

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

September 3, 2025

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 2:00 P.M. on Wednesday, September 3, 2025 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Trey Hart, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, and Anita Herman. Engineer Christopher Pettigrew and Attorney Jay Kiiha (via Zoom).

ABSENT: None

CALL TO ORDER:

The meeting was called to order at 2:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, August 28, 2025 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Trey Hart: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC INPUT:

None

MINUTES READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting August 13, 2025 and Special meeting August 25, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION
REQUEST:** None

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for August 14, 2025 through September 3, 2025 were \$75,642.38, payroll for August 14, 2025 through September 3, 2025 was \$61,404.85 for a total of \$137,047.23. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$137,047.23 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: DISCUSS FY2026 REGULAR MEETING SCHEDULE AND AUTHORIZE SECRETARY TO SIGN AND POST NOTICE
Motion: Made by Commissioner Fred Sarceda: To Approve FY2026 Regular Meeting Schedule and Authorize the Secretary to Sign and Post Notice, Seconded by Commissioner Trey Hart. The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN THE ACCHD REGULAR MEETING SCHEDULE NOTICE AND AUTHORIZE SECRETARY TO POST NOTICE
Motion: Made by Commissioner Trey Hart: To Authorize Chairman to Sign the ACCHD Regular Meeting Schedule and Authorize Secretary to Post Notice, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN FY2026 J-U-B AGREEMENT
Motion: Made by Commissioner Trey Hart: To Authorize Chairman to Sign FY2026 J-U-B Agreement, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

DISCUSS HIRING DISTRICT MAINTENANCE WORKER AND AUTHORIZE SECRETARY TO PUBLISH NOTICE
Director Bob Watkins asked the Board for their approval to start the process of hiring a district maintenance worker since an employee is retiring early Spring 2026. **Motion: Made by Commissioner Trey Hart: To Approve Hiring a District Maintenance Worker and Authorize the Secretary to Publish Notice, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Chris Pettigrew's discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Secretary Anita Herman let the Board know that the district's life insurance went down 12% for the year due to being with iiiA insurance.

Secretary Anita Herman asked the Board to look at Convention dates and let her know if they were planning on attending or not so she could get everyone registered.

Director Bob Watkins and Secretary Anita Herman discussed the sick leave policy with Attorney Jay Kiiha.

COMMUN-

ICATIONS: None

ACCHD

REPORT: None

MOJO

REPORT: None

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 2:34 p.m. **Motion: Made By Commissioner Trey Hart: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for October 8, 2025 at 2:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

September 3, 2025

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for September 2025

This past month the crew has accomplished:

- In the process of painting center and fog lanes
- Finishing up Batt Corner hill project
- Grading gravel roads
- Dura patching
- Equipment maintenance

Next month's projects

- Finish up painting
- Finish up gravel roads
- Start to pull shoulders on next years chip seal roads
- Equipment maintenance
- Chip seal Batt Corner Hill



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone	(208) 482-6267
Fax	(208) 482-6100
Email	office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Fred Sarceda, Andy Bishop, Trey Hart

September 2, 2025

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- Bluff Ln. LILB- Additional borings were required for information required due to the realignment of the bridge.
- Red Top Rd. Bridge- Approved SOW JUB working on design, onsite meeting on 9/2/25 to look at the project.
- Williamson Subdivision Variance- meeting held on 8/19/25 to discuss SOW for TIS for the impacted area
- Christensen Indart Variance- Currently under review.
- Sunroc Gravel Pit Notus Road- Initial review of application and access point prior to applicant submitting to CCDS.

End Report



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Mailing Address
500 Golden Gate Avenue
Wilder, ID 83676

Phone 208. 482.6267
Fax 208. 482.6100
Email office@gghd3.org



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



**THE
LANDON
GROUP**



**GATEWAY
MAPPING
INC.**

September 2, 2025

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Symm's Fruit Ranch Building Permit Relocation – review letter sent to County 08/19/25
- Williams Subdivision Variance App. – tabled until TIS completed
- Timber Ridge Subdivision (Christensen-Indart) Variance App. – ongoing review & comments
- Nampa Paving Pit App. – applicant preparing Boise River Rd reconstruction plans
- Red Top Rd over Golden Gate Canal – initial field survey complete, kick-off meeting 09/02/25
- Batt Corner Rd Realignment – striping and final clean up items

The following are tracking items:

- GIS for Pavement and Sign Management – refining interface and gathering field data

END REPORT