.

All decisions relating to employees for purposes of hiring, firing and compensation, shall be made by the Council, with compensation to be approved within the limits of respective budget appropriations. If approved by the Council, employees may receive payment of necessary and reasonable expenses incurred in the service of the Village; however, appropriate evidence of the expenses incurred, or to be incurred, must be presented.

Section 5.6. Conflict of Interest.

No member of the Council, officer, appointee or employee of the Village shall have or be involved in any conflict of interest in the performance of his or her official duties; including the prohibition on a member of the Council or other officer or employee of the Village knowingly accepting any gift, frank, free ticket, pass, reduced price or altered rate of service from any person, firm, or corporation operating a public utility within the Village, or from any person known to him to have or to be endeavoring to secure a contract with the Village.

CHAPTER 6. ELECTIONS

Section 6.1. State Law Applicable

Procedures relating to nomination, registration of electors, filing for office by candidates, and conduct of Village elections, shall be governed by state law unless and to the extent otherwise lawfully specified in this Charter or by Village ordinance.

Section 6.2. Elections at Large; Nonpartisan Elections; Single Election District; Polling Places

- a. At-large elections.** Members of the Council shall be elected at large, on a nonpartisan basis within a single election district having boundaries coterminous with the borders of the Village. The Council may by ordinance establish additional precincts not to exceed the minimum number required by law. The Council may designate the location of polling places.
- b. Election date.** Unless otherwise provided by law or ordinance, the staggered election of members of council shall be conducted on the first Tuesday after the first Monday in November of even numbered years, to coincide with state-wide or national elections.

Section 6.3. Regular and Special Elections; expenses

- a. Regular elections.** Regular Village elections shall be held in even years, corresponding with general November election dates. The Village shall hold its

regular election as follows, as provided in MCL 168.642(5) and (6), subject to law which may permit the Village to conduct such elections:

1. The Village shall hold its regular election for Village Council at the general election with the appropriate township clerk conducting the election.
2. The Village shall not hold a regular primary election.
3. If a Village special election is held in conjunction with another election conducted by a township, the village shall pay the township a proportionate share of the election expenses. If the Village special election is not held in conjunction with another election conducted by a township, the village shall pay the township 100% of the actual costs of conducting the village's special election.

Note: See MCL 168.642a, subsection (5).

- b. Special elections.** Special Village elections shall be held when called by state law, this Charter, or by resolution of the Council, at least forty days in advance of such election. Any resolution calling for a special election shall set forth the purpose of the election. [see Section 6.3(a)(3), above].

Section 6.4. Nominations for Office

- a. State law preemption.** To the extent the nomination of candidates for Village Council is specified by state law, state law shall apply. Otherwise, the provisions of this section shall apply.
- b. Nominating petitions.** Candidates for the Village Council shall be nominated for office by not less than twenty (20) qualified electors of the Village. No elector may sign his name to a greater number of petitions for an office than there will be persons elected to such office at the election for which the petitions are filed.
- c. Filing of nominating petitions.** Filing for a village office must be with the township clerk if the township is conducting the election. Nominating petitions for village offices must be filed with the township clerk by 4 p.m. on the fifteenth Tuesday before the general November election. After a nominating petition is filed for a candidate for a village office, the candidate is not permitted to withdraw unless a written withdrawal notice, signed by the candidate, is filed with the appropriate township clerk not later than 4 p.m. of the third day after the last day for filing the nominating petition. [MCL 168.381, as amended]. After a nominating petition is filed for a candidate for Village Council, the candidate is not permitted to withdraw unless a written withdrawal notice, signed by the candidate, is filed with the appropriate township clerk not later than 4:00 p.m. of the third day after the last day for filing the nominating petition.

d. Approval of nominating petitions.

1. Only nomination petitions which conform with the requirements set forth in this Charter and state law shall be accepted.
2. The names of candidates who file valid nomination petitions shall be certified to the county clerk by the appropriate clerk within 5 days after the last day for filing petitions.

e. Procedure for appointing candidates. There shall be a minimum of one (1) candidate for each elective office in the Village. In the event that no petitions are filed for an elective office, the Village Council shall nominate by resolution at least one (1) qualified person to run for such office. Such resolution shall be passed within one week after the last day for filing petitions. Written consent must be obtained from all persons so nominated.

Section 6.5. Election commission.

The Election Commission shall consist of the Village Clerk and two members designated by the Council. The Clerk shall be Chairman of the Election Commission, and the Commission to have all duties and powers conferred on Village Election Commissions by state law.

Section 6.6. Election inspectors.

The Council shall appoint a Board of Election Inspectors before each election, consisting of not less than three qualified electors whose compensation shall be fixed by Council resolution.

Section 6.7. Notice of elections.

Notice of the time and place of holding any Village election, including the officers to be elected, and the questions and proposals to be voted upon, shall be given by the Village Clerk by publishing such notice not less than ten days prior to such election, and as otherwise in accordance with state law.

Section 6.8. Voting hours.

The polls shall be opened and closed at the time prescribed by state law for state elections.

Section 6.9. Ballots

The form, printing and numbering of ballots for all Village elections shall conform with state law requirements, and shall be nonpartisan, with no indication of political affiliation. The Village Clerk shall prepare all ballots for printing and copies of all ballots shall be on file in the office of the Village Clerk at least ten (10) days before the election. The Village Clerk shall cause to be delivered at each polling place prior to the time of the opening of the polls a number of ballots equal to at least one and one-fourth

(1-1/4) times the number of registered electors in such polling precinct, and also all supplies, stationery, books, blanks, and accessories necessary for the conduct of election.

Section 6.10. Canvass of votes

The Oakland County Board of Canvassers shall canvass the votes at Village elections and perform all duties required by state law.

Section 6.11. Recount

A recount of the votes cast at any Village election for any office or upon any proposition may be had in accordance with state election law. Unless otherwise required by law, (1) a recount petition shall be filed with the Clerk by five o'clock in the afternoon on the second full day after the Board of Canvassers has made its official report, (2) any counter-petition shall be filed by five o'clock in the afternoon on the next full day thereafter, and (3) no officer shall be qualified to take office until the final determination of any recount of the votes cast for such office.

