



MARIA'S TAXES

Privacy Policy

Please take a few moments to complete this form and return it with your business and/or personal tax information. Be assured that all information is kept strictly confidential and private.

Purpose for your visit

- | | | |
|--|---|--|
| <input type="checkbox"/> Tax Assistance - Personal | <input type="checkbox"/> Business Accounting | <input type="checkbox"/> Personal Finance Issues |
| <input type="checkbox"/> Tax Assistance - Business | <input type="checkbox"/> Business System Set Up | <input type="checkbox"/> Other: |

Privacy Policy

We collect non-public personal information about you from the following sources:

- Information we receive from you on applications, tax preparation worksheets, or other documents we use in preparing your tax return, or other forms,
- Information about your transactions with us or others; and
- Information we receive from a consumer reporting agency.

If you decide to close your account(s) or become an inactive customer, we will adhere to the privacy policies and practices as described in this notice.

We restrict access to your personal and account information to those employees who need to know that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal standards to guard you non-public information.

Your confidence in us is important and we want you to know that your personal and account information is safe. If you have any questions or concerns, please contact us.

Client Signature

Date

Spouse Signature

Date

Maria's Taxes, LLC Member Signature

Date