

# Welcome to the 2026 CoachLoop Mentorship Program



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## Building Careers. Building Confidence. Building Community.

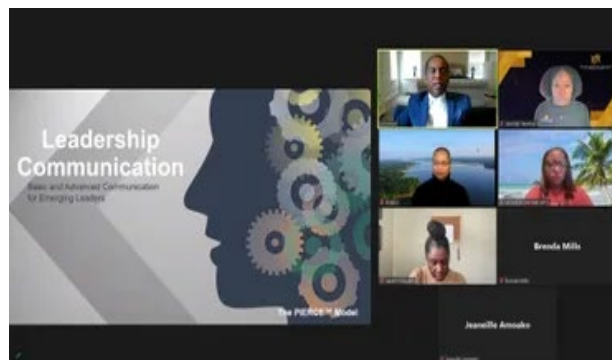
Dear CoachLoop Participants,

*Welcome to the 2026 CoachLoop Mentorship Program!*

Congratulations on being selected to participate in this year's cohort. We are excited to have you join a community of professionals, students, and emerging leaders committed to learning, growing, and building meaningful connections within Governance, Risk Management, Compliance, Audit, Legal, Cybersecurity, and related fields.

At NABCRMP, we believe that mentorship has the power to transform careers, expand opportunities, and strengthen the future of our profession. CoachLoop was created to connect experienced professionals with individuals seeking guidance, support, and insight as they navigate their professional journeys. Whether you are serving as a mentor or participating as a mentee, your involvement plays an important role in building a stronger and more inclusive GRC community.

This year, we are proud to launch a cohort of **13 mentor-mentee matches**, bringing together professionals from across the GRC ecosystem to learn from one another, exchange ideas, and build lasting professional relationships.



## Program At-A-Glance

### Key Dates

<i>Date</i>	<i>Event</i>
June 25, 2026	Mandatory CoachLoop Kickoff Meeting
June 30, 2026 July 2026	Official Program Launch
August 2026	Professional Development Workshop #1
August 2026	Professional Development Workshop #2
September 2026	CoachLoop Networking Mixer
September 30, 2026	Professional Development Workshop #3
October 8, 2026	Program Conclusion
	CoachLoop Graduation Breakfast & Recognition Ceremony at the NABCRMP Annual Summit

## What You Can Expect

Throughout the program, participants will have the opportunity to:

- ✓ Build meaningful professional relationships
- ✓ Expand their GRC network
- ✓ Participate in monthly professional development workshops
- ✓ Engage with industry experts and leaders
- ✓ Develop leadership, networking, and career readiness skills
- ✓ Access the NABCRMP EDGE Learning Series
- ✓ Earn a CoachLoop Certificate of Completion
- ✓ Celebrate accomplishments at the Annual Summit

## Program Success Starts With You

The most successful mentorship relationships are built on:

### **Communication**

Maintain regular contact and establish expectations early.

## **Consistency**

Attend meetings and follow through on commitments.

## **Curiosity**

Come prepared to learn, ask questions, and share experiences.

## **Accountability**

Track goals and take ownership of your development.

## **Respect**

Create an environment where both mentor and mentee feel valued and heard.

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## **Certificate Requirements**

Participants who complete the following requirements will receive a CoachLoop Certificate of Completion:

- ✓ Attend the Kickoff Meeting
  - ✓ Attend at least 2 of the 3 Professional Development Workshops
  - ✓ Participate in scheduled mentor/mentee meetings
  - ✓ Complete monthly program surveys
  - ✓ Submit the final program evaluation
- 

## **Included Resources**

Your onboarding package includes:

- CoachLoop Program Brochure
- Mentor or Mentee Quick Guide
- First Meeting Guide
- Goal Tracker
- Program Timeline

Please review these materials prior to the kickoff meeting.

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## **Our Commitment**

NABCRMP is committed to creating a supportive environment where participants can build trusted relationships, gain practical knowledge, and strengthen the skills necessary to thrive in Governance, Risk Management, Compliance, Audit, Legal, Cybersecurity, and related professions.

We encourage you to approach this experience with an open mind, a collaborative spirit, and a commitment to professional growth.

Together, we are building stronger leaders, stronger networks, and a stronger future for the GRC profession.

We are honored to have you as part of the CoachLoop community and look forward to supporting your journey.

