

Misconduct Report Form

MVVCSO Misconduct Report Form

Use this form to report any incidents of misconduct by volunteers, as outlined in the MVVCSO Volunteer Management SOP (Appendix E). Your report will be handled confidentially, and providing your name is optional to encourage reporting while protecting anonymity.

Reporter's Information (Optional)

Name: _____ **Contact**
Information: _____

☐ I wish to remain anonymous

☐ I am willing to be contacted for more information

Incident Details

Date of Incident: _____ **Location:**

Description of Incident: (Please provide as much detail as possible)

Name of Accused Volunteer: _____ **Witnesses**
(if any): _____

Additional Comments

Reporter's Signature (if name provided):

_____ **Date:** _____

Submission Instructions

Please submit this form to the Volunteer Coordinator. You may:

Hand it in person at 37370 Montezuma Valley Rd, Ranchita, CA 92066,

Place it in the designated report box at the food bank, or

Email it to Ranchita@mvvcsso.org

Note: MVVCSO protects volunteers who report misconduct in good faith from retaliation, as per Article XI of the bylaws. All reports are reviewed confidentially by the Ethics Committee. This form is available in large-print, Spanish, or digital formats upon request, per Article XV.