



THE INSPIRED COMMUNITY PROJECT

Job Description: Lead Classroom Group Teacher

Job Title	<i>Lead Classroom Group Teacher</i>
Reports To	<i>Director of Training & Excellence, Education Director/CEO</i>

About The Inspired Community Project

The Inspired Community Project is a 501(c)(3) educator-founded nonprofit providing no-cost early intervention services to neurodiverse children, advocacy coaching for their families, and specialized career training and certification support for those in the community. Creating a self-sustaining, hyper-local, special education resources system, of the community for the community.

Job purpose

Lead Classroom Group Teacher is a growth position within our Training & Excellence (T&E) Program housed within the Clinical Department. Classroom Teachers are expected to learn, practice, and carry out Applied Behavioral Analysis (ABA) methodologies, pass competency exams and teach, model, and mentor within the field. Lead teachers will have the opportunity to receive supervision if entering into a Board Certified Behavior Analyst (BCBA) training program or practicum or requires licensure supervision hours to obtain their NYS Behavior Analyst License (LBA). Lead teachers will provide support to all Behavior Technicians (BTs) partaking in the T&E program, mentor Registered Behavior Technicians (RBTs), and participate in Clinical

Duties and responsibilities

For Training & Excellence

Our Training & Excellence (T&E) program provides NYS Licensed Special Educators the ability to complete Board Certified Behavior Analyst training, supervision and practicum requirements. With over 50 out-of-classroom paid training hours, as well as opportunities for mentorship and career counseling, Lead Classroom Teachers will not only be supported by Board Certified Behavior Analysts but will be supporting and mentoring Registered Behavior Technicians and Behavior Technicians.

- Any Lead Teachers without BCBA/LBA credentials will attend weekly training with the Director of Training & Excellence
- Complete the Placement Exam, to gauge competence.
- Weekly required trainings with Director of Training & Excellence
- Once a month, attend a required 3-hour, paid training session
- Complete and maintain all required documentation regarding their programs and supervision hours
- Maintain supervision groups of RBTs and BTs and support their growth in the T&E program
- Work ethically and with integrity while adhering to the BACB Ethics Code
- Participate in feedback sessions for the Training & Excellence Program
- Utilize the Google Calendar and monitor work email daily

For Students

- Utilize behavior analytic principles and strategies consistent with the organization's mission, vision and values
- Provide 1:1 behavior analytic instruction in a natural, play-based, child-centered classroom setting
- Create a fun, motivating experience to generate the highest level of engagement and learning for every student
- Model how to engage students on their level; physically, emotionally and intellectually



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- Ensure that basic physiological and safety needs of the students are met
- Create and implement evidence-based treatment plans for each child to target adaptive and self-care skills, emotional development, coping and tolerance skills, play and leisure skills, family relationships, language and communication, cognitive functioning, self-management, self-advocacy and independence, safety skills, and social relationships
- Monitor data on program targets and utilize an online system to enter, track, and view progress
- Facilitate and model program writing and assessments (Preference assessments, the VB-MAPP, ABLLS and FBAs)
- Attend Student Clinics with other Related Service providers to support and aid in the generalization of skills across environments
- Changing diapers (minimum of twice daily), and also facilitate toilet training based on the needs of the student
- Supervise and oversee the escorting of students to and from the bus or family drop off/pickup locations
- Ensure classroom staff are completing daily health screening of students for wellness checks
- Adhere to all HIPAA compliance guidelines regarding photographs and other sensitive information

For Classroom Team

- Communicate with classroom team members and student families in a positive manner, referring clinical questions to the classroom teacher.
- Respectfully collaborate with Related Service Providers for the generalization of skills across environments.
- Reporting throughout the session on activities and progress that the child makes with the classroom team and via the family communication platform.
- Cleaning and sanitizing centers and materials
- Assisting with toy/material rotation on a monthly basis
- **Optional:** Participate in the Junior Board of Directors to have a direct impact on the organization's goals and decisions (Application and review required)
- **Optional:** Participate in a Community Committee (Application and review required)

