

### The ParTech G5 System Components and Trouble Shooting Guide

#### **G5** Base Station

Function: The G5 base station is the heart of your drive-thru system



- 1. Connects to the ground loop outside at the menu board so you can speak to and hear the customer orders.
- 2. This is where you connect your drive-thru headset.

#### **G5 Carrier:**

Function: The Carrier or headband piece contains the mic and speaker



- 1. This part of the headset allows you to physically talk and listen to the customer at the menu board.
- 2. The carrier must be attached to a G5 pod to work.
- 3. The locking control in on the carrier above the ear pad or ear sponge ( use a pen to slide the lock back and forth)

#### G5 Pod:

Function: The Pod communicates to the base station and connects to the carrier to make one complete headset.



- 1. The Pod must be in the locked position to the carrier to work properly.
- 2. The Pod allows you to initiate contact with the customer at the menu board.



#### **G5 Battery Charger:**

**Function:** Charge the G5 Battery



 The G5 battery charger can charge batteries in 2 ways, either with the battery inside the headset, or just the battery inserted into the battery slot.

#### **G5 Battery:**



#### **Function:** To power the G5 headset

- 1. Can be charged inside the headset or in the single charging slots on the G5 battery charger.
- 2. The battery has a light bar indicator on top to check how fully charged the battery is.
- 3. The manufacturer recommends that you replace your batteries yearly for optimal performance.
- 4. The year the battery was made is on the battery.

#### **G5** Ear pads or Ear Sponges:

**Function:** To cover the speaker on the G5 carrier or headband piece.



1. Come in a 10 pack and should be ordered as needed. We recommend 1 10pk every 2 months.



#### G5 ID tags:

Function: Used to ID a specific carrier or pod



1. These can be used to monitor a single carrier or pod and who is using them.

#### **How to Register your headset:**

- 1. Locate your base station in the store. (Usually by the drive-thru window on the wall).
- 2. Determine if your base station is black or light gray.

#### **Black Base station:**

- 1. Have 1 complete headset (pod and carrier in the locked position)
- 2. Have a charged battery ready to insert into headset.
- 3. Push the left arrow on the keypad on the base station.
- 4. On the screen should read
  - a. "Add New Headset"
  - b. "Power on the new headset to register it."
  - c. "Press the mode key when finished."
- 5. Place the charged battery into the headset to be registered.
- 6. The headset should start blinking green.
- 7. The headset should flash red once and then stay solid green.
- 8. Once the headset is solid green, check to see if you can talk to the other employees, and or customer at the menu board.
- 9. If the headset is registered and working, press the mode button on the base station to exit out to the main screen.

#### **Light Gray Base station:**

- 1. Have 1 complete headset (pod and carrier in the locked position)
- 2. Have a charged battery ready to insert into headset.
- 3. On the base station press the numbers 1,2,3,4 and then the 'Mode" button. (Bottom left on the keypad)
- 4. Press "Mode" until you get to a screen that displays "System Menu".
- 5. Press the "enter" button.
- 6. This will bring up a menu screen with lots of options.
- 7. Use the arrow keypad to scroll to option #4 "headset registration" press enter.

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- 8. Another menu with 3 options, press enter on option #1 "register headset"
- 9. On the screen should read
  - d. "Add New Headset"
  - e. "Power on the new headset to register it."
  - f. "Press the mode key when finished."
- 10. Place the charged battery into the headset to be registered.
- 11. The headset should start blinking green.
- 12. The headset should flash red once and then stay solid green.
- 13. Once the headset is solid green, check to see if you can talk to the other employees, and or customer at the menu board.
- 14. If the headset is registered and working, press the mode button on the base station to exit out to the main screen.

**IMPORTANT:** Headset Registration instructions can be found on our website and can be accessed from a computer or smart phone.

#### **Basic Trouble-shooting the G5 system:**

- 1. If you can hear the customers, but they can't hear you. (on a single headset).
  - a. Possible bad carrier needs to be replaced.
- 2. If you can talk to the customers, but you can't hear them.
  - a. Possible bad carrier needs to be replaced. (on a single headset).
- 3. The headset is just blinking green, and you are unable to use it. (on a single headset)
  - a. It is possible headset is not registered to the base station.
- 4. Battery dies quickly even if it indicates fully charged, (single or multiple batteries)
  - a. Batteries may be outdated and need to be replaced.
- 5. Your headset connects and disconnects constantly.
  - a. Check to make sure your pod and carrier are in the locked position.
- 6. None of your headsets can communicate to the drive-thru menu board.
  - a. All your headsets are broken and need to be replaced.(worst case scenario)
  - b. There may be a problem with the base station.
  - c. There may be a problem with the speaker or mic at the menu board.

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#### What to do if your drive-thru equipment is not working properly?

\*\*See contact information on the next page\*\*



# **Contact Information:**

855.239.7444 or 714.696.6790

service@p1sound.com

Service/Tech Support, option 1 Repairs/Purchases, option 2

Office hours: M-F 9am-4pm
After hours calls are routed to Director of Operations cell phone automatically

# Repair/Advance Exchange Process ParTech (3M) or HME:

### Mail-in Repair

- Store calls one of our support numbers listed above. Email requests are also accepted.
- Store will be given the option to troubleshoot with a tech.
- Tech will help determine what items need to be repaired.
- Return label will be emailed and/or faxed to the store to send in items for repair.

### Advance Exchange Repair

- Store calls one of our support numbers listed above. Email requests are also accepted.
- Store will be given the option to troubleshoot with a tech.
- Tech will help determine what items need to be repaired/exchanged.
- Replacement item will be shipped to store.
- Prepaid UPS return label will be included with the replacement item.
- The store needs to send back the bad items for exchange within 7 business days.

## On-site Service Requests

- Store calls one of our support numbers listed above. Email requests are also accepted.
- Store will be given the option to troubleshoot with a tech.
- Tech will help determine if store has bad items to repair or requires a service call.
- Tech will be dispatched as soon as possible.
  - o Techs are typically dispatched within 24 hours for down stores.
  - Weekend and overtime service is available at applicable overtime rates.