Warm regards,



**Jennifer Newton Founder & CEO**  
**National Association of Black Compliance & Risk Management Professionals (NABCRMP)**  
**CoachLoop Mentorship Program**

# PROGRAM STRUCTURE: MENTOR / MENTEE MEETINGS

The CoachLoop Mentorship Program is designed to provide a structured and meaningful experience that supports professional growth, accountability, and relationship-building within the GRC, Audit, Legal, Cybersecurity, and related professions.

To maximize the value of the program, mentors and mentees are expected to actively participate in the following program components.



## 1. MENTORSHIP MEETINGS

Each mentor and mentee pair should meet at least one (1) time per month throughout the program.

### MINIMUM MEETING REQUIREMENT

MEETING	RECOMMENDED TIMEFRAME
Meeting #1	July 2026
Meeting #2	August 2026
Meeting #3	September 2026

Participants are encouraged to meet more frequently if mutually agreed upon.

## 2. GOAL SETTING REQUIREMENTS

During the first mentor/mentee meeting, mentees should establish the following goals with support from their mentor.

### SHORT-TERM GOALS (3 REQUIRED)

Short-term goals should be achievable during the mentorship program.

- Improve LinkedIn profile
- Expand professional network
- Attend a professional development event
- Complete a certification module
- Strengthen presentation skills

### LONG-TERM GOALS (2 REQUIRED)

Long-term goals should support future career growth and development.

- Obtain a promotion
- Transition into a GRC role
- Earn a professional certification
- Develop leadership capabilities
- Expand industry expertise

Participants should track progress using the CoachLoop Goal Tracker.

## 3. MONTHLY PROGRESS DISCUSSIONS

Each mentorship meeting should include:

- 
**Progress Review**
  - Review goals established during previous meetings
  - Discuss accomplishments and milestones achieved
- 
**Roadblock Discussion**
  - Identify challenges or barriers impacting progress
  - Explore solutions and strategies
- 
**Professional Development**
  - Discuss career opportunities, industry trends, and skill development
  - Share resources, recommendations, and insights
- 
**Action Planning**
  - Establish action items before the next meeting
  - Schedule the next mentorship meeting

Participants are encouraged to utilize the CoachLoop Meeting Notes Template to document discussions and action items.

## 4. PROFESSIONAL DEVELOPMENT WORKSHOPS

CoachLoop participants will have access to three professional development workshops during the program.

**WORKSHOP REQUIREMENT**  
Participants must attend at least TWO (2) OF THE THREE (3) WORKSHOPS.

Workshop topics may include:

- ✓ Career Development
- ✓ Leadership
- ✓ Executive Presence
- ✓ Networking
- ✓ Compliance & Risk Trends
- ✓ Professional Branding
- ✓ Industry-Specific Topics

Workshop recordings may be made available when appropriate.

## 5. NABCRMP EDGE SERIES

Participants will receive access to the NABCRMP EDGE Series learning platform throughout the program.

The EDGE Series is designed to complement the mentorship experience by providing additional professional development opportunities, industry insights, and exposure to topics relevant to Governance, Risk Management, Compliance, Audit, Legal, Cybersecurity, and related fields.



Participants are encouraged to explore EDGE Series content to support their professional growth and development throughout the mentorship journey.

## 6. PROGRAM EVALUATION

At the conclusion of the program, all participants must complete the CoachLoop Program Evaluation.

The evaluation will help NABCRMP:

- ✓ Measure program effectiveness
- ✓ Assess participant satisfaction
- ✓ Identify opportunities for improvement
- ✓ Enhance future mentorship cohorts

Submission of the final evaluation is required for Certificate of Completion eligibility.

### CERTIFICATE OF COMPLETION REQUIREMENTS

To receive a CoachLoop Certificate of Completion, participants must:

- Attend the Kickoff Meeting
- Participate in at least three mentor/mentee meetings
- Establish three short-term goals and two long-term goals
- Attend at least two of the three professional development workshops
- Complete required program surveys
- Submit the final program evaluation



### Success Tip:

The most successful mentorship relationships are built on consistent communication, accountability, curiosity, and a willingness to learn from one another. The more actively participants engage throughout the program, the more valuable the experience will be.



# CoachLoop 2026

## Program Timeline

A structured journey of connection, learning, and growth from kickoff to recognition.

