

# Cass Lakeside Community Association

## Community Center Rental Agreement

4927 Greer Road, West Bloomfield, MI 48324

Hall Manager: Cindy LaDuke 248-860-8970/Paula Kent 248-961-2015

### Charges

Hall Rental \$100 per day

Weekend Rental (Friday, Saturday, Sunday) \$175

2 Day Rental \$150

Deposit \$130.00 (The deposit will be returned within two days after clean up has been completed and inspection reveals the property is in the same condition that it was before the rental.)

### Clean-Up

- Any and all damages will be repaired by CLCA and any clean up will be invoiced at cost to the renter. Without prior arrangement the clean up will be completed on the day of the rental. As an option, clean-up services can be arranged in advance by the rental agent at a cost of \$130.
- First sweep the floor, then wet mop. Vacuum the carpet and report any stains to me ASAP.
- All refuse must be removed from inside and outside of the center and taken with the renter.
- Kitchen: All kitchen equipment including counters, stove, ovens, refrigerators, sinks, dishes, and utensils are to be cleaned by the renter.
- Bathrooms: Toilets, sinks, and countertops are to be cleaned and disinfected.

**Supplies:** All supplies are to be provided by the renter inclusive of toilet paper etc.

**Occupancy:** 80 persons maximum

**Adult Supervision Responsibility:** It is mandatory that an adult (21 years of age or older) is in attendance at all functions at all times. The adult is responsible for the conduct of all individuals and their consumption of alcohol on the premises of the Cass Lakeside Community Center during the use of the hall, including preparation before and clean up afterwards. Failure to follow the stated rules will result in your loss of deposit. Each individual is responsible to uphold federal, state, and local laws and ordinances. If the hall manager is called by authorities, the deposit is forfeit.

### Acceptance

I, the undersigned, have read, understand, and accept all of the terms above regarding the rental of the Cass Lakeside Community Center located at 4927 Greer Road, West Bloomfield, MI 48324.

Accepted \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Rental Date \_\_\_\_\_

# **Cass Lakeside Community Association**

Parking Lot Fee \$50 per day/night

Table Rental \$10

Chair Rental \$1