CHAPTER 7. GENERAL FINANCE

Section 7.1 Fiscal Year.

The fiscal year of the Village and of all its agencies shall begin on the first day of July each year and end on the thirtieth day of June the following year. Such period may also be referred to as the budget year of the Village government.

Section 7.2 Budget Procedures.

Prior to the first regular Council meeting in May of each year, the President, with the advice of the Clerk and Treasurer, shall recommend a budget for the ensuing fiscal year, which shall take into consideration the submission by each Village officer and department-head of an itemized estimate of the expenditures for the next fiscal year. The agenda of the Council at its first meeting in May of each year shall include the recommended budget, which shall be forwarded to the Council by the Clerk.

In the year in which this Charter is approved by the electors, if such approval occurs after April 15 in such year, and in such year only, a special budget approval shall apply in order to establish appropriations of funds to accommodate all of the payments estimated to be required for the functioning of the Village until the beginning of the first full fiscal year, when the first regular budget shall be adopted at the June meeting of the Council. The process of preparing and approving the special budget shall, to the extent feasible, be based on the procedures in this Section and Section 7.3 for preparing and adopting regular budgets. The monies to fund this special budget shall be secured by lawful means, but will not be secured by Village taxation. Money shall be drawn from the treasury of the Village during this special budget period only in accordance with an appropriation in the budget for such specific purposes, nor shall any obligation for the

expenditure of money be incurred without an appropriation covering all payments which will be due for such obligation; provided, however, the Council may make additional appropriations during the year under the special budget for unanticipated expenditures required of the Village, but such additional appropriations shall not exceed the amount by which actual and anticipated revenues of the year exceed the revenues as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, peace or safety. If funds are available, the Council may, after conducting a public hearing, initially adopt an interim ~~temporary~~ budget with a duration of not more than 60 days, in order to conduct the operations of the Village.

The recommended budget for the first full fiscal year, and for subsequent fiscal years, shall provide a complete financial plan for the ensuing fiscal year, and contain at least the following:

- a. Detailed estimates, with supporting explanations, of all proposed expenditures for each department and office of the Village, together with the expenditures for corresponding items for the last preceding fiscal year in full, and for the current fiscal year to March 1, and estimated expenditures for the balance of the current fiscal year.
- b. Statements of the bonded and other indebtedness of the Village, showing the debt redemption and interest requirements, including duration, the debt authorized and issued and the condition of sinking funds, if any.
- c. Detailed estimates of all anticipated revenues of the Village from sources other than taxes, with a comparative statement of the amounts received by the Village from each of the same or similar sources for the last preceding fiscal year in full and for the current fiscal year to April 1, and estimated revenues for the balance of the current fiscal year.
- d. A statement of the estimated balance or deficit for the end of the current fiscal year.
- e. An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with any available unappropriated surplus and any revenues from other sources, will be necessary to meet the proposed expenditures.
- f. Such other supporting information as specified by state regulation and law, and other information the Council may request.

Section 7.3 Adoption of Budget.

- a. **Public Hearing.** A public hearing on the proposed budget shall be held before its final adoption, at such time and place as the Council shall direct. Notice of such public hearing, a summary of the proposed budget, and notice that the proposed budget is on file in the office of the Village Treasurer, shall be published at least once by the Clerk not less than ten (10) days in advance of the hearing. The complete proposed budget shall be on file for public inspection, during office hours at such offices, for a period of not less than one (1) week prior to such public hearing; provided, however, that failure to give such notice shall not invalidate the adoption of any budget.

- b. **Adoption of the Budget.** Not later than the regular monthly meeting in June, or a special meeting held on or before June 30, the Council shall by resolution, adopt a budget for the next fiscal year and shall appropriate the money needed for municipal purposes during such year and shall in such resolution specify the tax rate (millage rate) to be levied for the upcoming fiscal year to provide the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations on taxation contained in this Charter and by law.

Section 7.4 Budget Control.

- a. Except for purposes which are to be financed by the issuance of bonds or special assessment, or for other purposes not chargeable to a budget appropriation, no money shall be drawn from the treasury of the Village except in accordance with an appropriation for such specific purposes, nor shall any obligation for the expenditure of money be incurred without an appropriation covering all payments which will be due under such obligation in the current fiscal year. The Council by resolution may transfer any unencumbered appropriation balance, or any portion of such balance, from one account, department, fund or agency to another. The Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the Village, but such additional appropriations shall not exceed the amount by which actual and anticipated revenues of the year exceed the revenues as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, peace or safety.

- b. Except in those cases where there is no other logical account to which an expenditure can be charged, expenditures shall not be charged directly to the contingent fund (or other similar fund); instead, the necessary part of the appropriation for the contingent fund (or other similar fund) shall be transferred to the logical account and the expenditures then charged to such account. At the beginning of each quarterly period during the fiscal year, and

more often if required by the Council, the officer responsible for the maintenance of the Village accounting system shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to date; and if it shall appear that the revenues are less than anticipated, the Council may reduce appropriations, except amounts required for debt and interest charges, to such a degree as may be necessary to keep expenditures within the revenues.

- c. The balance in any budget appropriation which has not been encumbered at the end of the fiscal year shall revert to the general fund.

Section 7.5 Depositories.

The Council shall designate depositories for Village funds and shall provide for the regular deposit of all Village moneys.

Section 7.6 Independent Audit.

An independent audit shall be made of all Village accounts at least annually and more frequently if deemed necessary by the Council. Such audit shall be made by an independent accountant experienced in public accounting to be selected by the Council.

CHAPTER 8. TAXATION

Section 8.1. Power to Tax

The Village shall have the power to levy and collect taxes for municipal purposes. The general ad valorem tax levy shall not exceed Ten (10) mills, times the taxable value of all real and personal property subject to taxation in the Village, exclusive of any levies authorized by vote of the electors of the Village beyond charter tax limitations. This authorization is subject to reduction (rolled back) each year based on the terms of the Michigan constitution and law.

