

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein

Wilder, Idaho

January 8, 2025

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, January 8, 2025 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha (via Zoom).

ABSENT: None

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, January 6, 2025 at 10:30 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC INPUT: None

MINUTES READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting December 11, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S RECORD DESTRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting December 11, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for December 12, 2024 through January 8, 2025 were \$387,042.19, payroll for December 12, 2024 through January 8, 2025 was \$58,476.03 for a total of \$445,518.22. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$445,518.22 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: DISCUSS AND APPROVE THE APRIL 1, 2025 INSURANCE RENEWAL – SHANDRO GROUP

Secretary Anita Herman informed the Board that the Shandro Group had asked to be tabled until the February meeting. **Motion: Made by Commissioner Ed Leavitt: To Table the Insurance Discussion with the Shandro Group Until the February Meeting, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

RIVERS EDGE SUBDIVISION – WAIVE OR VARY SETBACK

Director Bob Watkins presented to the Board and application from the Rivers Edge Subdivision for a setback waiver. He explained to the Board it's on a private section of Quartz Lane and they asked for the setback to be changed from 70 feet to 50 feet. He didn't see any future problems with this request and he suggested to the Board that they should grant this setback waiver. **Motion: Made by Commissioner Fred Sarceda: To Approve the Rivers Edge Subdivision's Waive or Vary the Setback Request from 70 Foot to 50 Foot, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

DISCUSS AND AUTHORIZE SURPLUS OF 1988 KENWORTH WATER TRUCK - #200

Director Bob Watkins asked for the Board's permission to surplus the 1988 Kenworth Water Truck and send it through JBS Auctions, since we received the new water truck. He also let the Board know that since he believes that the truck will be sold for more than the \$10,000 threshold, we will need to have a public hearing on it and asked them to set that for the next regular Board meeting on February 12, 2025. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Surplus of the 1988 Kenworth Water Truck #200 and Set the Public Hearing Date for February 12, 2025 at 12:00 p.m., Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: None

ACCHD

REPORT: Next ACCHD meeting is January 16, 2024 at 1:30 p.m. at Nampa Highway District #1.

MOJO

REPORT: Next MOJO meeting is January 16, 2024 at 2:00 p.m. at Nampa Highway District #1.

IAHD

REPORT: Director Bob Watkins informed the Board that the Day at the Capitol is scheduled for February 5, 2025 and he will be attending.

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:26 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for February 12, 2025 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

January 8, 2025

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for January 2025

This past month the crew has accomplished:

- Finishing rebuild on #200 Water truck
- Sign inspections
- Tree trimming
- Winter maintenance
- Equipment maintenance

Next month's projects

- Continue tree trimming when weather allows
- Winter Maintenance
- Continue sign inspections
- Equipment maintenance



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

January 7, 2025

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- Batt Corner Rd.- Right of Way is finished up waiting on Idaho Power to relocate poles.
- Upper Pleasant Rd. Bridges- Footings poured walls being formed.
- MOJO- Starting on chips this week.
- Ustick Rd.- Working on design.
- Working on Piggy Back pricing for Liquid Asphalt for chip sealing and cold patching material.

End Report.



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

January 8, 2025

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Lanum Special Event CUP – review response letter sent to County 12/30/24
- Garman Hill Event Center CUP – review response letter sent to County 12/30/24
- Hawkins Administrative Land Division – access road R/W and construction questions being worked through
- Hess CUP – amended review response letter being reviewed internally, original review letter dated 07/23/24
- Tellez CUP – additional information submitted 12/11/24, requested TIS from applicant in original review letter dated 05/15/23
- Pruett CUP – additional information submitted 12/11/24, no modifications to original review letter dated 05/13/23
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – submittal reviews
- Batt Corner Rd Realignment – R/W acquisition ongoing
- GIS for Pavement and Sign Management – refining interface and gathering field data, Mifi Hotspot information provided

The following are tracking items:

- Nampa Paving Variance/Approach Permit Applications & TIS – TIS being completed by NV5

END REPORT