


GOLDEN GATE HIGHWAY DISTRICT NO. 3
BOARD OF COMMISSIONERS
REVISED REGULAR MEETING AGENDA

Date	Time	Location
November 8, 2018	11:30 A.M.	Commissioner Meeting Room 500 E. Golden Gate Ave. Wilder, ID 83676
Action Items	<p>ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.</p>	
1.	CALL TO ORDER:	
2.	ROLL CALL:	
3.	COMMISSIONER RECEPTION:	
Action Items	<p>3. APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT:</p> <ul style="list-style-type: none"> • Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings. • Motion to receive Secretary's agenda notice posting report, and set agenda. • Motion to Approve {if necessary} the amended agenda as last posted. <p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>	
4.	PUBLIC INPUT:	
5.	VISITORS:	
Action Items	<p>6. MEETING MINUTES APPROVAL:</p> <ul style="list-style-type: none"> • Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: Regular Meeting October 11, 2018. 	
Action Items	<p>7. TREASURER'S REPORT AND BOARD APPROVAL OF BILLS:</p> <ul style="list-style-type: none"> • Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested. <ul style="list-style-type: none"> ➢ Consider motion to Receive and Approve the Treasurer's report. • Treasurer's Recommendation for approval by the Board to invest certified funds on deposit as permitted by Idaho Code Section 67-1210 which are not presently needed for the payment of expenditures until the next regular meeting (the certified period). • Ordinary and necessary bills to be paid presented by the Treasurer. <ul style="list-style-type: none"> ➢ Reviewed, by the Commissioners, of the bills together with the assignment of budget line item for each expenditures for approval as recommended by the Treasurer. • Suggested motion: "I move for the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$ _____ and Payroll of \$ _____." 	
Action Items	<p>8. PUBLIC HEARINGS:</p> <ul style="list-style-type: none"> • Continue Variance 2018-03 Dorsey's Wall Along Lon Lane @ 12:00 p.m.; Consider Approval of FCO's 	

9. Action Items	OLD BUSINESS: <ul style="list-style-type: none"> Discuss Function Classification Map Update
10. Action Items	NEW BUSINESS: <ul style="list-style-type: none"> Ustick Culvert Replacement vs. Bridge 27200 (Travis Road) Deck Replacement Traffic Control Device/Regulation Order 2018-02 Fee Schedule Preliminary Plat Extension for Variance 2018-01 – Schmidt Construction Co., Inc. MOJO Policy Update Contract for Peckham Road ROW Acquisition Consultant Consideration of Resolution Approval of Expense Policy Convention Special Compensation Costco Gift Cards 2019 Meeting Schedule
11.	REPORTS: <ul style="list-style-type: none"> Operation Report – Casey Percifield Director/Engineer Report – Gordon Bates Attorney’s Report – Wm. F. Gigray, III
12.	GENERAL MATTERS <ul style="list-style-type: none"> Discussion regarding general matters with staff related to the operations of the District. No action will be taken.
13.	COMMUNICATIONS:
14.	MOJO REPORT:
15.	IAHD REPORT:
16.	ACCHD REPORT:
17.	COMPASS REPORT:
18. Action Items	EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i). <ul style="list-style-type: none"> If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. The Action item is also the voice vote to come out of executive session and resume regular session. <p style="text-align: center;">*No final action or final decision will be taken or made in executive session.</p>
19.	NEXT MEETING OF THE BOARD: <ul style="list-style-type: none"> The next Board Meeting is: _____.
20.	ADJOURNMENT

*Revised

Signed: , Genia Watkins/Secretary Date/Time Posted: 11/5/18 @ 5:15 p.m.

Agenda Posting: Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3
500 E. Golden Gate Avenue
Wilder, ID 83676

US Postal Service
109 5th Street
Wilder, ID 83676

City of Wilder
107 4th Street
Wilder, ID 83676

City of Greenleaf
20523 N. Whittier
Greenleaf, ID 83626

**DISTRICT SECRETARY'S MINUTES
BOARD OF COMMISSIONERS MEETING**

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

November 8, 2018

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, November 8, 2018 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda and David Lincoln, Work Director Gordon Bates, Road Foreman Casey Percifield, Attorney William F. Gigray, and Secretary/Clerk Genia Watkins.