JUNE 1, 2026		<b>Applications Close</b> Final deadline for mentor and mentee applications.
JUNE 2–10, 2026		<b>Application Review &amp; Matching</b> Applications are reviewed and mentor/mentee matches are finalized.
WEEK OF JUNE 11, 2026		<b>Pairings Released</b> Mentors and mentees are notified of their matches and receive the onboarding materials.
JUNE 15–22, 2026		<b>Mentee Workshop Interest Survey</b> Mentees share preferred topics, career interests, and areas where they'd like support.
★ JUNE 25, 2026		<b>Required Kickoff Meeting</b> Virtual kickoff via Zoom: networking, program overview, expectations, scheduling, and Q&A.
JUNE 30, 2026		<b>Official Program Start</b> Pairs schedule their first meeting and begin working on goals.
JULY 2026		<b>Professional Development Workshop #1</b> Career development, GRC fundamentals, leadership, and more.
AUGUST 2026		<b>Professional Development Workshop #2</b> Practical skill-building, networking, professional branding, and more.
AUGUST 2026		<b>Fun Networking Event</b> Interactive networking experience to build community and connections.
SEPTEMBER 2026		<b>Professional Development Workshop #3</b> Leadership, trusted networks, career advancement, and lessons learned.
SEPTEMBER 30, 2026		<b>Program Ends</b> Pairs finalize goals and complete final surveys.
OCTOBER 8, 2026		<b>Graduation Breakfast &amp; Recognition Ceremony</b> Certificate recognition during the NABCRMP Annual Summit.

### CERTIFICATE REQUIREMENTS



- ✓ Attend Kickoff Meeting
- ✓ Attend at least 2 of 3 workshops
- ✓ Participate in mentor/mentee meetings
- ✓ Complete monthly survey check-ins
- ✓ Complete NABCRMP EDGE Series content
- ✓ Submit final program survey
- ✓ Participate in Graduation Breakfast (If attending the Annual Summit)



### Recommended Meeting Cadence

Mentor/mentee pairs are encouraged to meet at least once per month from June 30 – September 30, 2026.



# CoachLoop First Meeting Guide

*How to Prepare & What to Cover in Your First Mentorship Meeting*

## **Before the Meeting**

- Review each other's LinkedIn profiles
- Prepare 2–3 questions about background and experience
- Reflect on goals and expectations
- Confirm meeting time and platform

## **During the Meeting (45–60 minutes)**

1. Introductions (10–15 mins)
  - Share background, experience, and interests in GRC
2. Expectations (5–10 mins)
  - Discuss communication, participation, and accountability
3. Goal Setting (15–20 mins)
  - Define 3 short-term and 2 long-term goals
  - Refine goals to be specific and measurable
4. Meeting Cadence (5–10 mins)
  - Agree on bi-weekly meetings
  - Confirm format (Zoom, phone) and communication preferences
5. Action Plan (10 mins)
  - Identify 2–3 actions to complete before next meeting

## **After the Meeting**

*Mentees:*

- Finalize goals and begin action steps
- Track progress

*Mentors:*



- Provide resources and guidance
- Prepare for next session

**KEY REMINDER: A STRONG FIRST MEETING SETS THE FOUNDATION FOR A SUCCESSFUL MENTORSHIP EXPERIENCE.**



# **CoachLoop Mentor Quick Guide**

*Guiding Questions for Effective Mentorship Meetings*

## **1. EXECUTION (Are action steps being completed?)**

- What specific actions have you completed since our last meeting?
- Which action steps did you not complete—and why?
- Are you on track with your timelines?

## **2. CONSISTENCY (Is the mentee following through?)**

- How consistently are you working toward your goals each week?
- What habits or routines have you built to stay on track?
- Where are you falling off, if at all?

## **3. OUTPUT (Are there tangible results?)**

- What measurable results do you have so far?  
(e.g., applications, connections, skills developed)
- What progress have you made toward your short-term goals?
- What evidence shows forward movement?

## **4. CHALLENGES (What's getting in the way?)**

- What obstacles are you currently facing?
- Where do you feel stuck?
- What support do you need from me?

## **5. GROWTH (Is the mentee developing?)**

- How has your confidence changed?
- Do you feel clearer about your career direction?
- What have you learned since our last meeting?



