

Online Young Marine Application Process



www.YoungMarines.org



Objective: To understand the steps to complete the online Young Marines Recruit Application process

- 1. Locate a local Young Marines unit
- 2. Submit an interest form
- 3. Obtain an application key
- 4. Set up Parent Portal login
- 5. Family Contacts
- 6. Recruit Information
- 7. Family Contacts Review
- 8. Agreements and Waivers
- 9. Medical Information
- 10. Health History
- 11. Medications and Allergies
- 12. Final Review
- 13. Application submission









If you are an existing Adult Volunteer, Parent, or have a previous Application in the system, please login using your established credentials and start your new application. This way your new application will be associated with your existing account.

			4	Denotes required fields
Check all interests that apply.	✓ I would like to register a child □ I would like to serve as an A	d(s) to be a Young Marine. dult Volunteer.		
Comments:				
Volunteer/Parent First Name: 🧹	Peter]		
Volunteer/Parent Last Name: 🧹	Piper			
Volunteer/Parent Email: 🧹	ymdbs@youngmarines.com			
Volunteer/Parent Phone: 🧹	555-459-7859 (ex: 1	11-222-3333)		
Child	First Name	Last Name		Age
1	Joey	Piper		12
2				
3				

OQT6G Cenerate New Image

Submit

Cancel

Next, the parent or guardian completes the online interest form indicating who would like to join. Multiple people can be included in the submission.

NOTE: If the parent/volunteer already has an account, they must log in and start a new application from their current account.

Click "Submit" to send the form to the unit.



Once the interest form is submitted, the parent or guardian receives an automated confirmation email. The unit will then contact them directly.



Peter Piper,

Thank you for your interest in the Young Marines program. Your Interest Form has been received and someone should be contacting you in the next few days.



Once the applicant has expressed interest and intent to join, the unit sends the access key.

When the unit sends the Access Key, the applicant receives the key via email. Clicking on the link will take them to the login page.



Peter Piper,

Per our conversation, here is your personal access link to begin the application process.





Номе	ABOUT US WHAT WE DO GET INVOL	SEARCH Init Locator My unit Login Donate Now! VED HEALTHY & DRUG FREE NEWS REVIEWS ALUMNI SITE
Jnit: Chesters Unit Chesters U	Thank Y • If you have made it he to create a a username and create and confirm a password. Click "Submit" to complete.	re, you have already talked to a Unit Representive who has provided you with a Portal Access link. reed you to create a username and password which will be used to login.
	This will become their Parent Portal.	g the lives of America's youth



NOTE:

The applicant can access an active application to add or edit information until the application is submitted.

- Visit YoungMarines.com
- Click on Login
- Login using username and password

Unit Awaros

Unit Trip

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U C S U

Pho

Unit Calendar







you	The first step i Parent Portal i Contacts i	n setting up the s to edit Family nformation.	SEARCH OUNIT LOCATOR MY UNIT MY ACCOUNT CLOGOUT					
Jnit: Chesters U	Click "Edi	t" to begin.	Return To Account F Account Holder: Walter YM Family Contact	Page · Sample ·s				
Unit Home		Primary Welter Sample	Secondary	Alternates	Action			
		Waiter Sample			Edit			
Contact / Join Unit				7.0.1				
Supply Depot	Step Number	Sten Name	Young Marine Application - Jen	nifer Sample Step Status	Step Completed	Action		
	1	Recruit Information	n	InProcess		Start		
Unit Staff	2	Family Contact Revi	iew i	Not Started				
	3	Agreements/Waive	rs	Not Started				
Photo Albums	4	Medical Info		Not Started				
	5	Health History		Not Started				
Unit Awards	6	Medications		Not Started				
Unit Trip	Allergies		it	Not Started				
	8 Application Submit		<u> </u>	nototaneu		I		
Unit Calendar			Start New Applicat	tion				





Additional Contacts Add



Blue check marks indicate required information. Add additional phone numbers and address, identify the contact relationship, click "Save".

many and Secondary Contacts can create logins so they can view/edit contacts for this family. Ny the Primary can make another contact the Primary for this family. a contact has no permissions/rights for a specific YM you can unattach that YM from that contact.

