

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 13, 2025

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, August 13, 2025 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Trey Hart, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Engineer Christopher Pettigrew, Attorney Jay Kiiha, and Secretary Anita Herman.

ABSENT: None

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, August 11, 2025 at 9:00 a.m. at the locations listed on the agenda. **Motion:** **Made by Commissioner Trey Hart: To Approve the Posting of the Agenda,** **Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: Melinda Luttrell
Bill Shipp
Jill Kenny
David Jones
Patrick Williamson
Deb & Forest Kline
Tim Goetsell
Lori Schram
Kreg Thomsen
Nancy Thomas
Christi Irvin
Tanya Orton
Brent Orton
George Crookham
Jeff Stevenson
Dawn Kompaniet

PUBLIC

INPUT: None

PUBLIC

HEARINGS: None

NEW

BUSINESS: VARIANCE 2025-02 – WILLIAMSON SUBDIVISION

The Variance 2025-02 – Williamson Subdivision hearing was opened at 12:00 p.m. by Chairman Andy Bishop. Chairman Andy Bishop asked Director Bob Watkins to give his staff report. Director Bob Watkins read the attached report to the Board, which includes the staff recommendation. The following exhibits have been admitted as evidence:

- Exhibit A – Certificate of Secretary of State
- Exhibit B – Legal Description of Property
- Exhibit C – Preliminary Plat
- Exhibit D – Application for Variance Permit
- Exhibit E – Staff Report
- Exhibit F – J-U-B Engineers Applications Review

Motion Made by Commissioner Fred Sarceda: To Admit into the Record the Mentioned Exhibits A - F, Seconded by Commissioner Trey Hart. The vote was unanimous. Motion carried.

Chairman Andy Bishop stated that the Applicant had the floor. Applicant Brent Orton, Orton Engineering, explained to the Board why they were asking for a variance on Ustick Road for multiple accesses where the Williamson Subdivision is being proposed. The Williamson Subdivision is asking for three approaches off of Ustick Road that would help with the future subdivision traffic. Two of the three proposed approaches would line up with existing access points that go into the Timberstone Golf Course. Attorney Jay Kiiha asked the applicant what undue hardship would be if the variance was not granted and Mr. Orton stated that the hardship would be if they did not get access points off of Ustick Road, then that would only leave them with accesses off of VanSlyke Road and he didn't think they would meet the fire district's regulations and may deny access to the rest of the property. Attorney Jay Kiiha then asked the applicant why this variance is not in conflict with the public's interest. Mr. Orton rebutted that it would not be in conflict with the public's interest since it is trying to create safer access onto Ustick Road.

Patron Tim Goetsell, Timberstone Subdivision, was concerned with the speed cars are travelling on Ustick Road and more traffic coming onto Ustick Road is dangerous.

Patron Bill Shipp, Timberstone Subdivision, testified that the average number of homes coming out of each access point from the golf course is 28 per entrance. The Williamson Subdivision is suggesting to have 106 homes per entrance.

Patron Forest Kline, corner of Ustick and Friends Road, is concerned with the amount of traffic on Ustick Road at this time and the speed they are travelling even though the speed limit is 40mph and there has been a couple of deaths already around his property.

Patron Jeff Stevenson, VanSlyke Road, expressed his concern that Ustick Road is already unsafe.

Patron Dawn Kompaniet, McIntyre Lane off of Ustick Road, expressed her concerns about the speed cars travel on Ustick Road and feels it will be unsafe to add more traffic.

Patron Nancy Thomas, VanSlyke Road, presented to the Board a letter of Concerns about VanSlyke Road, from Highway 19 to Homedale Road. She read her attached letter of concerns. Attorney Jay Kiiha put on the record that the letter Ms. Thomas brought in to submit as evidence, was marked Exhibit G by Secretary Anita Herman.

- Exhibit G – Concerns About VanSlyke Road, from Highway 19 to Homedale Road (Submitted by Nancy Thomas)

Motion Made by Commissioner Trey Hart: To Admit into the Record the Mentioned Exhibit G, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

Patron George Crookham, Timberstone Subdivision and Crookham Company, agreed with staff that a traffic study needs to be conducted and they need to look at the amount of traffic on Ustick Road and the unsafe conditions already. He also is concerned with how these roads are going to get updated to allow for this much traffic when highway funds come from taxpayers' money.

Patron Dave Jones, Timberstone Subdivision, is concerned with the three proposed accesses because of site problems and adding them will cause more trouble on Ustick Road than what is already going on.