Section 8.2. Subjects of Taxation

The subjects of ad valorem taxation for Village purposes shall be the same as for state, county and school purposes as established by state law. Except as otherwise provided by this charter, Village taxes shall be levied and collected by the Village, and returned to the Village, in the manner provided by statute.

Section 8.3. Exemptions from Taxation

No exemptions from taxation shall be allowed except as expressly required or permitted by state law.

Section 8.4. Tax Day

Subject to the exceptions provided or permitted by state law, the taxable status of persons and property shall be determined as of the first (1st) day of January each year, which shall be deemed the tax day.

Section 8.5. Preparation of the Assessment Roll

a. Preparation of Assessment Roll.

1. Assessor for Village. The Assessor for the Village shall be the West Bloomfield Township Assessor, who shall be authorized to act in this capacity on behalf of the Village unless and to the extent specified otherwise by Ordinance of the Village.
2. The Assessor shall be authorized to make and complete an assessment roll of the Village in the manner and form provided in the general tax law of the state, not later than the first (1st) Monday in March of each year, on which date such roll shall be filed with the Clerk for public inspection during the normal office hours of the Clerk until the date of convening of the Board of Review, on which date the Clerk shall turn such assessment roll over to the Board of Review.

b. Board of Review

1. The Board of Review for the Village shall be the West Bloomfield Township Board of Review, as appointed by the Township Board for respective years, and such Board of Review shall be authorized to act in this capacity on behalf of the Village unless and to the extent specified otherwise by Ordinance of the Village
2. If the Board of Review is specified by ordinance to consist of Village residents to act as the Village Board of Review, rather than having the Township Board of Review serve in such capacity, the following provisions shall apply:

i Appointment of members. The Board of Review shall be appointed by the Council and shall be comprised of three (3) persons having the

qualifications required by this Charter for officers of the Village, who are taxpayers to the Village, and who during their term of office shall not be Village officers or employees or nominees or candidates for elective Village office. In the first instance, the full Board shall be appointed as follows: One member to serve for a term of one (1) year; one member to serve for a term of two (2) years; and one member to serve for a term of three (3) years. Thereafter, the Council, shall annually at the last Council meeting in February appoint one member of the Board to serve for a full term of three (3) years. The Council shall set the compensation of the Board of Review. On the first day of its meeting of each year, the Board shall elect one of its members chairperson. The Assessor shall be Secretary of the Board and shall attend its meetings with the privilege of participating therein, but without the right to vote upon any decision of the Board. The record of the proceedings of the Board of Review shall be filed with the Clerk within thirty (30) days after the adjournment of the Board. A majority of the members of the Board shall constitute a quorum. The members of the Board shall take the Constitutional oath of office which shall be filed with and maintained by the Clerk.

- ii. **Meetings.** The Board of Review shall convene in its first session on the Tuesday following the second Monday in March of each year at such time of day and place as shall be designated by the Council, and shall remain in session for at least eight hours for the purpose of reviewing and correcting the roll. If necessary, the Board, on its own motion, or on sufficient cause being shown by any person, may correct the roll by adding the names of persons, the value of personal property, and the description and value of real property liable to assessment in the Village which were omitted from such assessment roll; they shall correct errors in the names of persons, in the descriptions of property upon such roll, and in the assessment and valuation of property, and they shall cause to be done whatever else may be necessary to make said roll comply with the provisions of this Charter and applicable law. In each case in which the assessed value of any property is increased over the amount shown on the assessment roll as prepared by the Assessor, or any property is added to such roll by the Board, or the Board has resolved to consider at its second session such increasing of an assessment or the adding of any property to such roll, the Assessor shall give notice of such actions to the owners as shown by such roll, by first class letter mailed not later than the day following the end of the first session of the Board. Such notice shall state the date, time, place and purpose of the second session of the Board. The failure to give any such notice or of the owner to receive it shall not invalidate any assessment roll or assessment thereon.

iii. The Board of Review shall convene in its second session on the Tuesday following the fourth Monday in March of each year at such time of day and place as shall be designated by the Council, and shall continue in session until all interested persons have had an opportunity to be heard, but in no case for less than eight (8) hours. At the second session, the Board may not increase any assessment or add any property to the rolls, except in those cases in which the Board resolved at its first session to consider such increase or addition at its second session.

iv. Notice of Meetings. Notice of the time and place of the sessions of the Board of Review shall be published by the Clerk at least ten days prior to each session of the Board.

v. Duties and Functions of Board. For the purpose of reviewing and correcting assessments, the Board of Review shall have the same powers and perform like duties in all respects as are by state law conferred upon and required of boards of review in townships, except as otherwise provided in this Charter. It shall hear the complaints of all persons considering themselves aggrieved by assessments, and if it shall appear that any person or property has been wrongfully assessed or omitted from the roll, the Board shall correct the roll in such manner as it deems just. In all cases the roll shall be reviewed according to the facts existing on the tax day and no change in the status of any property after said day shall be considered by the Board in making its decisions. Except as otherwise provided by state law, no person other than the Board of Review shall make or authorize any change upon or additions or corrections to the assessment roll.

vi. Endorsement of the Roll. After the Board of Review has completed its review of the assessment roll, and not later than the first Monday in April, the majority of its members shall endorse thereon and sign a statement to the effect that it is the assessment roll of the Village for the year in which it has been prepared. The omission of such endorsement shall not affect the validity of such roll. The roll as prepared by the Village assessor shall stand as approved and adopted as the act of the Board of Review, except as changed by a vote as provided above.

Section 8.6. Clerk's Certification of Tax Levy

Within three (3) days after the Council has adopted the budget for the ensuing year, or by the date specified by resolution of the Council, the Clerk shall certify to the

Assessor identified by Village Ordinance the total amount which the Council determines shall be raised by general ad valorem tax. The Clerk, with the assistance of the Assessor identified by Village Ordinance, shall also certify all amounts of current or delinquent special assessments and all other amounts which the Council required to be assessed, re-assessed or charged upon any property or against any person.