EI 🖲 🛗			Personal I	nformation		
Unit Home			Denotes I	required fields		
		Contact Type: Primary Con	tact 🗸			
Contact / Join Unit		First Name: 🗸 Peter				
Supply Depot		Middle Initial:				
Unit Staff		Last Name: 🗸 Piper				
Photo Albums		Email: 🗸 ymdbs@you	ngmarines.com			
Unit Awards		Primary Phone: ✔ 555-459-785	9 O Home	Cell		
Unit Trip		Alternate Phone:	O Home	Cell		
Unit Calendar		Work Phone: 555-888-999	9			
		Street Address: 🗸 1234 Main S	reet			
	Stre	eet Address (cont):				
		City: 🗸 The City				
		State: 🗸 Virginia	~			
		Zip Code: 🗸 22222 -				
			Account Yo	ung Marines		
	YM Name	Contacts Relationship To YM	Attach to Contact	Primary Residence	Legal Guardian (Court Appointed)	Emergency Contact
	Joey Piper	Father	V			
-				Save Car	icel	



If applicable, add a Secondary Account Holder. This person will also be able to update all YM personal information.

However, only the Primary Account Holder will be able to finalize registrations.



		Edit Contact					
loin Unit	Ph c	5) 459-7859	()		Alternate Phone:	()	
	Addres 4 Mair	ngmannes.co n Street The	m Citv_VA 2222:	>	WORK Phone: (555) 888-9999	
epot	Last Pri/S c Review	st Pri/s c Review: 12/08/21 4:51 PM - Peter Piper					
: 	Young Marine	Status	Attached	Relationship	Primary Residence	Legal Guardian (Court Appointed)	Emergency Contac
ums	Joey Piper	Applicant	Yes	Father	Yes	No	Yes
ds	Secondary Account Holder						
		None Assigned					

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Unit

Unit F Conta Suppl Unit S Photo Unit A Unit 1

None Assigned				
Add Secondary Contact				
Primary Phone:		Alternate Phone:		
Email:		Work Phone: Label		
Address:				
Last Pri/Sec Review:				

Additional Contacts Add

















	Sam Smith								
	Edit Contact Delete Contact								
Primary Phone: (555) 555-5555 (C) Alternate Phone: ()									
Email: samsmith@email.com				Work Phone:	Work Phone:				
Address: 1111 Here	Ave., City, VA	22222							
Last Pri/Sec Review	Last Pri/Sec Review: 12/08/21 5:07 PM - Peter Piper								
Young Marine	Status	Attached	Relationship	Primary Residence	Legal Guardian	Emergency Contact			
Joey Piper	Applicant	Yes	Neighbor	No	No	Yes			







Unit:		Return To Account Page						
			Account Holder: Walter Sample					
	Click on "Start"		YM Family Contacts					
		Primary	Secondary	Alternates	Action			
Un	to optor the	Walter Sample	Susan Sample	Sam Sample,	Edit			
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	Vouna Marine		Young Marine Application - Jen	nifer Sample				
Su	Tourig Marine	nber Ste	p Name	Step Status Ste	ep Completed ction			
11.5	Deerwit'e	Recrui	t Information	InProcess	Start			
	Reciults	Family C	ontact Review	Not Started				
Ph		Agreem	ents/Waivers	Not Started				
	information	Me	dical Info	Not Started				
Un		Hea	Ith History	Not Started				
		Me	dications	Not Started				
Uni		A	llergies	Not Started				
		Applic	ation Submit	Not Started				
Uni	t Caltures							

Start New Application



	SEARCH OUNIT LOCATOR MY UNIT LOCOUNT
Young	Donate Now!
HOME	ABOUT US WHAT WE DO GET INVOLVED HEALTHY & DRU
Unit: < Chesters Unit	Information with the blue check marks is required.
f 🔽 🖪 🛗	Child's First Name: Joey Click "Submit" when complete.
Unit Home	Child's Middle Name:
Contact / Join Unit	Child's Last Name: V Piper
Supply Depot	Child's Birthdate: ✓ 12/21/2009
Unit Staff	Child's SSN: ✓ ···· ···
Photo Albums	Living with: 🗸 🔎 Mother & Father 🔾 Mother 🔿 Father 🔿 Legal Guardian
Unit Awards	Child's Cell Phone Number:
Unit Trin	Child's Email: ymdbs@youngmarines.com
	Expected High School Graduation (MM/YY): ✔ 06 ✔ 27 ✔
Unit Calendar	Recruited By: Jimmy Doe
	Child's Gender: 🗸 🖲 Male 🔾 Female
	Name of Medical Insurance Company: 🗸 Awesome Insurance Company
	Policy Number: ✓ A123456
	Insurance Contact Phone: ✓ 555-777-1234
	Submit