ABSENT: None

AGENDA

REVIEW: Secretary Genia Watkins reported she posted the revised agenda for the regular meeting Monday, November 5, 2018 at 5:15 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Fred Sarceda: To Approve the Posting of the Agenda, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

PUBLIC

INPUT: None

VISITORS: Matt Dorsey

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes Of Regular Meeting on October 11, 2018, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

SECRETARY'S

**RECORD DE-
STRUCTION**

REQUEST: None

FINANCIAL

REPORT: Secretary/Treasurer Genia Watkins gave the financial report as follows. The expenses for October 11, 2018 through November 8, 2018 were \$90,437.85, payroll for October 11, 2018 through November 8, 2018 was \$42,887.20 for a total of \$133,325.05. **Motion: Made by Commissioner Fred Sarceda: To Approve the Financial Report and Authorize the Disbursement of Funds From the District's Treasury in the Sum Of \$133,325.05 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

PUBLIC

HEARING: Motion Made by Commissioner David Lincoln at 12:10 P.M.: To Open Public Hearing to Discuss Variance 2018-03 Dorsey's Wall Along Lon Lane, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

Present at the hearing were: Commissioners Virgil Holsclaw, David Lincoln, and Fred Sarceda, Director of Highways Gordon Bates, Road Foreman Casey Percifield, Secretary Genia Watkins, Attorney William F. Gigray, and visitor Matt Dorsey.

Director Gordon Bates reported that a letter of opposition was received by the District from Mr. Eggleston who is a neighbor of Mr. Dorsey, and was forwarded to Attorney William F. Gigray for instructions on how to proceed. Attorney Gigray stated that he has already prepared the Findings of Fact/Conclusion of Law and Order of Decision for Variance 2018-03 as directed by the Commissioners and in order to receive the letter, the hearing would need to be reopened. Mr. Gigray stated that if the Commissioners decided to reopen the variance hearing, it would be in the District's best interest to mail notice of hearing to all neighbors surrounding Mr. Dorsey's property in order to avoid having to continue the hearing more than once. The District's other option would be to proceed with this order as drafted, as the order can in the future be reviewed and adjusted to address safety concerns. Commissioner Fred Sarceda asked if the Commissioners could read the letter, Mr. Gigray stated that they could go out of public hearing and go back to public input to receive the letter.

Director Gordon Bates stated that he had read all 5 pages of the letter from Mr. Eggleston. The majority of the letter discusses visibility issues, as prepared, the FCO's are drafted to address the visibility around the curves as well as the wall. Director Bates stated that he believes a lot of concerns that Mr. Eggleston raised are being addressed in the FCOs.

Attorney Gigray read a section of prepared FCOs that outlines future actions that can be taken by the Board of Commissioner's regarding wall location removal and/or relocation due to safety hazards for use of the road.

Attorney William F. Gigray read the attached Draft Finding of Fact/Conclusion of Law and Order of Decision.

Chairman Virgil Holsclaw asked Attorney Gigray if he had any input. Attorney Gigray stated that since Chairman Holsclaw was not present at the hearing, he should abstain from any motions regarding the hearing.

Motion: Made By Commissioner David Lincoln: To Accept Finding of Fact/Conclusion of Law and Order of Decision for Variance 2018-03, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

Motion: Made By Commissioner David Lincoln: To Close Public Hearing to Discuss Variance 2018-03 Dorsey's Wall Along Lon Lane at 12:40 P.M., Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

OLD

BUSINESS: DISCUSS FUNCTION CLASSIFICATION MAP UPDATE

Director Gordon Bates stated he had no updates at this time.

NEW

BUSINESS: USTICK CULVERT REPLACEMENT VS. BRIDGE 27200 (TRAVIS ROAD) DECK REPLACEMENT

Director Gordon Bates discussed attached Ustick Road Culvert vs. Travis Road Bridge #27200 report. It is his recommendation to slip line Ustick box culvert and replace the wood deck on the Travis Road Bridge #27200 for a total estimate of \$55,000 that can be done by the District's crew. Work for these projects can be started as soon as permitting is allowed with the Boise Project Board of Commissions.

Motion: Made by Commissioner Fred Sarceda: To Accept Director Gordon Bates Recommendation of Slip-Lining Ustick Box Culvert and Replace Wood Deck on Travis Road Bridge #27200, Seconded by Commissioner David Lincoln. The Vote Was Unanimous. Motion carried.