## **6. NEXT STEPS (ACCOUNTABILITY)**

- What are the top 2-3 actions you will complete before we meet again?
- What is your timeline?
- How will you track your progress?

**KEY REMINDER: FOCUS ON PROGRESS, NOT JUST CONVERSATION. EVERY MEETING SHOULD RESULT IN CLEAR ACTIONS AND FORWARD MOVEMENT.**



# CoachLoop Mentee Quick Guide

*Guiding Questions to Maximize Your Mentorship Experience*

## **1. CLARITY (Am I clear on my goals?)**

- What are my top short-term goals for this program?
- How do my current actions connect to my long-term goals?
- Am I focusing on the right priorities?

## **2. EXECUTION (Am I taking action?)**

- What specific actions have I completed since our last meeting?
- What actions did I not complete—and why?
- What should I be prioritizing next?

## **3. FEEDBACK (Am I getting the guidance I need?)**

- Can you review my resume, LinkedIn, or work and provide honest feedback?
- What skills should I focus on developing right now?
- How can I improve my approach?

## **4. STRATEGY (Am I on the right path?)**

- What career paths should I be exploring?
- What steps would you take if you were in my position?
- What should I be doing now to move closer to my long-term goals?

## **5. NETWORKING & OPPORTUNITIES (Am I building connections?)**

- Who should I be connecting with in this field?
- How can I approach networking more effectively?
- What opportunities should I be pursuing right now?

## **6. GROWTH (Am I developing?)**

- How has my confidence changed since our last meeting?
- Do I feel clearer about my direction?
- What have I learned so far?



## **7. ACCOUNTABILITY (What will I do next?)**

- What are the top 2-3 actions I will complete before our next meeting?
- What is my timeline?
- How will I track my progress?

**KEY REMINDER: YOU OWN YOUR GROWTH. COME PREPARED, TAKE ACTION, AND USE YOUR MENTOR AS A RESOURCE, NOT A CRUTCH.**



# CoachLoop Mentorship Program – Goal Tracker

Mentee Name: \_\_\_\_\_

Mentor Name: \_\_\_\_\_

Program Start Date: \_\_\_\_\_

## Short-Term Goals (3 Months)

### Short-Term Goal 1

Goal Description:

Action Steps:

Timeline/Deadline:

Progress Updates:

Status (Not Started / In Progress / Completed):

### Short-Term Goal 2

Goal Description:

Action Steps:

Timeline/Deadline:

Progress Updates:

Status (Not Started / In Progress / Completed):

### Short-Term Goal 3

Goal Description:

Action Steps:

Timeline/Deadline:

Progress Updates:

Status (Not Started / In Progress / Completed):

## **Long-Term Goals (6–12 Months)**

### **Long-Term Goal 1**

Goal Description:

Action Steps:

Timeline/Deadline:

Progress Updates:

Status (Not Started / In Progress / Completed):

### **Long-Term Goal 2**

Goal Description:

Action Steps:

Timeline/Deadline:

Progress Updates:

Status (Not Started / In Progress / Completed):

## **Monthly Progress Reflection**

### **Month 1 Reflection**

What progress did you make toward your goals?

What challenges did you encounter?

What will you focus on next month?

### **Month 2 Reflection**

What progress did you make toward your goals?

What challenges did you encounter?

What will you focus on next month?

**Month 3 Reflection**

What progress did you make toward your goals?

What challenges did you encounter?

What will you focus on next month?



# FREQUENTLY ASKED QUESTIONS (FAQ)

Your questions, answered. We're here to support you every step of your CoachLoop journey.



## GENERAL PROGRAM QUESTIONS

- Q: What is the CoachLoop Mentorship Program?**  
**A:** CoachLoop is NABCRMP's mentorship program designed to connect experienced professionals with students, recent graduates, career changers, and early-career professionals interested in Governance, Risk Management, Compliance (GRC), Audit, Legal, Cybersecurity, AML/KYC, and related fields.
- Q: How long is the program?**  
**A:** The 2026 CoachLoop Mentorship Program runs from June 30, 2026 through September 30, 2026. Participants will also be recognized during the CoachLoop Graduation Breakfast & Recognition Ceremony at the NABCRMP Annual Summit on October 8, 2026.
- Q: Is participation mandatory after I am accepted?**  
**A:** We understand that schedules and priorities can change. However, participants who accept a mentorship match are expected to actively engage throughout the program and communicate promptly if circumstances change.
- Q: What is expected of participants?**  
**A:** Participants are expected to:
- Attend the required Kickoff Meeting
  - Participate in mentorship meetings
  - Communicate professionally and respectfully
  - Complete program surveys
  - Attend workshops whenever possible
  - Support a positive learning environment



