

**THE CURRENT APPLICATION PROCESS IS AS FOLLOWS FOR THE MEMPHIS  
PLUMBERS JAC PROGRAM:**

\*There is a \$40.00 non-refundable qualifying test fee that must be paid to pick up an application. This payment shall be paid in cash or money order. You will be notified by mail, text & email of the date, time and place of the testing. This is a qualifying test, not an exclusion test. The ACT Work Keys test is administered by Southwest Tennessee Community College. If your test scores fall below the level required, you will need to go through a certified remedial training class and re-test with a passing grade.

\*There is qualifying drug test for each apprentice applicant which will be administered by Medical Testing Resources Inc., 4322 American Way, Memphis Tennessee. This is a ten panel drug screen paid for by the MCA of Memphis. We at the Memphis Plumbers Joint Apprenticeship Committee support a Drug Free Workplace.

**THE APPLICATION AND DOCUMENTS LISTED BELOW ARE REQUIRED:**

1. Valid Driver License W/ Photo I.D.
2. Copy of High School Diploma and Official Copy of Transcript of High School Grades, if applicable (Call High School you attended and have this mailed to the M.P.J.A.C.)
3. Copy of GED and Official Report of GED Test Results, if applicable.
4. Military Transfer of Discharge Form DD-214, if applicable.
5. Three (3) Personal letters of reference. (You cannot use a relative as a reference)
6. Level required score on Work Keys: Related Math 4, Reading for Information 4
7. Successfully pass the 10 panel drug screen.

FAILURE TO COMPLY WITH THIS REGULATION MEANS I WILL NOT BE ELIGIBLE FOR THE MEMPHIS PLUMBERS JAC PROGRAM OF PLUMBERS LOCAL UNION #17.

I have been informed of and understand the regulation that requires the Apprentice Application given to me by the Memphis Plumbers Joint Apprenticeship Committee of Plumbers Local Union #17 must be completed and returned, with a negative drug test result, the documents required and a satisfactory qualifying test score within fifteen (15) days from receiving this application. I also agree that falsifying any information on this application will exclude my eligibility.

Have you previously requested membership or ever been a member of the United Association?  
YES \_\_\_\_\_ NO \_\_\_\_\_

**DATE ISSUED** \_\_\_\_\_

\_\_\_\_\_  
APPLICANT'S SIGNATURE

**DATE RETURNED** \_\_\_\_\_

\_\_\_\_\_  
DIRECTOR'S SIGNATURE

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**CALL THE APPRENTICE OFFICE  
BEFORE YOUR (15) DAYS ARE  
UP TO VERIFY WE HAVE  
RECEIVED ALL APPLICATION  
INFORMATION.  
368-0900**

**CONTACT INFORMATION**

The following information is needed for all correspondence concerning your application for the Memphis Plumbers Joint Apprenticeship. You will be contacted by mail, text & email.

If any of the below changes, please contact the Apprenticeship Office @ 901-368-0900.

Date \_\_\_\_\_

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Address Street \_\_\_\_\_

City & State \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

EMAIL \_\_\_\_\_

**MEMPHIS PLUMBERS JOINT  
APPRENTICESHIP COMMITTEE**

**DRUG SCREENING CONSENT FORM**

Memphis Plumbers Joint Apprenticeship Committee has adopted an alcohol drug and chemical abuse policy, both in conjunction with apprentice classroom activities and related on-the-job training.

In accordance with this policy, each new apprentice applicant is required to read and sign this Consent Form.

The undersigned does hereby give his or her consent for the Memphis Joint Apprenticeship Committee to have performed on him or her a qualifying drug test, to determine the presence or use of alcohol, drugs, or other controlled substances. Further, the undersigned gives his or her consent for the release of the test result and other relevant medical information to authorized MPJAC representatives for appropriate review. The undersigned also agrees that if he or she refuses to consent, or **fails to report on the test date and time agreed to below**, or tampers with or attempts to substitute a test sample he or she will be considered ineligible for the Memphis Plumbers Joint Apprenticeship Program.

AGREED TO:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Scheduled Time: \_\_\_\_\_ A.M.