Billing and late fees for water, tax, and dock rental shall be specified by ordinance.

Section 8.7. Village Tax Roll

After the Board of Review has completed its review of the assessment roll, the Assessor identified by Village Ordinance shall prepare a copy of the assessment roll, which shall be signed by the Township Assessor. The Village Tax Roll shall then be prepared after receiving the certifications of the several amounts to be raised, as provided in Section 8.6. The Assessor identified by Village Ordinance shall spread upon said tax roll the several amounts determined by the council to be charged, assessed or re-assessed against persons or property. The Assessor identified by Village Ordinance shall also spread the amounts of the general ad valorem village tax according to and in proportion to the several valuations set forth in the assessment roll. To avoid fractions in computation on any tax roll, the Assessor identified by Village Ordinance may add to the amount of the several taxes to be raised not more than the amounts prescribed by state law. Any excess created on any tax roll shall belong to the Village.

Section 8.8. Certification of Village Tax Roll for Collection

After spreading the taxes, the Assessor identified by Village Ordinance shall certify the tax roll, and the President shall annex a warrant to the roll directing and requiring the Treasurer to collect prior to March first (1st) of the following year from the several persons named in said tax roll the several sums mentioned opposite their respective names as a tax or assessment and granting, for the purpose of collecting the taxes, assessments and charges on such roll, all statutory powers and immunities possessed by township treasurers for the collection of taxes. On **or before** June twenty-fifth (25th), the roll shall be delivered to the Treasurer for collection.

Section 8.9. Tax Lien on Property

On July first, the taxes thus assessed shall become a debt due to the Village from the persons and property to which they are assessed, and the amounts assessed on any interest in real property shall become a lien upon that real property, for such amounts and for all interest and charges, and all personal taxes shall become a first lien on all personal property of such persons so assessed. Such lien shall take precedence over all

other claims, encumbrances and liens to the extent provided by state law and shall continue until such taxes, interests and charges are paid.

Section 8.10. Notification of Taxes Due

The Treasurer shall not be required to call upon the persons named in the Village tax roll, nor to make personal demand for the payment of taxes but shall give notice to the tax payers of the of the Village, by publication at least once in a newspaper or other form of news media reasonably expected to be delivered to each property, circulated in the Village, which publication or other form of media shall be made or delivered at least ten (10) days prior to the first day of July in each year. The notification shall specify the time when the taxes will be due for collection, or shall provide such notice of the time when the taxes will be due for collection by first class mail addressed to the owners of the property upon which taxes are assessed according to the names of such owners and their addresses as indicated on the tax roll. The notice shall be deemed sufficient for the payment of all taxes on the tax roll. Failure on the part of the Treasurer to give such notice shall not invalidate the taxes on the tax roll nor release the person or property assessed from any penalty or interest provided in this chapter in case of non-payment.

Section 8.11. Collection Fees:

All taxes paid on or before September fourteenth of each year shall be collected by the Treasurer without collection fee. On September fifteenth, the Treasurer shall add to all taxes paid thereafter a collection fee of one percent (1%) of the amount of the taxes, plus one percent (1%) per month thereafter. Such collection fee shall belong to the Village and constitute a charge, which shall be a lien against the property to which the taxes themselves apply, collectible in the same manner as the taxes to which they are added.

Section 8.12. Delinquent Tax Roll to County Treasurer

If the Treasurer has been unable to collect all amounts of the Village property taxes on the roll before the first day of March following the date when the roll was received, it shall be the Treasurer's duty to return all such unpaid taxes on real property to the county treasurer in the same manner and with like effect as returns by townships treasurers of township, school, and county taxes. Such returns shall be made upon a delinquent tax roll to be prepared by the Treasurer, which shall include all the additional charges and fees hereinbefore provided, which charges shall, in such returns, be added to the amount assessed in the tax roll against each description. The taxes thus returned shall be collected in the same manner as other taxes returned to the County treasurer are collected under the provisions of the general laws of the state, and shall be and remain a lien upon the lands against which they are assessed, until paid.

Section 8.13. Protection of Village Lien

The Village shall have power, to the extent not in conflict with not in contravention of provisions of any general law of the State, to acquire by purchase any premises within the Village at any tax or other public sale, or by direct purchase from the State of Michigan or the fee owner, when such purchase is necessary to protect the lien of the Village for taxes or special assessments, or both, on the relevant premises, and may hold, lease, or sell the property solely for the purpose of securing the amount of such taxes or special assessments, or both, together with any incidental expenses incurred in connection with the exercise of this power. Any such procedure exercised by the Village in the protection of its tax lien shall be deemed to be for a public purpose and use.

CHAPTER 9. Borrowing

Section 9.1. Authority for Borrowing

Subject to the applicable provisions of state law and constitution, the Council may by ordinance or resolution borrow money and issue bonds and other evidence of indebtedness, for any purpose within the scope of powers vested in the Village. Such bonds or other evidences of indebtedness shall include, but not be limited to, the following types:

- a. General obligations bonds which pledge the full faith, credit and resources of the Village for the payment of such obligations, including bonds for the Village's portion of public improvements;
- b. Notes issued in anticipation of the collection of taxes, but the proceeds of such notes may be spent only in accordance with appropriations as provided by Section 7.4 for budget control;
- c. In case of fire, flood, or other calamity requiring an emergency fund for the relief of the inhabitants of the Village, or for the repairing or rebuilding of any of its municipal buildings, works, bridges or streets, emergency obligations therefor due within the period not greater than the useful life of the improvement, unless otherwise required or permitted by law;
- d. Bonds issued in anticipation of special assessments, which bonds may be an obligation of one or more special assessment districts, or may be both an obligation of such special assessment districts, and the general obligation of the Village;
- e. Bonds for the acquiring, owning, purchasing, constructing or operating of any public utility as provided in Article 7, Section 24 and 25 of the

Constitution; provided such bonds shall not impose any liability upon the Village but shall be secured only upon the property and revenues of such public utility, including a franchise, stating the terms upon which, in case of foreclosure, the purchaser may operate the same, which franchise shall in no case extend for a longer period than twenty (20) years from the date of the sale of such utility and franchise on foreclosure. Such mortgage bonds shall be sold to yield not more than permitted by law. A sinking fund shall be created in the event of the issuance of such bonds, by setting aside such percentage of the gross or net earnings of the public utility as may be deemed sufficient for such payment;

- f. Bonds for the refunding of the funded indebtedness of the Village;
- g. Revenue bonds as authorized by Public Act 94 of 1933 as amended which are secured only by the revenues from a public improvement and do not constitute a general obligation of the Village.

