

CASS LAKE VILLAGE
West Bloomfield Township, Oakland County, Michigan

NOTICE OF PUBLIC MEETING
Second Regular Meeting of the Cass Lake Village Council

Date: September 8, 2026

Time: 7:00 PM

Location: 4927 Greer Road – West Bloomfield, MI 48324

This meeting is open to the public in accordance with the Michigan Open Meetings Act, MCL 15.261 et seq. This notice is posted at the location(s) designated by the Village and, if applicable, on the Village website, not less than 18 hours in advance of the meeting.

AGENDA

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Approval of Minutes

Approval of the minutes of the August 25, 2026 Organizational Meeting of the Village Council.

4. Approval of Special Meeting Minutes

Approval of the minutes of the September 3, 2026 Special Meeting of the Village Council, called for the purpose of drafting the Interim Temporary Budget.

5. Adoption of Written Rules of Procedure

Charter, Sec. 5.1(i): the Council shall adopt rules and order for conducting business. Formal adoption of the written Rules of Procedure resolution, replacing and supplementing the verbal adoption of Robert's Rules of Order at the August 25 meeting.

6. Resolution Amending Public Hearing Date for Interim Temporary Budget

At its August 25, 2026 meeting, the Village Council adopted a resolution establishing the date, time, and place for the public hearing on the Interim Temporary Budget, pursuant to Charter Secs. 7.2 and 7.3. Newly presented newspaper publication timelines require the previously set hearing date to be changed. This resolution amends the prior resolution to establish Monday, October 12, 2026, at 7:00 PM, at 4927 Greer Road, West Bloomfield, MI 48324, as the new date, time, and place for the public hearing. Per Charter Sec. 7.3, notice of the hearing must be published not less than ten (10) days in advance (on or before October 2, 2026), and the complete proposed budget must be on file for public inspection at the Treasurer's office not less than one (1) week in advance of the hearing (on or before October 5, 2026).

7. Designation of Proposed Interim Temporary Budget

Consideration and designation, by Council motion, of the Proposed Interim Temporary Budget prepared by the Village Clerk from figures discussed at the September 3, 2026 special meeting, as the Village's official proposed budget for purposes of Charter Sec. 7.2, in the total amount of \$104,480, funded by a gift from the Cass Lakeside Community Homeowners Association. This designation authorizes the Clerk to post the complete proposed budget for public inspection (Charter Sec. 7.3(a)) not less than one (1) week prior to the October 12, 2026 public hearing. This action does not constitute final adoption of the budget; final adoption, including any changes resulting from the public hearing, will occur by separate resolution at the October 13, 2026 regular meeting, consistent with Charter Sec. 7.3(b), and will require a roll-call vote (Charter Sec. 4.2(g)).

8. Resolution Formalizing Appointment of Village Attorney

Formal Council appointment of the Village Attorney, per Charter Sec. 5.4(d).

9. Discussion: Village Bank Account Setup

Discussion of the steps required to open the Village's bank account at the depository designated under Charter Sec. 7.5, including but not limited to: (a) status of the Village's application for a federal Employer Identification Number (EIN), required by the depository before an account can be opened; (b) confirmation of whether any LARA filing is actually required for a home rule village, as distinct from a business or nonprofit corporation, and if so, what filing and status; and (c) whether a Council motion or resolution is needed to designate the Treasurer, and any additional co-signer(s), as the authorized signer(s) on the Village bank account, consistent with the Treasurer's existing authority under Charter Sec. 5.4(b) and the warrant procedure under Charter Sec. 5.4(a)(3).

10. Update on Intergovernmental Agreement with West Bloomfield Township

Update on the status of the intergovernmental agreement being drafted by the Village Attorney addressing transitional services and coordination between the Village and West Bloomfield Township.

11. Discussion: Village's Path to Act 51 Certification and Constitutional Revenue Sharing

Discussion of the steps necessary for the Village to become eligible to receive Michigan Transportation Fund (Act 51) distributions and Constitutional State Revenue Sharing, including certification of the Village's local road mileage with the Michigan Department of Transportation, the effect of pending road dedication and rededication efforts on that certification, and the anticipated timeline for the Village's first distribution.

12. Discussion: Municipal Software / IT Platform Comparison

Discussion of the comparison of municipal software options researched to date (including BS&A and other platforms available through the County), covering functionality, cost, and support, in order to guide selection of a platform for Village recordkeeping, meeting management, and administrative functions.

13. Discussion: Village Website Provider

Discussion of the comparison of website platform vendors researched to date (Munibit, Revize, CivicPlus, EvoGov, and SnapSite/Town Web), including cost, features, and ADA/WCAG accessibility compliance, in order to guide selection of a Village website provider.

14. Old Business / Status Updates

Status updates on items in progress, including: postal address and zip code coordination with the U.S. Postal Service; completion and submission of the Village's Michigan Municipal League membership application; Village seal, logo, and letterhead; Planning Commission meeting schedule; planning firm recommendations; and an update on the interim zoning ordinance and Master Plan process.

15. New Business

16. Public Comment

Public comments are limited to three (3) minutes per speaker.

17. Adjournment

People with disabilities needing accommodations for effective participation in this meeting should contact the Village Clerk in advance to request assistance.

Posted by: Marc Edelstein

Date Posted: [date]