

American Fabrication Academy Catalog



American Fabrication Academy

American Fabrication Academy Campus and Main Office

1781 Capital St. Suite H & I

Corona, CA 92880

951-279-9353

AmericanFabricationAcademy.com

[@AmericanFabricationAcademy](https://www.instagram.com/AmericanFabricationAcademy)

General Information

American Fabrication Academy Campus and Main Office
1781 Capital St. Suite H & I
Corona, CA 92880
951-279-9353

AmericanFabricationAcademy.com
@AmericanFabricationAcademy

Thank you for taking interest in the American Fabrication Academy. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. All information provided in the American Fabrication Academy catalog is correct and current. To the best of our knowledge no information has been withheld in this catalog.

Approval Disclosure Statement

American Fabrication Academy is a private institution, that it is pending approval to operate by the bureau.

Bankruptcy Declaration Per Federal Law

American Fabrication Academy has never filed a Bankruptcy Petition, has never operated as a debtor in possession, and has never had a Petition for Bankruptcy filed against it under Federal Law.

Prospective Students

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet , which must be provided to you prior to signing an enrollment agreement.

Instructional Language

American Fabrication Academy does not offer and English as a Second Language program. All classes are conducted in English to students who are fluent in the English language.

Mission Statement, Purpose and Objectives

The Essentials of Metal Fabrication Coursework is the only course offered and the heart of our metal fabrication school. Our goal is to provide students with the resources and training needed to fully comprehend metal fabrication at it's core. Our curriculum, as listed below, goes into detail listing the things you as a student will learn to provide you with the the knowledge that you need to become a marketable metal fabricator though our school.

The Essentials of Metal Fabrication Coursework teaches you:

Mig, Tig and Stick Welding - Machining - Sheet Metal Forming - Chassis Fabrication - Tube Fabrication - Blueprint Comprehension - Motorsports Fabrication - Resume Writing, and Interview Preparation etc.

Students will be trained on the following equipment:

Mig, Tig and stick welders, plasma cutter, manual tubing bender and programmable tubing bender, grinders and polishers, sheet metal stomp shear, hydraulic shear, sheet metal brake, pop rivet gun and hard rivet gun, english wheel, bead roller, bag and hammer forming, horizontal and vertical band saws, cold saw, abrasive and hole saw notchers, manual mill, manual lathe, drill press, precision measuring tools (dial calipers, micrometers, dial indicator).

Day Schedule

Monday through Thursday 8 hours per day. 18.75 weeks, 600 clock hours

Night Schedule

Monday through Thursday 4 hours per night. 37.5 weeks, 600 clock hours

Course	Total Clock Hours	Document Awarded at Completion

Essentials of Fabrication	600	Certificate
---------------------------	-----	-------------

Description of Facility, Equipment and Materials

American Fabrication Academy is located in an industrial park at 1781 Capital St. Suite H & I, Corona, CA 92880, both the administrative office and the classroom/ lab. American Fabrication Academy owns all of state of the art equipment needed to support the achievement of the educational objectives to successfully teach and train students in metal fabrication. Students will acquire the necessary level of education, training, skill, and experience to obtain employment and confident in operating equipment generally used in current metal fabrication occupations. The American Fabrication Academy office and classrooms include heating and cooling, ventilation, lighting, well-maintained classrooms, laboratories, and campus environs. Including all valid permits required by any public agencies relating to the health and safety of the institution's facilities and equipment on file, and such permits shall be available to the Bureau upon request.

Instructional Method

American Fabrication Academy is a hands on, on campus school. There are no satellite, online or distance education courses offered.

Learning Resources

All instruction is provided in a classroom and/or hands on lab environment. There is no library available to students, however instructors are available before and after classes for any additional questions students may have.

Unanswered Questions

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at:

Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento CA 925833

1st Edition
2019

Published: January

P.O. Box 980818, West Sacramento, CA 95798-0818

Website Address: www.bppe.ca.gov

Telephone and Fax #'s: (888) 370-7589 or by fax (916) 263-1897
(916) 431-6959 or by fax (916) 263-1897

Complaints

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling the toll free number (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site at www.bppe.ca.gov

Transferability of Credits and Credentials

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR FACILITY. The transferability of credits you earn at American Fabrication Academy is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Essentials of Fabrication is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending American Fabrication Academy to determine if your certificate will transfer.