The nex F	kt step is reviewir ⁻ amily Contacts.	ng the	QSEARCH ♥ UNIT LOCATOR ♥ MY UNIT ■ MY ACCOUNT ● LOGOUT Donate Now!				
Jnit:	ck "Start" to begir	n.	Return T	o Account Page			
			Account Hol	der: Walter Sample			
f 🙋 🔁 🛗			YM Family Contacts				
Unit Home Walter Sample		Susan	Secondary Alternates an Sample Sam Sample,		Alternates	Action Edit	
Contact / Join Unit							
Supply Depot	Step Number	Sten Name	Young Marine App	Step Status	Step Co	mpleted	Action
		Recruit Information		Completed	2/23/2022 8	3:58:37 AM	Edit
Unit Staff	2	Family Contact Review	N	InProcess			Start
Photo Albumo	3	Agreements/Waivers		Not Started			
	4	Medical Info		Not Started			
Unit Awards 5		Health History		Not Started			
6 Unit Trip		Medications		Not Started			2
		Allergies		Not Started			
Unit Calendar				Not Stated			
			Start Ne	ew Application			



Donate Now!

Make sure all information is accurate and complete. Click on "Contact Review Complete"

ET INVOLVED | HEALTHY & DRUG FREE | NEWS | REVIEWS | ALUMNI SITE

Return To Account Page

Family Contact Review

acts below paying particular attention to their association to each of your Young Marines. n reviewed since you submitted your Interest Form are labled "Needs to be reviewed" in red. Contact" link and once satisfied everything is correct click the "Save" button. een reviewed and updated a "Contact Review Complete" button will appear to complete the "Family Contact Review" step.

Supply Depot
Unit Staff
Photo Albums
Unit Awards
Unit Trip
Unit Calendar

	Primary Account Holder										
Peter Piper											
Edit Contact											
Primary Phone: (555) 459-7859 () Alternate Phone: ()											
Email: ymdbs@your	igmarines.com	n		Work Phone: Label							
Address: 1234 Main	Street, The C	City, VA 22222									
Last Updated: 12/8/2021 4:59:42 PM											
Young Marine	Status	Attached	Relationship	Primary Residence	Legal Guardian	Emergency Contact					
Joey Piper	Applicant	Yes	Father	Yes	No	Yes					

Secondary Account Holder									
Penelope Piper									
Edit Contact Delete Contact									
Primary Phone: (555) 999-4444 (C) Alternate Phone: ()									
Email: ymdbs@youngmarines.com Work Phone: Label									
Address: 1234 Main	Street, The C	City, VA 22222							
Last Updated: 12/8/	Last Updated: 12/8/2021 4:59:42 PM								
Young Marine	Young Marine Status Attached Relationship Primary Residence Legal Guardian Emergency Contact								
Joey Piper	Joey Piper Applicant Yes Mother No No Yes								

Additional Contacts Add

Sam Smith									
Edit Contact Delete Contact									
Primary Phone: (555) 555-5555 (C) Alternate Phone: ()									
Email: samsmith@email.com Work Phone:									
Address: 1111 Here	Ave., City, VA	22222							
Last Updated: 12/8	Last Updated: 12/8/2021 5:07:12 PM								
Young Marine	Status	Attached	Relationship	Primary Residence	Legal Guardian	Emergency Contact			
Joey Piper	Applicant	Yes	Neighbor	No	No	Yes			





Start New Application







This page requires you to re-authenticate before we can electronially sign

topation in the program and a forfer of all to represent that my/our child is physically abb EEMENT if fully understand that his her participation may ensure the whether resulting from injury property damage, or wong it.

The Corps League, the O.S. Marne Corps, Department of the Navy, Department of League, leral, State agency or against any officers, employee or administrator of the same or a urring as a result of his/her participation in the program.

Password
Validate
Cancel

MEDICAL CLAIM AGREEMENT | understand that as parent(s)/guardian(s), my/our health insurance will be response program, including, without limitation, transportation and/or medical expenses incurred as a result of any injury. Fin o Young Marines National Headquarters for claim. The electronic agreement is signed when the applicant enters the password they created for their Parent Portal.

Click "Validate" to complete.



Unit:	E ABOUT US WHAT	WE DO GET INVOLVE	Q _{SEA} D HEALTH	Medical	Info is the Click "Star	next step t"	
			Account Hora				
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Unit Home	Walter Sam	ple Susa	an Sample	m Samp	le,	Edit	
Contact / Join Unit							
			Young Marir	n - Jennifer Sample			
Supply Depot	Step Number	Step Name		Step Status	Step Cor	npleted	Action
Unit Staff	1	Recruit Informatio	n	Completed	2/23/2022 8	:58:37 AM	Edit
	2	Family Contact Rev	lew	Completed	2/23/2022 8	:59:47 AM	Edit
Photo Albums	3 Agreements/Waivers			InBrocoss	2/23/2022 9	:04:33 AIVI	Edit
Linit Awarda	4 Medical Into		-	Not Started			Start
	6	Medications		Not Started			
Unit Trip	7	Allergies		Not Started			
	8	Application Subm	it	Not Started			1
Unit Calendar							

