

**GOLDEN GATE HIGHWAY DISTRICT NO. 3  
SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS**

**PLEASE TAKE NOTICE:** The Board of Commissioners of the Golden Gate Highway District No. 3 will conduct a Special Meeting at the following time and location:

DATE	TIME	LOCATION
Thursday, January 18, 2018	5:00 p.m.	Commissioners Meeting Room at the Administrative Offices 500 Golden Gate Avenue, Wilder, Idaho 83676

**SPECIAL MEETING AGENDA**

1. **Call to Order:** by Chairman
2. **Roll Call** – of Commissioners
3. **Approval of Meeting Agenda and Posting**
  - Receive the report of the posting of this meeting’s Agenda notice.
  - Motion to approve the Agenda and Notice Postings Report [sets the Agenda]
    - ✓ [Motion to approve Agenda as last posted is needed only when there has been a posting of additional Agenda items less than 48 hours before a Regular Meeting or less than 24 hours of Special Meeting.]
    - ✓ [Entertain motion to amend the Agenda following the start of the Meeting only if needed. This motion requires a good faith reason why the item was not included on the posted Agenda.]
4. **Special Business:**
  - A) Consider reducing Culvert Rehabilitation Project scope-of-work due to funding limits.
  - B) **Treasurer Report:**
    - 1) Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District’s treasury as such funds are deposited or invested.
      - Recommendation for approval by the Board [Idaho Code Section 57-127] for investment of certified funds on deposit, which are not needed for the payment of expenditures during the certified period as permitted by Idaho Code Section 67-1210.
      - Consider motion to Receive and Approve the Treasurer’s report.
    - 2) Ordinary and necessary bills to be paid presented by the Treasurer
      - Reviewed, by the Commissioners, of the bills for each expenditure for approval as recommended by the Treasurer.

Recommended motion to approve the bills: “I move that the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ \_\_\_\_\_, as presented by the Treasurer, be authorized and approved.  
This includes Expenses of \$ \_\_\_\_\_ and Payroll of \$ \_\_\_\_\_.”

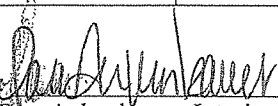
- C) **Interview of selected applicants for Secretary/Treasurer position in Executive Session under Idaho Code § 74-206 (1) (a):**
  - Consider a motion to go into executive session in accordance with:  
I.C. § 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need;
  - Motion to include a designation of those to be in attendance during the meeting followed by a roll call vote.
  - Motion to come out of executive session and to reconvene in open session.

5. Consider continuing applicant interviews or appointment and salary of Secretary/Treasurer

6. Adjournment

Agenda Posting: Post agenda 48 hours in advance of regular mtg. and 24 hours in advance of special meeting.			
Golden Gate Highway District Office 500 Golden Gate Avenue Wilder, Idaho 83676	US Postal Service 109 5 <sup>th</sup> Street Wilder, ID 83676	City of Wilder 107 4 <sup>th</sup> Street Wilder, ID 83676	City of Greenleaf 20523 N. Whittier Greenleaf, ID 83626

ATTEST:

  
Tara Ankenbauer, Interim Secretary/Clerk

1/17/18 3:35 pm  
Date and Time Posted

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## MINUTES BOARD OF COMMISSIONERS SPECIAL MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

January 18, 2018

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 5:00 P.M. on Thursday, January 18, 2018 in the District Office at 500 Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Virgil Holsclaw, Fred Sarceda, David Lincoln, Interim Secretary Tara Ankenbauer, Director Gordon Bates, and Road Foreman Casey Percifield.

### AGENDA

**REVIEW:** Interim Secretary Tara Ankenbauer reported she posted the original agenda for the meeting Wednesday, January 17, 2018 at 3:35 P.M. **Motion: Made By Commissioner David Lincoln: To Approve The Posting Of The Agenda, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

### MINUTES

#### READ AND

**APPROVED:** None

### SECRETARY'S

#### RECORD DE-

#### STRUCTION

**REQUEST:** None

### FINANCIAL

**REPORT:** The Secretary gave the Financial Report as follows. The expenses were \$57,232.67, payroll was \$65,591.24 for a total of \$122,823.91. **Motion: Made By Fred Sarceda: To Approve The Financial Report And Authorize The Disbursement Of Funds From The District's Treasury in the Sum Of \$122,823.91, For The Payment Of The Bills As Presented By The Treasurer, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous.

### OLD

**BUSINESS:** None

### PUBLIC

**HEARING:** None

**NEW  
BUSINESS:**

**SPECIAL BUSINESS: Interview of selected applicants for Secretary/Treasurer position in Executive Session under Idaho Code 74-206 (1) a.**

**ROAD AND  
ENGINEER**

**REPORT:** Director Gordon Bates reported the following- LHTAC has scored the Strategic Initiatives Grant applications. Our culvert rehab project is #17 with 413.5 points as the 4<sup>th</sup> project in District 3. Unofficially, that is below the funding line. By the way, Teton County scored 413.0 points as the 2<sup>nd</sup> project in District 6. They may get funded due to political considerations. Guidance from LTHAC is that we could either amend our request to \$\$359,251 for Imminent Failure culverts OR stay at \$1 million for the entire project. LHTAC staff said it is highly likely that another round of applications would not occur. Instead, FY2019 funding would go to the next group of projects based upon scoring. That would make Golden Gate HD at the top of the FY2019 funding list.

Idaho Legislature has to pass a new bill to correct technical issues with the Surplus Eliminator. No funding for Strategic Initiatives Grant projects until this is done. Nick Veldhouse suggested it would take 2 weeks at best but more likely over a month to get Legislative approval and funding.

My question to the Board is shall we reduce the grant down to four culvert locations rated at Imminent Failure OR shall we stay with the \$1 million grant application with funding likely in FY2019? The four culverts have to get repaired before irrigation season. The Highway District would fix two but we need a contractor to work on the other two. Cost estimate is under \$200,000 for contractor repairs on two culverts. We would solicit bids from four local pipe contractors in order to meet Idaho Code requirements.

(Casey provided comments regarding crew availability and work schedule. He expressed confidence that we could repair two culverts. The water flow in the North Drain could be difficult to handle so Casey said a contractor would be good at those two locations.)

My recommendation is to bid the two biggest culverts with water in the North Drain.

**Motion: Made by Commissioner Fred Sarceda to put out a bid for 2 pipelines, Seconded by Commissioner David Lincoln.** The vote was unanimous.

**ATTORNEY'S  
REPORT:** None

**COMMUN-  
ICATIONS:** None

**IAHD**  
**REPORT:** None

**ACCHD**  
**REPORT:** None


**MOJO**  
**GRAVEL**  
**PIT:** None

**EXECUTIVE**  
**SESSION:** **Motion: Made by Commissioner David Lincoln: To convene into Executive Session at 5:45 P.M.**

**A Roll Call Vote was taken by Interim Secretary Tara Ankenbauer.**  
**Commissioner Virgil Holsclaw- Aye**  
**Commissioner Fred Sarceda- Aye**  
**Commissioner David Lincoln- Aye**

The vote was unanimous. Interim Secretary Tara Ankenbauer, Foreman Casey Percifield, and Director Gordon Bates were present. **Motion: Made by Commissioner David Lincoln: To close the Executive Session at 8:30 P.M., Seconded by Commissioner Fred Sarceda.** The vote was unanimous. No formal action was taken at this time.

**ADJOURN-**  
**MENT:** There being no further business to come before the Commissioners, the meeting was adjourned.

  
CHAIRMAN

  
SECRETARY