Admission Policies

All applicants must be at least 17 ½ years old, if under the age of 18 they must have parental consent. Applicants must meet in person with an American Fabrication Academy representative in order to mutually determine whether the program meets the needs of the applicant. Potential students must tour our educational facility and submit an enrollment application. Applicants shall possess and be able to provide documentation showing they possess a high school diploma or its equivalent, or otherwise successfully take and pass the relevant examination as required by section 94904 of the Code, as well as provide a valid state issued photo ID. Upon acceptance

to our Essential of Fabrication program, all applicants must complete an enrollment agreement. If tuition is not paid in full prior to the start of class, a financial plan must be provided and approved by an American Fabrication representative. Students must speak, read and write in english, as all classes are taught in english. Applicants with a history of being convicted of, or pleading guilty or no contest to a crime or other felony, will be subject to further review by American Fabrication Academy. This policy applies to enrolled and/or current students. Conviction of a felony crime while attending or awaiting classes, is grounds for termination or denial. American Fabrication Academy does not accept credits earned at other institutions. American Fabrication Academy has not entered into an articulation or transfer agreement with any other college or university.

Credit for Prior Learning

No credits will be given for prior experiential learning, including assessment policies, procedures, provisions for appeal.

Programs Offered

American Fabrication Academy offers a 600 clock hour Essentials of Fabrication course. Students are part of a 2 to 1 student to teacher ratio while learning in a classroom setting (10%) as well as hands on lab learning (90%). The requirement for completing the program are as follows: completion of 600 hours as well as a 70% or higher overall score for classroom and lab projects. Our Essentials of Fabrication course is currently an accredited educational program, and does not offer any degrees or licensing programs.

Total Charges

Total List of Charges: Essentials of Fabrication 600 hour course

	Tuition \$19,000.00
	Deposit (Non-Refundable) \$850.00
Student Tuition Recovery Fund Fee (STRF) (Non-Refundable is applicable)	\$0.00
Learning media, uniform shirts, protective hood, tools, & materials included	\$0.00
<u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE</u>	<u>\$19,850.00</u>
<u>ESTIMATED TOTAL CHARGES FOR ENTIRE PROGRAM</u>	<u>\$19,850.00</u>
<u>TOTAL AMOUNT DUE AT ENROLLMENT</u>	<u>\$850.00</u>

Student Tuition Recovery Fund: The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a

student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.

5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.

7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.”

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, 94924 and 94925, Education Code.

Student’s Right to Cancel or Withdraw

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Student applicants may use any means to notify the executive director of American Fabrication Academy that they wish to cancel their enrollment. If the notice is received by mail, it is effective the date in which it was postmarked and mailed. The student applicant will be returned all moneys paid if notice of cancelation is received within this time frame.

Refund Policy:

Students have the right to withdraw from the Essentials of Fabrication course at anytime, for any reason. Intent to withdraw must be submitted via a signed and dated

written notice to the executive director. Students who have completed less than 60 percent of the required 600 hours to complete the program will be issued a prorated refund based on the hours that have completed based on the students recorded attendance. A refund will be issued within (14) days of given written notice to cancel/withdraw via check.

Faculty Qualifications

Jason Saunders- President & CEO

Jason has owned/operated several business since 2004. He has a passion for working with people young and old, who may be misdirected or lack proper guidance to achieve their goals and dreams. He understands that not all people are offered equal opportunity or guidance in life to be successful contributing members of society. The American fabrication academy is one of the vehicles used to fulfill this life goal.

Luke Czaplinski- Director of Career Services and Instructor

Luke has 25 years in the welding and fabrication industry. He is American Welding Society (ASW) certified and has 5+ years of metal fabrication teaching experience. In addition to teaching, Luke's responsibilities include but are not limited to, assisting students in resume writing, interview prep and job search.

Marcio Umanzor- Chief Education Officer Director of Education and Instructor

Marcio has 22 years in the welding and fabrication industry. He is American Welding Society (ASW) certified and has 4+ years of metal fabrication teaching experience. In addition to teaching, Marcio's responsibilities include but are not limited to, creating curriculum, enforcing school compliance, as well as student orientation.

Robert Claro- Chief Operations Officer and Director of Operations and Instructor

Robert has 20 years in the welding and fabrication industry. He is American Welding Society (ASW) certified and has 3+ years of metal fabrication teaching experience. In addition to teaching, Robert's responsibilities include but are not limited to, overseeing day to day operations, equipment maintenance, as well as coordinating monthly staff meetings.

Kaile Myers- Office Administrator

Kaile has 13 years of experience in office management including maintaining files and databases as well as monitoring office operations.

Federal and State Financial Aid

American Fabrication Academy does not participate in any federal or state financial aid programs.