Start New Application





Nex	t is Health Histor Click "Start"	y.	Q _{SEAR}	CH OUNITL	DCATOR 🖗 MY UNIT 🛔 MY A	CCOUNT CLOGO Donate Now!	DUT
Unit:		Return	To Account Pag	e ample			
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Contact / Join Unit			Young Marina A	polication loopif	r Comple		
Supply Depot	Step Number	Step N	lame	Step Sta	tus Step C	ompleted	Action
	1	Recruit Info	ormation	Complet	ed 2/23/2022	2 8:58:37 AM	Edit
Unit Staff	2	Family Conta	act Review	Complet	ed 2/23/2022	2 8:59:47 AM	Edit
Photo Albums	3	Agreements	s/Waivers	Complet	ed 2/23/2022	2/23/2022 9:04:33 AM	
	4	Medica	al Info	Complet	ed 2/23/2022	2 9:32:23 AM	Edit
Unit Awards	5	Health F	History	InProce	SS		Start
Unit Trip		Allero	nions	Not Star	ed		
	8	Application	n Submit	Not Star	ed		
Unit Calendar			Start	New Applicatio	1		

	Select "Yes" or "No" for each the conditions listed. If "Yes, please provide a brief explanation.
Condition Wears eye glasses / contact lenses	Click "Save"
Is on a restricted diet	OYON
Wears a hearing aid	OYON
Diabetes	OY ON PA1c percentage and date:
Is under a doctor's care	OYON
Hypertension (high blood pressure)	OYON
Adult or congenital heart disease / heart attack / chest pain (angina) / heart murmur / coronary artery disease / any heart surgery or procedure / suffered Rheumatic Fever. Explain all "ves" answers.	ΟΥΟΝ
Family history of heart disease or any sudden heart-related death of a family member before age 50.	0 y 0 N
Stroke/ TIA	0 Y 0 N
Asthma	O Y O N
Lung/ respiratory disease	OY ON
Ear/ eyes/ nose/ sinus problems	0 y 0 N
Muscular/ skeletal condition/ muscle or bone issues	ΟΥΟΝ
Head injury/ concussion	0 y 0 n
Psychiatric/ psychological or emotional difficulties	0 y 0 n
Behavioral/ neurological disorders	ΟΥΟΝ
Blood disorders/ sickle cell disease	OYON



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Start New Application



rescriptions and doses)

• Yes, the minor identified above 'HAS' my perr • No, the minor identified above 'DOES NOT' has Over-The-Counter Medication Exception	nission to ta ive my perm	PERMISSION TO USE OVER-THE (If not completed, the Young Marin ke any over-the-counter medications in ission to take any over-the-counter med Remarks (optional)	Does the Unit have permission to dispense medications? Indicate "Yes" or "No"
Alieve		Tylenol or Advil only for pain rel:	Over-the-counter medication (if "Yes," list any exceptions) Prescription medication
Yes, I request and authorize that the minor ide No, the minor identified above 'DOES NOT' ha Authorized Prescription Medication	entified abov ive my perm	PERMISSION TO DISPENSE PRES (If not completed, the Young Marine v e be administered the following prescription n ission to take any prescription medication(s). Remarks (optional)	(if "Yes," list prescriptions and doses
	test.des You have prescrip If this is have list	e chosen to 'NOT' allow the minor listed above to ion medications. not your intent click 'CANCEL' otherwise any med ed will be cleared.	recieve any lications you Cancel Cancel

Click "Save"

Cancel

Save



<u>young</u>	Marines		Q _{SEARCH} ♥unit L			JUT
HOME	ABOUT US WHAT	WE DO GET INVOLVED	HEALTHY & DRUG FR	EE NEWS REVIEWS	ALUMNI	
Unit: < Chesters Unit			Return To Account Pag Account Holder: Walter S	je ample		
Unit Home Contact / Joi Supply Depo Unit Staff	es completes Click "St	the application tart"	YM Family Contacts Secondary 9 g Marine Application - Jennife Step Sta Complet	Alternates Sam Sample, er Sample tus Step (ted 2/23/202 ted 2/23/202	Action Edit Completed 2 8:58:37 AM 2 8:59:47 AM	Action Edit Edit
Photo Albums	3	nts/Waivers	Complet	ied 2/23/202	2 9:04:33 AM	Edit
Unit Awards	5	Health History	Complet	ted 2/23/202	2 9:32:23 AM 2 9:44:20 AM	Edit
Linit Trip	6	Medications	Complet	ied 2/23/202	2 9:59:04 AM	Edit
Unit Calondar	8	Allergies Application Submit	Not Star	ted		Start
onic calendar			Start New Application	n		5