Section 9.2. Limits of Borrowing Power

The Village shall confine its borrowing so as to comply with all state law and constitutional provisions, including without limitation, the prohibition village may not authorize an issue of bonds unless approved at an election by a majority of the electors voting on the issuance of bonds; provided, this provision does not apply to special assessment bonds (see also, MCL 78.26(h), bonds for the village portion of local improvements, and other bonds specified in MCL 78.26(e); and the village may not incur indebtedness by the issue of bonds, or otherwise, in a sum that, including existing indebtedness, exceeds 10% of the assessed valuation of the real and personal property within the village subject to taxation, as shown by the last assessment roll of the village. MCL 78.26; all subject to and in accordance with the terms of MCL 78.26.

Section 9.3. Vote of Electors Required

Unless approved by majority vote of the electors voting thereon at any general or special election, the Council shall not have power to authorize any issue of bonds except special assessment bonds, bonds for the Village portion of local improvements not to exceed forty percent (40%) of the cost of such improvement or other greater or lesser maximum fixed by law, refunding bonds, bonds for relief from fire, flood or calamity or for payment of judgments, revenue bonds and other bonds excluded by statute from the requirement for such vote. Only those electors having the Constitutional qualifications for voting on the approval of bonds issues shall be entitled to vote on such question.

Section 9.4. Preparation and Record of Bonds

- a. Every bond issued by the Village shall contain on its face a statement specifying the object and purpose for which the same is issued. It shall be unlawful for any officer of the Village to sign or issue any such bond unless such statement is set forth on the fact of the same, or to use such bonds or the proceeds from the sale thereof for any object other than that mentioned on the fact of such bond. Any officer who shall violate any of the provisions of this section shall be deemed guilty of misconduct in office.
- b. (b) Bonds and all other evidence of indebtedness issued by the Village shall be signed by the President and Clerk under the seal of the Village. The coupons evidencing the interest upon said bonds may be executed with the facsimile signatures of the President and the Clerk. A complete and detailed record of all bonds shall be kept by the Clerk.
- c. Upon the payment of any bond or other evidence of indebtedness, the same shall be cancelled.

Section 9.5. Installment Payment Contracts

The Council may enter into installment contracts for the purchase of property or capital equipment. Each of such contracts shall not extend over a greater period than ten (10) years. All such deferred payments shall be included in the budget for the year in which the installment is payable.

CHAPTER 10. IMPROVEMENTS AND ASSESSMENTS

Section 10.1. Local Public Improvements

The Village Council shall have the power to determine by ordinance the necessity of any local or public improvement.

Section 10.2. Financing Improvements by Special Assessment

The Village Council shall be authorized to provide by ordinance for the establishment and levy special assessment districts, and provide for the procedure for such purposes. Such ordinance shall include the safeguards and provisions required by state law and constitution to ensure that any special assessment district will be especially benefited by any local or public improvement, and that the assessments are in reasonable proportion to the benefits to be received by the respective properties in the special assessment district, and within the limits named by ordinance for any cost of such improvement as will not exceed the extent to which such district will be especially benefited.

CHAPTER 11. ORDINANCES; ENACTMENT; AND REFERENDUM

Section 11.1. Style of Ordinances.

The style of all ordinances shall be, "Cass Lake Village ordains." No ordinance shall be revised, altered or amended by reference to its title only, but the section or sections of the ordinance revised or altered shall be published in full, except as otherwise provided in this Charter. The effective date of any ordinance shall be prescribed therein.

Section 11.2 Publication of ordinances.

Except as otherwise provided in this Charter, all ordinances when enacted shall be published forthwith, and in all events within the time prescribed by law, by the Clerk in the manner provided by this Charter.

Section 11.3 Penalties.

The Council shall provide in each ordinance for the punishment of violations, but no such punishment shall exceed the maximum fine or imprisonment or both fine and imprisonment authorized by law, in the discretion of the court. Violations of all ordinances shall be deemed to be a civil infraction unless otherwise expressly specified in the ordinance.

Section 11.4 Publication of notices and ordinances.

- a. **In general.** Notices of proceedings requiring publication, and certain resolutions required by law to be published, and all ordinances passed by the Council, shall, except as otherwise provided by this Charter, be published once in a newspaper of general circulation in the Village either in full or in synopsis form, and if in synopsis form the publication shall indicate that the full document is available for public inspection during normal business hours at the Clerk's office. If there is no such newspaper published in the Village, the Council may direct that such notices, proceedings, resolutions, or ordinances shall be printed and posted on the Village website and in at least four (4) public places within the Village, one (1) of which shall be posted prominently in the usual place of Council meetings. Immediately after such publication the Clerk shall enter in her or his records a certificate of publication made by the printer of the newspaper or by someone in his employ, or by the person who posted the document, if such publication was made by posting, stating the date and particulars concerning the publication. In the case of an ordinance, a certificate of publication shall be entered in the ordinance book. Such certificate shall be prima-facie evidence of the due publication of such notice, proceedings, or ordinance.
- b. **Technical Codes.** The Council may adopt any detailed technical national, state, or other recognized regulations as a Village ordinance by reference to any recognized standard code, official or unofficial, or if such a code be

written in detail for the Village and adopted as an ordinance, then, subject to applicable law, the publication of a sufficient number of copies in booklet form, available for public distribution at cost, shall be a sufficient publication of such ordinance, and any amendment to or revision of such adopted code or detailed technical ordinance may be published in the same manner.

