

Hayley Hernandez

Child Care Professional

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(404) 940-3804 • Covington, GA 30014

Dedicated and experienced childcare professional with rich background in providing comprehensive care and educational support to children of various ages.

- ❖ Certified in first aid and CPR, ensuring the well-being as well as safety of all children under care.
- ❖ Skilled at organizing engaging activities to promote learning through play and hands-on experiences.
- ❖ Expert at developing and implementing lesson plans, managing classroom behavior, and communicating with parents and staff.
- ❖ Proven ability to create safe, nurturing, and stimulating environment that fosters children's social, emotional, and cognitive development.

Education & Credentials

Associate Of Applied Science in Marketing Management, Chattahoochee Technical College, Marietta, GA, Ongoing

CPR/AED: Adult, Child & Infant + First Aid (BLS), The Postgraduate Institute for Medicine, 2024

High School Diploma, Rufus King International Baccalaureate High School, Milwaukee, WI, 2013

Career Highlights

First Presbyterian Preschool, Atlanta, GA, 2023 – Present

PRESCHOOL SUBSTITUTE TEACHER, Children's Ages: 1½ – 6 years

Supervise children consistently, assisting with daily routines and ensuring their safety. Communicate effectively with students, staff, and parents regarding student progress and classroom activities. Ensure a safe, orderly, and disciplined learning environment.

- Implemented lesson plans to support students' social, emotional, and cognitive development.
- Fostered inclusive and positive classroom atmosphere through engaging, play-based learning activities.

Lucy McDonald Spratlin, Atlanta, GA, 2021 – Present

NANNY, CHILDREN'S AGES: 3 – 9 YEARS

Assist with homework, promoting academic achievement. Promote appropriate social behaviors to develop interpersonal skills. Provide transport facility for children to school, social outings, and medical appointments. Managed children's laundry and performed light housekeeping duties to maintain a clean environment.

- Administered first aid and CPR; prepared and served nutritionally balanced meals and snacks.
- Steered efforts in teaching children's safe behaviors, including street safety and avoiding dangerous objects.
- Organized and conducted age-appropriate recreational activities, including games, arts and crafts, and sports.

Diana Nicole King, Atlanta, GA, 2021 – Present

OCCASIONAL SITTER, CHILDREN'S AGES: 5 – 10 YEARS

Provide first aid and CPR; prepare and serve balanced meals as well as snacks. Monitor children's activities and play to ensure they are safe and appropriate. Participate in activities and play that are engaging for the children.

- Instructed children on safe behaviors and social skills.
- Cultivated communication and interpersonal relationships through positive social behaviors.

Newton County School System: Cousins Middle School, Covington, GA, 2020 – 2021

SPECIAL EDUCATION PARAPROFESSIONAL, CHILDREN'S AGES: 11 – 14 YEARS

Ensured compliance with regulatory policies and ethical standards; provided instructional support to students with disabilities. Demonstrated effective classroom management and supervised students for safety.

- Performed data collection and routine record-keeping as directed.
- Assisted teachers with clerical tasks, including ordering and inventory of materials.

School District of Cedarburg: Cedarburg High School, Cedarburg, WI, 2020 – 2020

SPECIAL EDUCATION PARAPROFESSIONAL, CHILDREN'S AGES: 14 – 18 YEARS

Supported students with personal hygiene and self-care needs. Supervised and monitored students in various environments, including during transportation as required by IEPs.

- Assisted classroom teachers in developing instructional materials.
- Administered medication to students as per their IEPs.

School District of Brown Deer: Brown Deer Elementary School, Brown Deer, WI, 2019 – 2019

SPECIAL EDUCATION PARAPROFESSIONAL, CHILDREN'S AGES: 3 – 13 YEARS

Adhered to governmental regulations for childcare. Participated in classroom activities and managed student behavior. Received buses and escorted students to classroom; enforced behavioral rules.

- Developed and implemented strategies to support students with diverse disabilities.
- Executed lesson plans and provided additional support to special needs students.

KinderCare LLC, West Allis, WI, 2016 – 2017

ASSISTANT TEACHER/LEAD TEACHER, CHILDREN'S AGES: 6 MONTHS – 6 YEARS

Developed and executed daily lesson plans. Supervised daily class functions and attended to children's basic needs. Maintained classroom order; led activities to promote development. Ensured safe/healthy learning environment.

- Taught foundational skills such as color and shape recognition and personal hygiene.
- Conducted parent/guardian conferences and adhered to mandated reporting responsibilities.

Additional Experience

PURCHASING AGENT, SOUTHEASTERN APPLIANCES AND MORE, COVINGTON, GA

ADMINISTRATIVE ASSISTANT, BROWN DEER ELEMENTARY SCHOOL, BROWN DEER, WI

YOUTH MENTOR, WEST ALLIS CENTRAL HIGH SCHOOL, WEST ALLIS, WI

CUSTOMER SERVICE REPRESENTATIVE, AMERICASH LOANS, LLC, WEST ALLIS, WI

TELLER/MEMBER SERVICE REPRESENTATIVE, EDUCATORS CREDIT UNION, RACINE, WI