TRAFFIC CONTROL DEVICE/REGULATION ORDER 2018-02

Director Gordon Bates stated traffic study was conducted on Charleston Road within the Handley's Replat off Hoskins Road due to multiple neighbor's complaints. Traffic counters recorded that 85% of traffic was going 21 MPH and not having any records of accidents within the last 5 years. Director Bates recommends revising the speed limit from 25 MPH to 20 MPH and adding placard stating all subdivision streets.

Motion: Made by Commissioner David Lincoln: To Approve Traffic Control Device/Regulation Order 2018-02, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

FEE SCHEDULE PRELIMINARY PLAT

Director Gordon Bates stated Canyon Highway District #4 has proposed a unified ACCHD Fee Schedule for all Districts for preliminary plat fees.

Motion: Made by Commissioner Fred Sarceda: To Recommend Approval to the ACCHD Board of Golden Gate Highway District #3's Support of Updated Fee Schedule, Seconded by Commissioner David Lincoln. The Vote Was Unanimous. Motion carried.

EXTENSION FOR VARIANCE 2018-01 – SCHMIDT CONSTRUCTION CO., INC.

Director Gordon Bates stated that Schmidt Construction Co., Inc. has asked for 6 month extension for Variance 2018-01 in order to complete their work.

Motion: Made by Commissioner Fred Sarceda: To Award Schmidt Construction Co., Inc.'s Request for Extension for Variance 2018-01, Seconded by Commissioner David Lincoln. The Vote Was Unanimous. Motion carried.

MOJO POLICY UPDATE

Discussion was held regarding content that has changed.

Motion: Made by Commissioner David Lincoln: To Approve MOJO Policy Update Dated 10-20-18, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

CONTRACT FOR PECKHAM ROAD ROW ACQUISITION CONSULTANT

Director Gordon Bates stated that Right of Way Specialists, Inc. is on both the ITD's approved list for appraisers and for negotiators. LHTAC is also recommended as consultant for Federal Aid acquisition of right of way.

Motion: Made by Commissioner David Lincoln: To Award the KN13964 Peckham Road Appraiser & Negotiator contract to Right of Way Specialist, Inc. for the Unit Prices Listed on Their Proposal for a Total Amount of \$48,450, and Also Authorize Chairman to Administratively Sign the Contract Documents, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

CONSIDERATION OF RESOLUTION APPROVAL OF EXPENSE POLICY

Resolution No. 2018-14 addresses special events officer expense authorization.

Motion: Made by Commissioner David Lincoln: To Adopt Resolution No. 2018-14 Special Events Officer Expense Authorization Policy, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

CONVENTION

Secretary Genia Watkins stated IAHD convention was scheduled for November 14-16, 2018. Classes are booked for Commissioners, Director, Road Foreman, and Secretary, as well as lodging and travel arrangements.

SPECIAL COMPENSATION

Secretary Genia Watkins stated in the past, employees have received special compensation around the holidays in the amount of \$200.

Motion: Made by Commissioner Fred Sarceda: To Grant Special Compensation for Employees in the Amount of \$235 Gross Per Employee, Seconded by Commissioner David Lincoln. The Vote Was Unanimous. Motion carried.

COSTCO GIFT CARDS

Secretary Genia Watkins stated in the past Costco gift cards have been purchased for all employees of the District in the amount of \$100.

Motion: Made by Commissioner David Lincoln: To Approve Purchase of Costco Gift Cards in the Amount of \$100 Per Employee, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

2019 MEETING SCHEDULE

Discussion was held regarding 2019 meeting schedule. Dates were kept at second Thursday of the month for regular meetings.

Motion: Made by Commissioner Fred Sarceda: To Approve 2019 Regular Meeting Schedule for Second Thursday of Each Month at 11:30 A.M., Seconded by Commissioner David Lincoln. The Vote Was Unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed the attached report.

ENGINEER

REPORT: Work Director Gordon Bates discussed the attached report.

ATTORNEY'S

REPORT: Attorney William F. Gigray stated that much his work this past month has been addressed already in previous discussions.

GENERAL

MATTERS: Commissioner David Lincoln stated that ITD needed to be contacted about the gaping potholes at their intersections with HWY 95. Discussion was held regarding pushing for

turn lanes to be added on HWY 95 from Jacks Road to Penny Lane to accommodate a safer highway for turning traffic.

Commissioner Fred Sarceda asked how the new winter hours schedule was going. Road Foreman Casey Percifield stated that having the 2 extra hours in a work day was allowing them to complete entire projects in one day, as opposed to having to split between 2 days.