- c. **Method of Adoption.** The procedure for adopting ordinances shall be based on the state enabling authority for respective ordinances. Ordinances shall be adopted, amended, or repealed, and duly published and effective, in the manner provided by law.

Section 11.5. Referendum.

A referendum on an ordinance which has been adopted by the Council may be initiated by petition filed prior to twenty (20) days subsequent to enactment of the ordinance. The referendum provisions of this Charter shall be applicable to legislative matters only and shall not extend to administrative actions, budgetary matters or ordinances involving the appropriation of money. The referendum process shall be as follows:

- a. **The Petition.** A referendum petition shall be signed by registered qualified electors of the Village in number equal to thirty percent (30%) of the number of electors casting a vote for governor in the most recent election. Before a petition is circulated for signatures, such petition shall be approved as to form by the Village Clerk. No such petition need be on one (1) paper, but may be the aggregate of two (2) or more petition papers each containing a copy of the issue. Each signer of a petition shall sign his name in ink, and shall place thereon after his or her name the date and place of residence by street and number. To each petition paper there shall be attached a certificate by the circulator, dated after all of the electors signing, stating the number of signers on the specific page, and that each signature is the genuine signature of the person whose name it purports to be, and that it was made in the presence of the circulator. The form of petition shall be on paper sized at 8 ½ inches by 11 inches. The proposition, or issue, shall be stated with a font of at least 10-point type. Any such petition shall be filed with the Clerk who shall, within ten (10) days, determine the sufficiency and so certify. Any signature obtained more than ninety (90) days before filing of such petition with the Clerk shall not be counted. If found to contain an insufficient number of signatures of qualified registered electors of the Village, or to be improper as to form or content, the petition shall not be recognized. When found sufficient and proper, the Clerk shall present the petition to the Council at its next regular meeting. If found not to be in compliance with this Charter, no further action shall be had with the petition.
- b. **Council procedure.** Upon receiving a certified referendum petition from the Clerk, the Council shall, within thirty (30) days, either: (a) Vote to repeal

the ordinance proposed to be subjected to referendum; or (b) If the Council does not vote to repeal the ordinance, the Council shall submit the proposal to the electors.

- c. Submission to electors.** Where the provisions of this Charter require the Council to submit the proposal to the electors, it shall be submitted at the next election held in the Village for any other purpose or, in the discretion of the Council, at a special election. In any event it shall be submitted at an election where there is sufficient time for the notice of the last day of registration and of the election and of providing for absentee ballots. The result shall be determined by a majority vote of the electors voting, except in cases where otherwise required by law.
- d. General provisions.** Certification by the Clerk of the sufficiency of a referendum petition shall automatically suspend the ordinance in question pending repeal by the Council or final determination by the electors, as the case may be.

CHAPTER 12. UTILITIES, FRANCHISES, AND LICENSES

Section 12.1. Village Owned or Controlled Utilities

- a. General Powers Respecting Utilities.** The Village shall possess and hereby reserves to itself all the powers granted to Villages by statute and constitution to acquire, construct, own, operate, improve, enlarge, extend, repair and maintain, either within its corporate limits, including, but not by way of limitation, public utilities for supplying water, light, heat, power, gas, sewage treatment and garbage disposal facilities, or any of them, to the municipality and the inhabitants thereof; and also to sell and deliver water, light, heat, power, gas and other public utility services without its corporate limits to an amount not to exceed the limitations set by statute and Constitution.
- iv. Management of Village-owned utilities.** All municipality owned utilities shall be managed and administered as a regular department of the Village government under one or more department heads appointed by, and serving at the pleasure of, the Council and not by an independent board or commission. Governance, personnel, and management, including real property usage, expansion, and sale, rates and charges, utility plants, equipment, and management of accounts, shall be provided by ordinance.

Section 12.2. Non-Village Owned or Controlled Public Utilities

- a. Granting public utility franchises.** Public Utility franchises and all renewals, extensions thereof and amendments thereto shall be granted by ordinance only. No exclusive franchise shall ever be granted, nor shall a franchise be granted for a period longer period than thirty (30) years.
- b. Effectiveness.** Each franchise shall include a provision requiring the franchise to take effect within one (1) year after the adoption of the ordinance granting it, except in the case of grants to take effect at the end of any franchise existing as of the date of the adoption of this Charter or that may hereafter be granted.
- c. Approval by electorate; exception.** No franchise ordinance which is not subject to revocation at the will of the Council shall be enacted nor become operative until the same shall have first been referred to the people at a regular or special election and receive the affirmative vote of three-fifths of the electors voting thereon. No such franchise ordinance shall be approved by the Council for referral to the electorate before thirty (30) days after application thereof has been filed with the Council nor until a public hearing has been held thereon, nor until the grantee named therein has filed with the Clerk his unconditional acceptance of all terms of such franchise. No special election for such purpose shall be ordered by the Council unless the expense or holding such election, as determined by the Council, shall have first been paid to the Treasurer by the grantee; provided, however, A franchise ordinance or removal or extension thereof or amendment thereto which is subject to revocation at the will of the Council may be enacted by the Council without referral to the voters, but shall not be enacted unless it shall have been in the form in which it is finally enacted and shall have so been on file in the office of the Clerk for public inspection for at least four (4) weeks after publication of a notice that such ordinance is so on file.
- d. Conditions of franchise.** Subject to, and to the extent authorized by law, all public utility franchise granted after the adoption of this Charter, whether it be so provided in the granting ordinance or not, shall be subject to the following rights of the Village, but this enumeration shall not be exclusive or impair the rights of the Council to insert in such franchise any provision within the power of the Village to impose or require:
1. To repeal the same for misuse, non-use or failure to comply with the provisions of the franchise;
 2. To require proper and adequate extension of plant and service and maintenance thereof at the highest practicable standard of efficiency, including underground construction of lines and facilities;
 3. To establish reasonable standards of service and quality of products and prevent unjust discrimination in services or rates;