Qualifications

- New York State Teacher Certification NYCHC §47.13 (d)(1)
 - Birth – 2nd Grade (including birth – 2nd grade for students with disabilities)
 - 1st – 6th Grade (including birth – 2nd grade for students with disabilities)
 - N – 6th Grade (Including Special Education)
 - Pre-K – 6th Grade (including Special Education)
- OR
- Baccalaureate Degree in early childhood education or related field and two years of supervised experience in a preschool program if currently employed in a permitted group child care service NYCHC §47.13 (d)(2)
- OR
- Approved Study Plan for staff who meet minimum requirements NYCHC §47.13(d)(3)
 - To be study plan eligible, a person shall have:
 - Associate's (AA or AS) degree in early childhood education; or
 - Ninety or more undergraduate college credits and one year classroom experience teaching children in pre-kindergarten, kindergarten or grades 1-2; or
 - Baccalaureate in any other academic subject and one year classroom experience teaching children birth through 2nd Grade.
- Licensed Behavior Analysts
- Social Workers (Licensed Clinical Social Workers and Licensed Master Social Workers)
- Speech-Language Pathologists
- Teachers of the Speech and Hearing Handicapped and Teachers of Speech and Language Disabilities



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- Creative and excited about working within a diverse community
- Strong interpersonal skills
- Strong organizational skills
- Adhere to time and attendance policies and maintain a record, in good standing, of regular and reliable attendance and punctuality, to ensure the consistent engagement and learning of our students.

Schedule

- Monday - 8am to 5pm
- Tuesdays - 8am to 5pm
- Wednesday, Thursday, Friday - 8am to 3:30pm
- Once a month, usually the **First Tuesday of each month, requires Intensive Training 3:00-6:00**. Optional Community Dinner will be provided after training.
- Employee Appreciation Day - Paid Day for Community Activities
- Autism Advocacy Day - Paid Day for Advocacy Work

Requirements

- Background Check
- Fingerprinting
- Active Aspire Registry [Register here <https://tinyurl.com/RegAspireID>]
- Register for ECETP e-Learning [Register here <https://tinyurl.com/trainingECETP>]
- ECETP Training: Mandated Reporter [Free, 5hrs, online] To be completed prior to start date.
- ECETP Training: Foundations in Health and Safety e-Learning [Free, 5hrs, online] To be completed prior to start date.
- Training - CPR/Provision of first aid and emergency medical assistance
- Training - Use of an epinephrine auto-injector

The following documents will be required and are subject to review by TICP staff prior to placement offer:

- Qualifications: diplomas, certifications, and training through Aspire Registry, and Resumes
- Three (3) References, preferably from former employers
- Study Plan Documents if applicable. Documentation of current attendance in an appropriate study plan for a group teacher, if not otherwise qualified. Commitment letter, enrollment status and transcripts.

Benefits

Rates:

BCBA/LBA & Special Education Teaching License or w/ classroom experience - \$80,000

BCBA/LBA & Special Education Teaching License w/o classroom experience - \$75,000

BCBA/LBA w/o Teaching License or Licensed Master Social Workers w/ classroom experience- \$70,000

BCBA/LBA w/o Teaching License or Licensed Master Social Workers w/o classroom experience- \$65,000

Licensed Clinical Social Workers or Special Education Teaching License w/o classroom experience - \$60,000

- Paid Paperwork/Report Writing, 6 hours per week.
- Weekly Payroll
- Medical, Dental, Vision - effective immediately upon hire
- Mental Health Wellness Benefits
- Life Insurance



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- Flexible Spending Account (FSA)
- Dependent Care Account (DCA)
- Health Saving Account (HSA)
- Commuter Benefits
- Financial Literacy Training & Support
- **Discretionary PTO Days:** 5 PTO days per calendar year to be used for sick or personal business
- **Discretionary Vacation Time:** 10 days per calendar year for prearranged vacation time
- **Predetermined PTO Holidays:** MLK Day, Presidents Day, Employee Appreciation Day (March), Autism Advocacy Day (April), Memorial Day, Juneteenth, Independence Day, Labor Day, Indigenous Peoples Day, Thanksgiving & Black Friday
- **Predetermined PTO Weeks:** Last week of August & the week between Christmas and New Years