REFUSED:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Reason for Refusal (Optional): \_\_\_\_\_

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Witness: \_\_\_\_\_

Date: \_\_\_\_\_

Dear Applicant:

This is to provide you with information about the plumbing industry and the nature of plumbing work. This partial list sets forth some of the job functions or conditions that are typically involved on various plumbing jobs which you could encounter if you are selected as an apprentice.

- |                          |  |
|--------------------------|--|
| 1. Climbing              | 19. Vision                               |
| 2. Balancing             | 20. Heavy Work                           |
| 3. Stooping              | 21. Inside Environment                   |
| 4. Kneeling              | 22. Outside Environment                  |
| 5. Crouching             | 23. Extreme Cold                         |
| 6. Crawling              | 24. Extreme Hot                          |
| 7. Reaching              | 25. Worker is Subject to Noise Vibration |
| 8. Standing              | 26. Hazards                              |
| 9. Walking               | 27. Atmospheric Conditions               |
| 10. Pushing              | 28. The Worker is Subject to Oils        |
| 11. Pulling              | 29. Wearing Safety Equipment as Required |
| 12. Lifting              | 30. Confined Spaces                      |
| 13. Finger Manipulations | 31. Analytical Abilities                 |
| 14. Grasping             | 32. Mathematical Calculations            |
| 15. Feeling              | 33. Attention to Detail                  |
| 16. Talking              | 34. Flexibility                          |
| 17. Hearing              | 35. Written Communication Skills         |
| 18. Repetitive Motion    | 36. Oral Communication Skills            |

Please be aware that many customers of plumber employers require all employees who work on their premises to be **tested for drug or alcohol** use and you are subject to this requirement.

To be selected, as an apprentice, you must provide your own method of transportation to and from school and the job.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

How did you hear about the Apprentice Program?

- Newspaper Ad \_\_\_\_\_  
Member \_\_\_\_\_  
Friend \_\_\_\_\_  
Other \_\_\_\_\_  
Relative \_\_\_\_\_

## PLUMBER JOB DESCRIPTION

- . Installs, maintains, and repairs drains, waste, vent, water, air, natural and medical gas systems. These skills are used in residential, commercial, and industrial installations.
- . Works in high places and enclosed spaces where the job requires climbing, bending, stooping, crawling, kneeling, lifting, and working in extreme temperature ranges, inside and out, summer and winter.
- . Lays out, fabricates, assembles, installs, and maintains piping and piping systems, appurtenances, and equipment for acid waste, sanitary waste, potable water systems, R.O. water, and various gas systems.
- . Selects type and size of pipe and related materials according to job specifications.
- . Cuts or drills holes in walls to permit passage of pipes.
- . Inspects work sites to determine presence of obstructions and to ascertain that holes will not cause structural weakness.
- . Plans sequence of installation to avoid obstructions and activities of other construction workers.
- . Cuts pipe, using hand saws, chain cutters, gasoline powered cut-off saws, cutting torch and pipe cutting machine.
- . Assembles and installs a wide variety of metal and nonmetal pipe and pipe fittings, including those made of brass, copper, lead, glass, steel, galvanized and plastic.
- . Joins piping by means of threaded, caulked, wiped, soldered, brazed, fused, cemented, gasket or mechanical joints.
- . Secures pipes to structure with clamps, brackets, and hangers, using hand tools and welding of supports and hangers.
- . Installs and maintains water heaters, air dryers, air compressors, pumps, meters, lift stations, R.P.B.P.'s and piping.
- . Tests piping systems for leaks by increasing pressure in pipes and observing gauges attached to pipes for indication of leaks, and water head pressure test.
- . Must have working knowledge of Building, Mechanical, Plumbing, and Safety Codes.
- . May supervise and coordinate activities or workers engaged in fabrication, assembling, installing and maintaining piping, appurtenances and equipment related to the plumbing trade.
- . May train new workers and assign workers to specific duties and inspect on-going or completed processing systems to determine code conformance.
- . Upon finishing the program, must be able to obtain the required certifications & license.