4. To require continuous and uninterrupted service to the public in accordance with the terms of the franchise throughout the entire period thereof;
5. To use, control and regulate the use of its streets, alleys, bridges and public places and the space above and beneath them;
6. To require of any utility which may not be subject to regulation by any administrative agency of the state, proper and adequate extension of plant, service and maintenance thereof, at the highest practicable standard of efficiency. The facilities and service of any utility subject to the jurisdiction, and control of any regulation by the Michigan Public Service Commission, shall be in accordance with the rules and regulations of the Michigan Public Service Commission or its successor;
7. After written request of the Council, to require the public utility to file with the Clerk, copies of any annual report made that year by such utility to the Michigan Public Service Commission;
8. To impose such other regulations as may be determined by the Council to be conducive to the safety, welfare and accommodation of the public.

e. **Use of Public Places by Utilities.** Every public utility, whether it has a franchise or not, shall pay such part of the cost of improvement or maintenance of streets, alleys, bridges and public places as shall arise from its use thereof and shall protect and save the Village harmless from all damages arising from said use. Every such public utility may be required by the Village to permit joint use of its property and appurtenances located in the streets, and other public ways and places of the Village for use by the Village and by other utilities insofar as such joint use may be reasonably practicable and upon payment of reasonable user fee. In the absence of agreement and upon application by any public utility, the Council shall provide for arbitration of the terms and conditions of such joint use and the compensation to be paid with the view that the arbitration award shall be final. The Council may grant a permit at any time in or upon any street, public place or way, provided such permit shall be revocable by the Council at its pleasure, whether such right to revoke be expressly reserved in said permit or not; provided, that when such a permit is granted for water mains, sewers or drains, it may be made irrevocable unless the grantee be a private person, firm or corporation.

f. **Sale or Assignment of Franchise.** Franchise rights may not be sold, assigned, sublet, or otherwise transferred to another to use, unless the Council gives its consent, provided that consent may not be unreasonably withheld. Nothing in this section shall limit the right of the grantee of any public utility franchise to mortgage its property or franchise, or restrict the rights of the purchaser, upon foreclosure sale, to operate the same, except that such mortgagee or purchaser shall be subject to the terms of the franchise and provisions of this chapter.

CHAPTER 13. CONTRACTING AND LEASING

Section 13.1. Procedure for the Approval of Contracts – General Policy.

Subject to the exceptions stated below, all contracts shall be entered into by the Village for the making of any public improvement or for the purchase of any materials, tools, apparatus, supplies or services, in accordance with the policy stated by Village ordinance enacted for the approval of contracts. Specifications shall be prepared for such contracts, and shall be advertised in appropriate publications or electronic sites, seeking the submission of sealed proposals to the Clerk; provided, however, that by a vote of two-thirds (2/3) of the members of the Council, such contracts may be made without advertisement. The Village shall have the right to reject any or all such proposals. The procedure for opening bids and awarding contracts, and bonding requirements, shall be established by Village ordinance.

Section 13.2 Exceptions to Policy.

Contracts for the following shall not require conformance with the Village contracting policy stated by ordinance:

- a. Contracts for professional services, including, but not limited to, Village Attorney, Village Engineer, Village Planner, Village Accountant and Village Auditor.
- b. Contracts with a total consideration or cost less than the amount fixed by Village ordinance which is, until specifications shall be prepared therefor, and published advertisement made for sealed proposals thereon; provided, however, that by a vote of two-thirds (2/3) of the members of the Council, such contracts may be made without advertisement. The Village shall have the right to reject any or all such proposals.

Section 13.3. In-House Performance of Work.

Subject to the provisions of this Charter, the Village may through its departments, officers, and employees, perform public work of all kinds, or it may let any of such work by contract. The Village shall not, however, undertake the performance of any construction work exceeding an estimated cost which is fixed by Village ordinance, until it has first advertised for sealed proposals therefor, as provided above.

Section 13.4. Availability of Public Improvement Documentation.

No public improvement, costing more than the amount which is fixed by Village ordinance, shall be contracted for or commenced until drawings, profiles, and estimates for same shall have been submitted to the Council and approved by it. Such

documentation or an electronic copy if it shall remain on file in the office of the Village Clerk subject to inspection by the public.

Section 13.5. Conflict of Interest.

No member of the Council shall vote for the authorization of any contract with or for the Village, or for the expenditure of any money on the part of the Village, if he or she shall be financially interested in the proceeds of such contract or in the money so expended.

Section 13.6. Leases.

The Council shall be authorized to lease property for use by the Village, and to let property to residents and other parties. Approval of such action shall require a two-thirds (2/3) vote of the members elected to council. If the property relates to the use of streets, roads, canals, or other public ways or places, property shall not be let to any party unless such action is approved by vote of the electors of the Village or unanimous vote of the Council. The higher voting requirements specified in this Section shall not apply to the rental of seasonal docks and facilities, or to the rental of the Community Center.

CHAPTER 14. LIABILITY

Section 14.1. Immunity Not Waived.

The provisions of this Chapter are not intended to waive any immunity from tort or other liability provided by law.

Section 14.2. Requirement for Notice of Claim.

Any person desiring to assert a claim against the Village by reason of injury to person or damage to property shall be required to serve upon the Village President and Clerk a written notice of claim. Such notice shall be served within 120 days from the date of occurrence of the event giving rise to the injury or damage, the manner in which it occurred, the extent and evidence of injury or damage, and a specification of the time, date, and place of the occurrence, the names and addresses of witnesses, and the nature of relief being asserted. If the standard of the 120-day notice requirement is altered under state law, the notice period under this provision shall be modified accordingly.

Section 14.3. Failure to Provide Notice of Claim

A failure to provide the notice specified in this Chapter shall be the basis for disallowing any claim.

