



Clwb Pêl-Droed Clydach Football Club & Friends of Coed Gwilym Park

Health and Safety at Work – Maintenance Approach

Policy Statement

1. Introduction

- 1.1. This Statement sets out the policy of Clydach FC (The Company) in respect of any volunteer person and contractor under our control whose health and safety may be affected by our work activities. Its intention is to assist in protecting all our personnel whilst at work and to assist the Company in fulfilling its legal and moral obligations.
- 1.2. In addition to the groups of persons mentioned above, this Policy is also intended to assist in ensuring that all Clients and other persons who may encounter this Company or its premises or its activities (whether work-related) are not adversely affected with regard to their health and safety.
- 1.3. Provided that persons referred to in 1.1 above adhere to the provisions and precautions contained within this policy, they will normally be able to work safely and without undue risk to their health. They will also be considered to have demonstrated compliance with their conditions of employment or contract insofar as they refer to health and safety at work.
- 1.4. All persons referred to in 1.1 above are to be made aware of the contents of this Policy and become familiar with the conditions and precautions laid down. A copy of the Policy will be available at Coed Gwilym Park. Personal copies of the Policy may be obtained on request from the Club secretary.

2. Definitions

- 2.1. In this Policy, the expression 'at work' means at Coed Gwilym Park.
- 2.2. The term 'legal obligations' refers to the statutory duties laid down principally in The Health & Safety at Work etc. Act 1974, but also in supporting legislation brought under the Act from time to time.

3. Policy

- 3.1. The Company will take all reasonable measures to ensure that those persons referred to in 1.1 above are made aware of the contents of this Policy, the possible effects upon their personal health & safety and the possible consequences in the event of any breach of this Policy.

3.2. The Company recognises its obligations under Section 2(1) of The Health and Safety at Work etc. Act 1974 and the various duties and obligations under The Management of Health and Safety at Work Regulations 1999 and associated legislation and will take all reasonable measures to prevent, so far as is reasonably practicable, any breach of duty placed upon the Company by legislation and/or this Policy.

3.3. All employees of the Company will always exercise diligence in ensuring that this policy is adhered to. Responsibilities of individuals are determined by their grade of employment as detailed elsewhere in this Policy.

3.4. The Company will undertake, so far as is reasonably practicable, the following:

- a) The provision and maintenance of plant and systems of work that are safe and without risks to health.
- b) Arrangements for ensuring safety and absence of risks to health in connection with the supply, use, handling, storage and transporting of articles and substances.
- c) The maintenance of premises and places of work which are safe and without risks to health, and safe access to and egress from such places.
- d) The provision and maintenance of a working environment for employees without risks to health and adequate as regards facilities and arrangements for their welfare at work.
- e) The specific provision of welfare facilities to a standard no less than that set down in Regulations 20 - 25 of the Workplace (Health, Safety & Welfare) Regulations 1992 or, where relevant, The Construction (Design & Management) Regulations 2015.
- f) The provision of such information, instruction, training, and supervision as is necessary to ensure the health and safety at work of employees and volunteers.
- g) Adequate arrangements to ensure that employees, volunteers, or their representatives are given every facility for consulting with management in promoting and developing measures to ensure the health and safety at work of all employees.
- h) Systems and procedures which will ensure that all operations and activities are always executed in such a manner that persons not in our employment who may be affected by such operations are not exposed to risks to their health and safety.
- i) Forms and Miscellaneous Items - Standard forms are used for various aspects of health and safety management. These include such items as

risk assessments (both generic and specific), display screen equipment checklists, safety audit checklists, employee handbooks etc.

4. Policy Review

4.1. This Policy and its associated documentation will be reviewed after changes in legislation, changes in the structure of the Company, in the light of additional knowledge or information becoming available, and in any event annually.

4.2. When, due to the conditions described in 5.1 above, any part of the company policy and procedures manual requires alteration or modification, it shall be deemed to be sufficient and in compliance with this policy if such alterations or modifications are made to the master printed copy held at the venue, and those changes are notified by a convenient and effective method, to all volunteers and employees in possession of printed or electronic copies of the manual.

Signed..... Date.....

On behalf of Clydach FC

Name.....

Please note:

The original of this document, signed, dated and subject to regular review is held at the site.