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Date

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Applicant Signature

## MEMPHIS PLUMBERS

### NATURE OF WORK

Plumbers are craftsmen who install pipe systems that carry sanitary waste, water, air or other liquids or gases needed for industrial, institutional, commercial, residential, or other uses. They also alter and repair existing pipe systems and install any related equipment as needed.

Although plumbing and pipefitting are sometimes considered to be a single trade, Journeymen in this field specialize in plumbing. Water, gas and waste disposal systems, especially those connected to public utility systems, are installed by plumbers. Such installations are made in residential and commercial buildings, schools, industrial plants and other structures.

Plumbers use a variety of skills when installing pipe systems. For example, they bend pipe and make brazed, soldered, lead, glued, mechanical, gasket, or threaded joints. After a pipe system is installed, the plumber tests for leaks by filling the pipes with liquid or gases under pressure.

Plumbers use wrenches, drills, hammers, chisels, saws and other hand tools. Power machines are often used to cut, bend and thread pipes. In addition gas torches, soldering and brazing equipment are used by them.

### TRAINING AND QUALIFICATIONS

The National Joint Labor-Management Apprenticeship Committees for the Plumbing and Pipefitting Industries recommends a formal five (5) year Apprenticeship for Plumbers as the best way to learn all the aspects of this trade.

Apprentice applicants must be at least 18 years of age and in good physical condition. A high school education or its equivalent is required. Courses in mathematics, drafting and shop should be required in this field.

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Date

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Applicant Signature

NAME OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

1. LENGTH OF TIME YOU HAVE KNOWN THIS PERSON:  
1 YEAR \_\_\_\_\_ 5 YEARS \_\_\_\_\_ 10 YEARS \_\_\_\_\_ LONGER \_\_\_\_\_
2. HOW WOULD YOU JUDGE HIS CHARACTER?  
EXCELLENT \_\_\_\_\_ GOOD \_\_\_\_\_ FAIR \_\_\_\_\_ BAD \_\_\_\_\_
3. DO YOU BELIEVE THAT THIS PERSON WOULD BE AN ASSET TO THE  
PLUMBING INDUSTRY?
4. PLEASE MAKE ANY COMMENTS YOU DESIRE WHICH MIGHT BE HELPFUL

REMARKS:

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THANK YOU

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City, ST. Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

RETURN TO: MEMPHIS PLUMBERS JAC  
4229 PRESCOTT RD.  
MEMPHIS, TN 38118

NAME OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

1. LENGTH OF TIME YOU HAVE KNOWN THIS PERSON:  
1 YEAR \_\_\_\_\_ 5 YEARS \_\_\_\_\_ 10 YEARS \_\_\_\_\_ LONGER \_\_\_\_\_
2. HOW WOULD YOU JUDGE HIS CHARACTER?  
EXCELLENT \_\_\_\_\_ GOOD \_\_\_\_\_ FAIR \_\_\_\_\_ BAD \_\_\_\_\_
3. DO YOU BELIEVE THAT THIS PERSON WOULD BE AN ASSET TO THE  
PLUMBING INDUSTRY?
4. PLEASE MAKE ANY COMMENTS YOU DESIRE WHICH MIGHT BE HELPFUL

REMARKS:

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THANK YOU

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City, ST. Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

RETURN TO: MEMPHIS PLUMBERS JAC  
4229 PRESCOTT RD.  
MEMPHIS, TN 38118



NAME OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

1. LENGTH OF TIME YOU HAVE KNOWN THIS PERSON:  
1 YEAR \_\_\_\_\_ 5 YEARS \_\_\_\_\_ 10 YEARS \_\_\_\_\_ LONGER \_\_\_\_\_
2. HOW WOULD YOU JUDGE HIS CHARACTER?  
EXCELLENT \_\_\_\_\_ GOOD \_\_\_\_\_ FAIR \_\_\_\_\_ BAD \_\_\_\_\_
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4. PLEASE MAKE ANY COMMENTS YOU DESIRE WHICH MIGHT BE HELPFUL

REMARKS:

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THANK YOU

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City, ST. Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

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MEMPHIS, TN 38118