



10131 Clemson Blvd • Seneca SC 29678  
864-888-8295 • [www.taxprosseneca.com](http://www.taxprosseneca.com)

Dear Valued Client,

As we prepare to ring in the new year, Tax Pros Seneca hopes that 2023 was a happy and healthy year for you. We are honored to have you as a client, and as always, are dedicated to providing you with up-to-the-minute tax knowledge to ensure you the most accurate return available anywhere. In preparation for the upcoming season, Tax Pros Seneca has some tax tips for you, some reminders for making your appointment and things to bring.

Here are some tax updates for you. The standard deductions for 2023 are \$27,700 married filing joint, \$20,800 head of household, and \$13,850 single. If you think you can itemize in 2023 pay your property taxes and any other itemizing deductions before year end. If you claim mileage for a business the mileage rate for 2023 is 65.5 cents.

This year you can call and make an appointment for your tax return preparation. You can also use our website [www.taxprosseneca.com](http://www.taxprosseneca.com) to schedule your appointment. Most of you know we have moved to 10131 Clemson Blvd, Seneca, SC 29678, but we just wanted to remind you again. Included with this delivery is your audit retainer form, complete it and send it back now or bring it with you to your tax appointment.

Don't forget to bring all documents to your tax appointment or include them when you drop off your tax information. One item that is usually forgotten is your HSA forms showing the distributions for the 2023 year. Most employers don't automatically mail that form so you may need to log in to your HSA account and download it.

If we have your email on file then you received this letter and organizer there. This organizer will have data from 2022 and will help you remember all the items you need to bring if they are the same as last year.

We are so excited to see everyone this year. Should you need to contact Tax Pros Seneca any time, please call (864) 888-8295 or email me at my new email address [joel@taxprosseneca.com](mailto:joel@taxprosseneca.com).

Sincerely,

Joel Seavey



10131 Clemson Blvd. Seneca, SC 29678

Tel: (864) 888-8295

[joel@taxprosseneca.com](mailto:joel@taxprosseneca.com)

[tiana@taxprosseneca.com](mailto:tiana@taxprosseneca.com)

**OPTIONAL**

**TAX YEAR 2023 TAX CONSULT & AUDIT RETAINER**

**COST: ONLY \$75 Value: Up to \$500**

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

If you are selected for an audit or contacted by the IRS or any State Agency, TAX PROS SENECA, INC. agrees to provide the following services for the retainer fee of \$75

- One-hour session of CONSULT time with you, throughout the **Year of 2024** for 2023 tax return. (Value: \$99)
- Up to three hours for Tax Estimates, Sales Transactions, or new tax situations throughout the **YEAR 2024** for 2023 tax return. (Value up to \$297)
- Up to two LETTERS **AND** two PHONE CALLS on your behalf to any governmental agency for 2023 tax return. (Value up to \$104)

**EFFECTIVE DATE: MUST BE PURCHASED WITHIN 10 DAYS OF 2023 TAX RETURN COMPLETION. PERSONAL RETURNS ONLY. RETAINER VOID IF NO LONGER A CLIENT OF TAX PROS SENECA, INC. AT THE TIME OF AUDIT! NON-TRANSFERABLE. (Sorry, no refunds allowed)**

If you are selected for an audit or contacted by the IRS or any State Agency, contact **JOEL SEAVEY**. He will be your representative after you sign a Power of Attorney form approved by the government agencies, giving him permission to be your representative before the IRS or any State Agency.

We accept the provisions of this retainer with payment of \$75 to Tax Pros Seneca, INC. for service on my/our behalf.

TAXPAYER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SPOUSE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

TAX PROS SENECA, INC. \_\_\_\_\_ DATE \_\_\_\_\_

RETAINER EXPIRATION DATE: DECEMBER 31<sup>ST</sup>, 2024.