Patron Jill Kenny, Timberstone Subdivision, attests that she's already been killed a couple of times trying to get out of Mariah Ridge Drive and she feels it's already dangerous and more traffic shouldn't be added.

Patron Patrick Williamson, Williamson Subdivision, agreed with everyone's complaints about the speed vehicles travel on Ustick Road, but that's why they are trying to get the additional three access points off of Ustick Road to make it safer for cars coming onto the road. He invited all of them to come to the public meeting on August 28th so they can answer more of their questions.

Confirmed by Secretary Anita Herman, the following exhibits have been admitted as evidence:

- Exhibit A – Certificate of Secretary of State
- Exhibit B – Legal Description of Property
- Exhibit C – Preliminary Plat
- Exhibit D – Application for Variance Permit
- Exhibit E – Staff Report
- Exhibit F – J-U-B Engineers Applications Review
- Exhibit G – Concerns About VanSlyke Road, from Highway 19 to Homedale Road (Submitted by Nancy Thomas)

Chairman Andy Bishop asked for closing statements from staff and applicant.

Chairman Andy Bishop closed the variance hearing at 1:13 p.m. and went into deliberations with the other Commissioners. After talking among themselves and Attorney Jay Kiiha, the Board felt like Variance 2025-02 – Williamson Subdivision needs to be tabled until the traffic study is completed. **Motion: Made by Commissioner Fred Sarceda: To Table Variance 2025-02 – Williamson Subdivision Until the Traffic Study is Complete, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

Chairman Andy Bishop called a quick recess at 1:18 p.m. and returned to the meeting at 1:20 p.m.

MINUTES READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting July 9, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

SECRETARY'S RECORD DE- STRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting July 9, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

FINANCIAL REPORT:

Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for July 10, 2025 through August 13, 2025 were \$180,610.39, payroll for July 10, 2025 through August 13, 2025 was \$63,504.85 for a total of \$244,115.24. **Motion Made by Commissioner Trey Hart: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$244,115.24 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

OLD

BUSINESS: FY2026 BUDGET DISCUSSION

Secretary Anita Herman and Director Bob Watkins presented their final budget proposal to the Board. After discussing the proposed budget, the Board accepted it for publication. **Motion: Made by Commissioner Fred Sarceda: To Approve FY2026 Budget, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

NEW

BUSINESS: AUTHORIZE DISTRICT SECRETARY TO PUBLISH FY2026 BUDGET NOTICE PUBLIC HEARING

Motion: Made by Commissioner Trey Hart: To Authorize District Secretary to Publish FY2026 Budget Notice Public Hearing, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

APPROVE MOJO DRAFT BUDGET

Director Bob Watkins asked the Board to table this until the next meeting since he did not have all the information needed. **Tabled till Next Regular Meeting. No Motion Needed.**

DISCUSS FY2025 BUDGET AMENDMENT OPTIONS AND AUTHORIZE DISTRICT SECRETARY TO PUBLISH FY2025 BUDGET AMENDMENT NOTICE PUBLIC HEARING

Director Bob Watkins and Secretary Anita Herman presented the Board with their proposed budget amendment FY2025. **Motion: Made by Commissioner Trey Hart: To Approve FY2025 Budget Amendment and Authorize District Secretary to Publish FY2025 Budget Amendment Notice Public Hearing, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS MEMO FOR PURCHASING NEW DURAPATCHER AND SURPLUS OF CURRENT DURAPATCHER

Director Bob Watkins presented the Board with a memo to purchase a new DuraPatcher for the District at a price of \$104,865 and then surplus the District's current 1997 DuraPatcher for \$10,000. **Motion: Made by Commissioner Fred Sarceda: To Approve the Purchase of New DuraPatcher and Surplus of Current DuraPatcher, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Chris Pettigrew's discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Secretary Anita Herman let the Board know that iiiA insurance was sending out a nurse for an office wellness visit and asked them if they wanted to be a part of it.

Chairman Andy Bishop asked the rest of the Board if at the next meeting they could discuss changing the regular meeting times from 12:00 p.m. to 2:00 p.m.

Secretary Anita Herman asked the Board to look at Convention dates and let her know by the next meeting if they were planning on attending or not so she could get everyone registered.

**COMMUN-
ICATIONS:** None

**ACCHD
REPORT:** None

**MOJO
REPORT:** None

**IAHD
REPORT:** None

**EXECUTIVE
SESSION:** None

**SPECIAL
BUSINESS:** None

**ADJOURN-
MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 1:56 p.m. **Motion: Made By Commissioner Trey Hart: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next special meeting is scheduled for August 25, 2025 at 12:00 p.m.


CHAIRMAN


SECRETARY