			YES (please list below) • No known allergi	If the VM Beerwit has any feed
ood Name	A	Ilergic Reaction	Foou Allergies	
Dairy	// 6	as and diarrhea		medication plant or insect
				allergies, indicate "Yes" or "No"
	/			If "Yes," indicate the type and
				specify the allergic reaction
	<i>"</i>			speaky the allergic reaction.
	<i>"</i>	_		
		Plant Name	Allergic Reaction	Click "Save"
ledication Name	A			
	/			
			*	
		-		Insect Sting / Bite Allergies
		Insect Name	Allergic Reaction	
		Bees	/ Hives. Give two Benadryl.	li anti anti anti anti anti anti anti ant
			<i>"</i>	



4	The	e applicant	is now ready				Donate Now!		
	to	roviou th	, a completed						
	l	review the	e completed	ED HEA		IEWS REVIEWS	ALUMNI		
		applic	ation.						
Unit: Chesters I				R	eturn To Account Page				
	Click	Click on "View Application" to			unt Holder: Walter Sample				
	do	wnload th	e application	Sa	YM Family Contacts	Alternates	Action		
Unit Home	<u></u>	and ravious the information			Sam Sam	ple,	Edit		
Contact / Join U	anc								
		ente	red	Young Marine Application - Jennifer Sample					
Supply Depot			100.	Step Status	Step Completed		Action		
Unit Staff		2		Completed	2/23/2022 8:58:37 AM 2/23/2022 8:59:47 AM		Edit		
Photo Albumo		3	A ers	Completed	2/23/2022 9:04:33 AM		Edit		
	<u></u> 2	4		Completed	2/23/2022 9:32:23 AM		Edit		
Unit Awards		5	H ory	Completed	2/23/2022 9:44:20 AM		Edit		
Unit Trip		6	Minons	Completed	2/23/2022 9:59:04 AM		Edit		
	J.	7	An gles	InProcess	2/23/2022 10:09:14 AM	View Apr	Edit plication L Submit Applicati	ion	
Unit Calendar			Application oubline	111 100033			meation - Oubmit Applicati		
					Start New Application				









If any changes need to be made, click on "Edit" for the appropriate step to update information.



Unit Home Contact / Join Unit

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If the applicant is satisfied with the completed application, they will click on "Submit Application."



				Are Application - Jennier Sample	
ply Depot				Step Completed	Action
04-55	1	Recruit Information	Completed	2/23/2022 8:58:37 AM	Edit
Staff	2	Family Contact Review	Completed	2/23/2022 8:59:47 AM	Edit
to Albums	3	Agreements/Waivers	Completed	2/23/2022 9:04:33 AM	Edit
	4	Medical Info	Completed	2/23/2022 9:32:23 AM	Edit
Awards	5	Health History	Completed	2/23/2022 9:44:20 AM	Edit
	6	Medications	Completed	2/23/2022 9:59:04 AM	Edit
t Trip	7	Allergies	Completed	2/23/2022 10:09:14 AM	Edit
Calandar	8	Application Submit	InProcess		View Application Submit Application
		·			

Start New Application





Congratulations!

The application has been submitted to the unit for uniform sizing and approval.

The applicant can click on "View Application" to download the submitted application for their records.



turn To Account Page

nt Holder: Walter Sample

	YM Family Contacts						
	ondary	Alternates	Action				
Γ		Sam Sample,	Edit				

Contact / Join Unit					
	Young Marine Application - Jennifer Sample				
Supply Depot	Step Number	Step Name	Step Status	Step Completed	Action
	1	Recruit Information	Completed	2/23/2022 8:58:37 AM	
Unit Staff	2	Family Contact Review	Completed	2/23/2022 8:59:47 AM	Edit
Photo Albums	3	Agreements/Waivers	Completed	2/23/2022 9:04:33 AM	Edit
	4	Medical Info	Completed	2/23/2022 9:32:23 AM	Edit
Unit Awards	5	Health History	Completed	2/23/2022 9:44:20 AM	Edit
	6	Medications	Completed	2/23/2022 9:59:04 AM	Edit
Unit Trip	7	Allergies	Completed	2/23/2022 10:09:14 AM	Edit
ulait on land and	8	Application Submit	Completed	2/26/2022 10:66:44 AM	View Application

Start New Application

Strengthening the lives of America's youth



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