Arizona Eastern Star Foundation
135 W. Juniper Ave
Flagstaff, AZ 86001-1311
azeasternstarfoundation@gmail.com
www.azeasternstarfoundation.org

Grant Application Cover

Arizona Eastern Star Foundation (AESF) is an Arizona nonprofit corporation, recognized as a private foundation under Section 501(c)(3) of the Internal Revenue Code. The missions and purposes of AESF are to provide aid and assistance for members of the Order of the Eastern Star through financial assistance and scholarships for members and their descendants, and to support other Arizona Order of the Eastern Star charitable projects. AESF also welcomes donations from Order of the Eastern Star Members, the Masonic Fraternity and the public to help support these purposes.

The AESF mission includes support of charitable organizations that relieve human suffering caused by abuse, neglect, illness or poverty throughout the State of Arizona. Charitable organizations include hospitals, scientific and medical research organizations relative to catastrophic diseases including regenerative research, and other charitable, educational, literary and scientific organizations within the full meaning and intent, and qualified, under Section 501(c)(3) of the Internal Revenue Code.

To carry out its objective to support charitable organizations, AESF is actively seeking Grant applications from charitable organizations in Arizona. All members and Chapters of Arizona Eastern Star can bring this Grant application to the attention of a charitable organization that seeks funding from AESF. If the application is accepted, the charitable organization will receive the Grant when it is approved by the AESF.

Completed applications are to be scanned and emailed to:
azeasternstarfoundation@gmail.com

Or apply on our website at: www.azeasternstarfoundation.org

or mailed to: Arizona Eastern Star Foundation, 135 W. Juniper Ave, Flagstaff, AZ **86001-1311**

ADDITIONAL INFORMATION IS AVAILABLE FROM THESE AESF DIRECTORS

Marc Ciccarone, PP President (480) 326-4098 marcciccarone42@gmail.com	Gil Marriott, PGP Director (909) 434-7967 gemnaz@hotmail.com	Alicia Fernandez, PM Secretary (602) 531-9488 shin.anderson@yahoo.com
Debbie Rasberry, PM Director (520) 490-5148 deb_rasberry@hotmail.com	Email: AZEasternStarFoundation@gmail.com	Kathy Lindstrom, PM Treasurer (928) 600-9567 klindstrom.is.now@gmail.com

Revision 8/19/2026

Frequently Asked Questions and Answers (FAQ's)

Arizona Eastern Star Foundation

Who can sponsor a Grant to a Charitable Organization?

Any individual Member or any local Chapter of the Arizona Order of the Eastern Star may sponsor a grant to a charitable organization.

Does the Member or Chapter fill out the Grant Application?

The Member or Chapter only fills in the application on two lines titled Sponsor and Sponsor Donation. The balance of information on the application is to be provided by the 501(c)(3)charitable organization.

Why does the 501(c)(3) have to fill out the Grant application?

All business records are held by the Charity. The sponsor does not have access to this information. The application includes several attachments which are required of your selected 501(c)(3) charitable organization.

Does the Member and/or Chapter have to donate to this Charitable Organization?

If the Member or Chapter supports the charitable organization, then they should be donating or have a line in their budget for the donation as a show of their commitment to the charitable organization.

Is a Matching Donation required?

A matching donation is suggested but not required.

Who decides which 501(c)(3) may receive a Grant?

The AESF Board of Directors will review all completed Grant Applications received on or before April 30. The Grant Applications may be acted upon as they are received and approved.

How is the Grant distributed?

The AESF will send a check, payable to the approved 501(c)(3) charitable organization, to the Secretary of the Sponsoring Chapter or Member who will plan to meet with and distribute the Grant. AESF encourages the Chapter and/or Member to generate some press release or public notice so the Order of the Eastern Star and the local Chapter will be recognized.

Where does the 501(c)(3) send their complete Grant application form?

Arizona Eastern Star Foundation
135 W. Juniper Ave
Flagstaff, AZ 86001-1311

email to:
azeasternstarfoundation@gmail.com

Apply online:
www.azeasternstarfoundation.org

The AESF will work directly with the 501(c)(3) charitable organization to ensure a complete application is submitted. The Member or Chapter will be notified upon the acceptance of a completed application.

Under what circumstances will an application not or only partially be approved?

The AESF Board of Directors has the sole discretion to approve or reject all applications for grants. The following are only examples of reasons why applications will not be approved:
-Failure to provide satisfactory evidence of information requested in the application
-Failure to show support of the AESF' mission and purpose
-Excessive administrative expenses
-Multiple grant recipients (desire for AESF to diversify recipients)

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Sponsor (Chapter or Member) _____ ***Sponsor Donation to this Charity:*** _____

Balance of Application to be filled out and filed with the Foundation by the Charity

Organization: _____
Mailing Address: _____
Telephone: _____

Contact Person: _____ Contact E-mail: _____

Contact Telephone: _____ Fax: _____

Grant Amount Requested: $_____

CERTIFICATIONS: I, _____, am the duly authorized representative of _____(the "Organization"), and am certified to and hereby affirm all statements of this Arizona Eastern Star Foundation ("AESF") Grant Application, and hereby certify as follows:

☐ The Organization has been recognized by the Internal Revenue Service as tax-exempt under Internal Revenue Code Section 501(c)(3) and is not a private foundation or supporting organization under Internal Revenue Code Section 509(a).

☐ The Organization has spent 25% or less of its total support and revenue on administrative and fundraising expenses during the year covered by the submitted IRS Form 990. The actual percentage of administrative and fundraising expenses is ____%. If more than 25% has been spent an explanation must be included to justify a grant award that will not be used to cover administrative costs.

☐ The Organization has a governing board whose members have no material conflict of interest and a majority of which serve without compensation.

☐ The Organization is chartered/incorporated under the State of Arizona.

☐ The Organization will use any funds received in response to this application and income earned thereon for support of charitable, scientific, literary or educational purposes, and not to (a) carry on propaganda or otherwise attempt to influence legislation, (b) influence the outcome of any specific public election or carry on, directly or indirectly, any voter registration drive, (c) make any grant to another organization, or (d) undertake any activity not authorized by AESF.

☐ The Organization will provide to AESF an acknowledgement of receipt of grant with a statement regarding the use of funds received in accordance with IRS provisions and as requested by AESF for tax purposes.

_____
(Signature)

_____
(Typed or Printed Name)

_____
(Title)

_____
(Date Completed)

ATTACHMENTS

Attachment A – A copy of the Organization's most recent IRS determination letter that recognizes the Organization as tax-exempt under 26 U.S.C. 501(c)(3) and to which contributions are tax deductible pursuant to 26 U.S.C. 170.
Attachment B – A copy of the Organization's most recently completed IRS Form 990. (**NOTE:** If the IRS does not require the organization to file a Form 990, it still must be completed in accordance with IRS regulations to be eligible to receive a grant).
Attachment C – A statement describing the programs, services, benefits, etc., provided by the Organization within the previous year, and how those programs, services and benefits affect the Organization's target population.
Attachment D – A listing of the Organization's board of directors, beginning and ending dates of each member's term of office, and the board meeting dates and locations for the previous year.