## QUESTIONS FOR MENTEES

- Q: How often should I meet with my mentor?**  
**A:** Mentor-mentee pairs are encouraged to meet at least once per month during the program. Many participants find that meeting twice per month provides additional value, but the cadence should be determined by mutual agreement.
- Q: What should I discuss with my mentor?**  
**A:** Topics may include career planning, leadership development, networking, certifications, industry trends, resume and LinkedIn reviews, interview preparation, workplace challenges, and professional growth goals.
- Q: What if my mentor doesn't respond?**  
**A:** Please allow a reasonable amount of time for a response. If you do not receive a response after multiple attempts over a two-week period, please contact the CoachLoop Program Team at NABCRMP so we can provide support.
- Q: Can my mentor help me find a job?**  
**A:** Mentors may provide career guidance, networking advice, and professional insights; however, mentors are not obligated to provide employment opportunities, referrals, or job placement services.
- Q: Can I request a different mentor?**  
**A:** Mentor changes will be considered on a case-by-case basis if there are significant challenges that cannot be resolved through communication and support. Please contact the CoachLoop Program Team if concerns arise.



## QUESTIONS FOR MENTORS

- Q: How much time is expected from mentors?**  
**A:** Mentors should plan to invest approximately 1-2 hours per month throughout the program. This includes meetings with mentees and occasional program communications.
- Q: Am I expected to have all the answers?**  
**A:** No. The role of a mentor is to provide guidance, perspective, support, and encouragement. Sharing experiences and helping mentees think through challenges is often more valuable than providing specific answers.
- Q: What if my mentee is unresponsive?**  
**A:** We encourage mentors to make reasonable efforts to connect with their mentees. If communication challenges persist, please notify the CoachLoop Program Team so we can assist.
- Q: Can I mentor more than one participant?**  
**A:** Depending on program needs and mentor availability, some mentors may be invited to support additional mentees.



## WORKSHOPS & PROFESSIONAL DEVELOPMENT

- Q: Are the workshops required?**  
**A:** Participants should attend as many workshops as possible. To be eligible for a Certificate of Completion, participants must attend at least two of the three professional development workshops.
- Q: What topics will be covered?**  
**A:** Workshop topics may include career development, leadership, executive presence, networking, compliance & risk trends, personal branding, professional communication, and industry-specific topics. Topics may also be informed by participant survey responses.
- Q: What is the NABCRMP EDGE Series?**  
**A:** The NABCRMP EDGE Series is a professional development resource available to participants throughout the program. Selected learning opportunities may be required to satisfy certificate completion requirements.



## CERTIFICATES & GRADUATION

- Q: How do I earn a Certificate of Completion?**  
**A:** Participants must:
- ✓ Attend the Kickoff Meeting
  - ✓ Participate in mentorship meetings
  - ✓ Attend at least two workshops
  - ✓ Complete required surveys
  - ✓ Complete assigned EDGE Series content
  - ✓ Submit the final program evaluation
- Q: Do I need to attend the Annual Summit to receive a certificate?**  
**A:** No. Participants who meet the program requirements will receive recognition regardless of Summit attendance. However, participants attending the Summit will be recognized during the CoachLoop Graduation Breakfast & Recognition Ceremony.



## PROGRAM POLICIES

- Q: Are mentorship conversations confidential?**  
**A:** Participants are encouraged to maintain confidentiality and respect the privacy of discussions that occur during mentorship meetings.
- Q: What if I experience a concern during the program?**  
**A:** If you encounter any issue that impacts your ability to participate effectively, please contact the CoachLoop Program Team. We are committed to creating a respectful, professional, and supportive experience for all participants.



### WHO DO I CONTACT WITH QUESTIONS?

For questions regarding CoachLoop, please contact:  
 NABCRMP CoachLoop Program Team  
 ✉ [membership@nabcrmp.org](mailto:membership@nabcrmp.org)



### STRONGER TOGETHER:

BUILDING TRUSTED NETWORKS IN GRC