Student Loan Agreement

If a student obtains a loan, from a private institution or the federal or state government, a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Standards for Student Achievement

A= Excellent = 90%-100%

B= Good = 80%-89.9%

C= Satisfactory = 70%-79.9%

F= Failed = 0% - 69.9%

I= Incomplete = 0%

W= Withdrawn from course or program / No grade given

To be eligible for a certificate of completion each student must satisfy the requirements below:

Overall grade of 70% or better

Completed all 600 hours of classroom/lab hours

Satisfied all financial obligations to American Fabrication Academy

Attendance

Completion of all required 600 clock hours of attendance is mandatory to graduate the course. Students are expected to be on time to class every day or evening to complete the required work.

Makeup policy

All time missed must be made up. Makeup time will take place only at the school location during operating hours. All makeup time must be approved by an instructor and completed prior to eligibility to graduate.

Absentee Policy

If a student will be unable to attend a future class. The student will let the school know and schedule makeup time. If a student has an unexcused absence for more than 14 consecutive calendar days the American Fabrication Academy we will initiate a withdrawal from the course.

Probation and Dismissal Policies

The American Fabrication Academy reserves the right to impose disciplinary actions including probation, suspension or termination from the school to any student who violates the rules and regulations.

Student Grievances

All students have the right to appeal any disciplinary, academic or attendance policies or procedures made by the school. The student has five calendar days to file an appeal by the actions taken by the American Fabrication Academy. The appeal will be heard by the appeal committee which consists of the instructors at the American Fabrication Academy. The appeal committee has no more than 3 days to answer the appeal. Once a decision has been made it is final.

Leave of absence policy

A leave of absence is a temporary interruption to any students study with the reasonable expectation that the student will return. A signed written request or email communication explaining the request and date of the request and the expected time they will return is required. Leave of absence request will be considered based upon curriculum scheduling. The student will return to another class at the same point at which the student left his old class. The school reserve the right to Grant a student a leave of absence if the student has unforeseen circumstances and cannot contact the school in a prompt manner.

If the students leave of absence request is not approved or the student does not agree to the terms of the leave of absence the student will have the option of continuing the program of enrollment or be considered to have withdrawn from the school.

A student requesting a leave of absence must understand upon return a revised completion date will be established upon class schedules.

Student Services

Parking

There are no parking permits or fees for students. Students must park in the designated area. Students will be shown where they can and cannot park. Students will be responsible for any/all fees, tickets and/or violations they may incur. American Fabrication Academy is not responsible for any theft, damages or violations.

Smoking and Tobacco

Smoking is only permitted in the designated area. This applies to cigarettes, chewing tobacco, electronic cigarettes, and vaporizers. There is absolutely no smoking in or near the classroom or workshop.

Academic Counseling

American Fabrication Academy's career services coordinator will spend time with each student developing an educational and vocational plan. Instructors will be available before and after class, as well as by appointment.

Housing

American Fabrication Academy does not offer housing to any students or staff. The links below can serve as a helpful resource. None of the agencies listed below are affiliated with the American Fabrication Academy. Applicants/ Students should use at their own risk. Housing is widely available, with prices range from \$400-\$2000/month depending on the size and location the student prefers.

www.roomster.com

www.rentcafe.com

www.apartmentlist.com

If an applicant or student needs further assistance with finding housing they can contact the office administrator.

Policies on Retention of Student Records

The American Fabrication Academy shall maintain a file for each student who enrolls in the institution whether or not the student completes the educational service.

This file will contain the following documents:

1. Application, photo of government ID and copy of high school diploma or equivalent and transcripts.
2. Enrollment agreement
3. Academic records

American Fabrication Academy records will be stored in the following ways:

- Original documents will be stored on site behind in locked file cabinets behind locked doors.
- Backups of all documents will be stored on a cloud.

Gainful Employment of Graduates

Graduates of the essentials of fabrication course will be qualified for entry level positions in the metal working industry.

The dictionary of occupational titles US Department of Labor describes some of these job titles as..#619.361-014; #809.318-010; #819.361-010 #811.648-014;#819. 384 - 010

1st Edition
2019

Published: January

and other related fabrication and welding D.O.T. Codes. The standard occupational classification for these job titles and other associated titled descriptions can be found in the US Department of Labor's O*net S.O.C #51 - 41222 .00; #5 1-4122 1.06

*****This program prepares students for the American Welding Society certification test*****

- Original documents will be stored on site in locked file cabinets, behind locked doors.
- Backups of all documents will be stored on an internet based password protected cloud service.