Section 14.4. Action of Village Upon Receiving a Notice of Claim

The Village will endeavor to promptly respond to each claim following receipt of a notice of claim. However, the Village reserves the right to assert all defenses available under the law.

CHAPTER 15. SEVERABILITY; EFFECT OF INVALIDITY

Should any provision, part or section, of this Charter be held by a court of competent jurisdiction to be invalid, illegal, or unconstitutional, such holding shall not be construed as affecting the validity of this Charter as a whole, or of any remaining portion of such provision, part or section; it being hereby declared to be the intent of the Village and of the electors who voted to approve the Charter that such unconstitutionality or illegality shall not affect the validity of any part of this Charter except that specifically affected by such holding.

CHAPTER 16. SCHEDULE

Section 16.1. Submission of Charter for Approval or Rejection.

This Charter shall be submitted to the electors of the Cass Lake Village for their approval or rejection at an election to be held on Tuesday, the 4th day of August, 2026. At the same election, candidates seeking to become members of the first Village Council shall be elected to the Village Council, as provided for in this Charter.

Section 16.2. Notice of the Election on Charter and Election of First Council

Prior to the submission of this Charter for approval or rejection, the Charter Commission, or such other official responsible for conducting the election, shall publish the proposed Charter once in a newspaper published and circulated in the territory proposed for incorporation not less than two (2) weeks, nor more than four (4) weeks preceding the election, together with a notice of the election, which shall state that at the election the question of adopting the proposed Charter will be voted on, and the candidates for membership on the first Village Council will be elected; and the notice of election shall also state the location of the polling place for the election and other matters required by law. Notice of the election shall also be posted in at least ten (10) public places within the proposed Village not less than two (2) weeks prior to the election.

Section 16.3. Nomination and Ballot for Village Council Election

Candidates for the seven-member Village Council, as provided for in this Charter, shall be nominated by petitions, each signed by twenty (20) qualified electors of the Village and filed on or before 12:00 noon, Eastern Standard Time, on the fifteenth

Tuesday before the election date specified in Section 16.1, above. The petitions shall be filed with the Clerk of West Bloomfield Township, and shall be in substantially the following form:

We, the undersigned, being duly qualified electors of the territory proposed to be Cass Lake Village do hereby request that the name of (name of candidate) be placed on the ballot as a candidate for the Village Council at the election to be held in the Village on the _____ day of _____, 2026. We further state that we know him or her to be a qualified elector of the Village, and a person of good moral character and qualified in our judgment for the duties of the office of Village Council.

If the West Bloomfield Township Clerk is not available to receive and review the nomination petitions, the Charter Commission will, by duly adopted resolution, designate an alternate person for such purposes, and shall publish and post a notice of such designation no less than four weeks prior to the date such filings are due, as specified above.

The West Bloomfield Township Clerk or other person to whom the nomination petitions are submitted, as provided above, shall on or before 12:00 , Eastern Standard Time, on the fourteenth Monday before the election date specified in Section 16.1, above, review the petitions and upon finding them to be conforming with the requirements of being a qualified elector of the Village, and finding the statement in the respective nominating petition that the nominated person is of good moral character and qualified in the petitioner's judgment for the duties of the office of Village Council, the nominations shall be approved. The official or other person reviewing the nomination petitions shall inform the candidates if their petitions are not approved.

At the same election, the names of candidates, and those only who have filed nominating petitions, and have had them approved, as aforesaid, shall be printed on the ballot.

Section 16.4. Providing Polling Place

The Charter Commission shall provide one or more polling places for the election at which the question of adopting the proposed Charter will be voted on, and the candidates for membership on the first Village Council are to be elected. The designation of such polling place(s) shall be published in the newspaper specified above for the publication of the proposed charter. The election district for such election shall be the entire territory proposed to be Cass Lake Village.

Section 16. 5. Form of Ballot for Charter Approval or Rejection

The form of the ballot on the question of the adoption or rejection of this Charter shall be substantially as follows, and considering that this ballot will appear on the State Primary Election ballot, the Board of County Election Commissioners for Oakland

County will be responsible for the preparation, proofing and printing of the ballots for this election:

OFFICIAL BALLOT

Election held for the proposed Cass Lake Village, Michigan on the 4th day of August, 2026.

Instructions: An 'X' in the square after the word "yes" shall mean a vote in favor of the charter, and an 'X' in the in the square after the word "no" shall mean a vote against the charter.

"Shall the proposed charter for Cass Lake Village, drafted by the Charter Commission, be adopted?"

YES []

NO []

Section 16.6. Time for Voting

The polls for the election shall be opened at 7:00 a.m., Eastern Standard Time, or as soon thereafter as may be, on the date specified in Section 16.1, above for the election, and shall be continuously open until 8:00 p.m., Eastern Standard Time, of the same day.

Section 16.7. Conduct and Canvassing of Election

The election shall be conducted by inspectors and clerks, and the election shall be canvassed, as follows:

- a. The Township Election Commission will appoint Election Inspectors to serve on Election Day, provided, if the Township Election Commission is not available to make such appointment, the Charter Commission will perform this task or appoint suitable individuals for such purpose.
- b. Election clerks shall be designated by resolution of the Charter Commission.
- c. The Board of County Canvassers will certify the election within the 14 day period after the election.

Section 16.8. Registration of Electors; Printing and Delivery of Ballots; Conducting Election

Electors shall be registered to vote in the manner provided by law for purposes of this election. The Charter Commission shall oversee the conduct of the election except

as specified in Section 16.7, above, and Chapter 6 of this Charter insofar as the provisions of such Chapter are applicable.

Chris LaDuke, Chair
Brik Pardo, Secretary
Cathy O'Connell
Bob Redner
Jon Kellner,

Members of the Charter Commission

APPENDIX 1

to

Cass Lake Village Charter

CASS LAKE VILLAGE BOUNDARIES
[as referenced in Chapter 1, Section 1.2 Boundaries]

Legal description to be inserted HERE