

GOLDEN GATE HIGHWAY DISTRICT
500 GOLDEN GATE AVENUE
WILDER, IDAHO 83676

AGENDA

February 8, 2018

11:30 A.M.

1. Review and Approval of Agenda
2. Report of the Secretary on all Agenda Notice Postings
3. Motion to Receive Secretary's Agenda Notice Postings Report
4. Motion to Approve [if necessary] the amended agenda as last posted
5. Call for any motion to amend the agenda [if necessary] following the start of the meeting
6. Public Input
7. Visitors
8. Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: See Attached
9. Treasurer Report:
 - a) Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested.
 - Recommendation for approval by the Board [Idaho Code Section 57-127] for investment of certified funds on deposit, which are not needed for the payment of expenditures during the certified period as permitted by Idaho Code Section 67-1210.
 - Consider motion to Receive and Approve the Treasurer's report.
 - b) Ordinary and necessary bills to be paid presented by the Treasurer
 - Reviewed, by the Commissioners, of the bills for each expenditure for approval as recommended by the Treasurer.

Recommended motion to approve the bills: "I move that the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$92,854.19, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$53,031.91 and Payroll of \$39,792.80."
10. Public Hearing
11. Old Business:
12. New Business:
 - Bid opening for Culvert Rehabilitation Project
 - Set date and time for Special Meeting to award contract for Culvert Rehabilitation Project
 - Award piggyback purchase for FY2018 Wheel Loader
 - Discuss potential need to amend FY2018 Budget

13. Operations Report: Casey Percifield
14. Director/Engineer Report: Gordon Bates
15. Attorneys Report: William F. Gigray
16. Communications:
17. MOJO Report:
18. IAHD Report:
19. ACCHD Report: Gordon Bates
20. COMPASS Report:

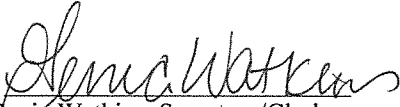
Posted At: Golden Gate Highway District Office
500 Golden Gate Avenue
Wilder, Idaho 83676

US Postal Service
109 5th Street
Wilder, ID 83676

City of Wilder
107 4th Street
Wilder, ID 83676

City of Greenleaf
20523 N. Whittier
Greenleaf, ID 83626

ATTEST:


Genia Watkins, Secretary/Clerk

2/6/18 10:00 a.m.
Date and Time Posted

**DISTRICT SECRETARY'S MINUTES BOARD
OF COMMISSIONERS MEETING**

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

February 8, 2018

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, February 8, 2018 in the District Office at 500 Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda and David Lincoln, Work Director Gordon Bates, Foreman Casey Percifield, Secretary/Clerk Genia Watkins, Interim Clerk Tara Ankenbauer, and Attorney William F. Gigray.

ABSENT: None

AGENDA

REVIEW: Secretary Genia Watkins reported she posted the original agenda for the regular meeting Tuesday, February 6, 2018 at 10:11 a.m. **Motion: Made By Commissioner David Lincoln: To Approve The Posting Of The Agenda, Seconded By Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**CALL FOR
PUBLIC**

INPUT: None

**MINUTES
READ AND**

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes Of Special Meetings January 17, 18, and 23, 2018, Seconded By Commissioner Virgil Holsclaw.** The Vote Was Unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Review of the meetings Minutes. Secretary Genia Watkins presented the Minutes of Special Meetings January 17, 18, and 23, 2018. **Motion: Made By Commissioner David Lincoln: To Accept The Minutes And By Resolution Authorize The Secretary's Record Destruction Request, Seconded By Commissioner Virgil Holsclaw.** The Vote Was Unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Genia Watkins gave the financial report as follows. The expenses for January 12, 2018 through February 8, 2018 were \$53,061.39, payroll for January 12, 2018 through February 8, 2018 was \$39,792.80 for a total of \$92,854.19. **Motion: Made By Commissioner Fred Sarceda: To Approve The Financial Report And Authorize The Disbursement Of Funds From The District's Treasury In The Sum Of \$92,854.19 For The Payment Of The Bills Presented By The Treasurer, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

**PUBLIC
HEARING:** None

**OLD
BUSINESS:** None

NEW

BUSINESS: **BID OPENING FOR CULVERT REHABILITATION PROJECT:** Director Gordon Bates stated that a change was needed in the bid documents therefore he issued an addendum to the bid due date to February 9, 2018 at 10:00 a.m. **Motion: Made By Commissioner Virgil Holsclaw: To Set Special Meeting To Award Culvert Rehabilitation Project Bid For Monday,**

February 12, 2018 at 10:00 a.m., Seconded By Commissioner Fred Sarceda.
Motion carried.

AWARD PIGGYBACK PURCHASE FOR FY2018 WHEEL LOADER:
Director Gordon Bates stated that Mountain West Bank did not have the lowest finance rates for leases and that John Deere or CAT will have the best finance rates for the District. Bids solicited for the Wheel Loader did not include finance options therefore Director Gordon Bates recommends re-bidding to include these options. New bids will only include finance options, the purchase price of the Wheel Loader will stay the same. Vendors will provide standard lease documents from corporate offices for Attorney William F. Gigray to review and confirm the District is in compliance of all Idaho Codes and Statues. No paperwork has previously been sent to Mountain West Bank regarding arrangements for financing the Wheel Loader.

DISCUSS POTENTIAL NEED TO AMEND FY2018 BUDGET:
Director Gordon Bates stated the need to amend the FY2018 Budget is directly related to awarding the Culvert Rehabilitation Project. Process to amend FY2018 Budget will need to be discussed in further detail in a few months. Commissioner David Lincoln suggested that the District delay amending the FY2018 Budget in order to avoid additional amendments in the near future.

ROAD

REPORT: Foreman Casey Percifield discussed the attached report.

ENGINEER

REPORT: Work Director Gordon Bates discussed the attached report.

ATTORNEY'S

REPORT: Attorney William F. Gigray discussed the attached report.

**COMMUN-
ICATIONS:**

MOJO

REPORT:

IAHD

REPORT: Commissioner David Lincoln discussed the importance of transparency in expectations and communications with all Districts.

ACCHD

REPORT: Director Gordon Bates stated the engineering group is evaluating bus stops for Valley Regional Transit and projects that might be upcoming within all the Districts. Canyon Highway District had some fee increases, perhaps those fees need reviewed further to see if rates need to be adjusted across the whole association.

COMPASS

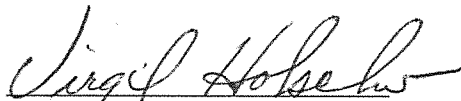
REPORT: Director Gordon Bates reported he has been working with COMPASS in prioritizing Federal Aid projects. He stated that local Districts have been receiving funds from these projects.

SECRETARY

TASKS: Secretary Genia Watkins brought to the attention of the District a request of another computer monitor for her work station. The Board directed her to communicate with the computer tech on getting one set up. Request was also given by Secretary for authorization of application for Zions Bank Credit Card. Secretary will ask Zions Bank if special authorization will be needed or not.

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned.


CHAIRMAN


SECRETARY