**COMMUN-
ICATIONS:**

Letter from Mr. Eggleston was read. Director Gordon Bates stated that he can respond to Mr. Eggleston with the Commissioner's approved FCOs.

MOJO

REPORT: None

IAHD

REPORT: Commissioner David Lincoln stated that auction items for the Kick Off Banquet at Convention are remarkable.

ACCHD

REPORT: Commissioner Fred Sarceda mentioned that discussion was held regarding impact fees.

COMPASS

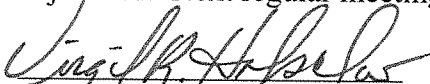
REPORT: Director Gordon Bates updated the Board on current projects that were being considered. Commissioner David Lincoln stated that the COMPASS Board would like to have more Canyon County members. Currently, Ada County is the majority.

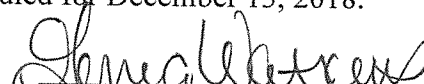
EXECUTIVE

SESSION: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned. Next regular meeting is scheduled for December 13, 2018.


CHAIRMAN


SECRETARY

**GOLDEN GATE HIGHWAY DISTRICT No. 3
CANYON COUNTY, STATE OF IDAHO
RESOLUTION No. 2018-14**

 COPY

- **Providing Certain Findings; and**
- **Amending the title of Title 9 of the Golden Gate Highway District No. 3 Policy Code; and**
- **Amending Title 9 of the Golden Gate Highway District No. 3 Policy Code by the addition thereof new Chapter 6 providing for Special Events Officer Expense Authorization Policy; and**
- **Directing the Secretary and Attorney; and**
- **Establishing an Effective Date.**

BE IT RESOLVED by the Board of Commissioners of the Golden Gate Highway District No. 3:

Section 1. Findings:

- 1.1 The Board of Commissioners, as the governing board of this Highway District organized and existing by virtue of Chapter 13 of Title 40 Idaho Code, and has the power to manage and conduct the business and affairs of the Highway District [I.C. § 1310 (1)]; and
- 1.2 It is the intention and purpose of the Board of Commissioners to herein establish a policy which provides guidelines for the authorization of expense incurred by officers of this District including Commissioners in attendance at events, relevant to the performance of their duties and the operations of the Highway District, which is not a part of conduct of normal day to day business performance or assignments; and
- 1.3 It is therefore necessary to amend the Golden Gate Highway District No. 3 Policy Code to provide for a “Special Events Officer Expense Authorization” policy as herein provided.

Section 2. Amending the title to Title 9 of the “Golden Gate Highway District No. 3 Policy Code”:

- 2.1 That the title of Title 9 be amended to read as follows:

**TITLE 9
BUDGET
and
SPECIAL EVENTS OFFICER EXPENSE AUTHORIZATION**

- 2.2 That Title 9 of the “Golden Gate Highway District No. 3 Policy Code” be amended by the addition thereto of a new Chapter 6 to read as follows:

**CHAPTER 6
SPECIAL EVENTS OFFICER EXPENSE AUTHORIZATION POLICY**

9.6.1 Special Events Expense Attendance Policy: The payment of Highway District employee’s, officer’s and commissioner’s expenses for attendance at events relevant to operations of the Highway District or the performance of their duties which are not a part of the day to day business performance or assignments, or governed under Section 9.6.2 of this Chapter, are subject to application to and the approval by the Board of Commissioners subject to the expense requested is included in the budget for the fiscal year may include any of the following at the discretion of the Board of Commissioners:

- 1) Registration Fee; and
- 2) Travel expense which is the most efficient [considering time and distance and expense of the mode of travel]; and
- 3) Lodging based upon the current and regionally applicable Federal per diem rates as set by the General Services Administration (GSA); and
- 4) Meal expense not included in Registration Fee for the day of travel to and including the day the event ends based upon the current and regionally applicable Federal Per Diem Rate.

9.6.2 Idaho Association of Highway District Annual Convention Expense Policy: The following expenses of the Commissioners, Director of Highways, Secretary-Treasurer and Foreman (the “District Officers”) for their attendance to the Idaho Association of Highway District Annual Convention (the “Convention”) is authorized in accordance with the following conditions:

- 1) The District Officers have communicated either at a Board of Commissioners’ meeting or in writing to the Secretary-Treasurer on or before 28 days before the start of the Convention their intent to register and attend and whether or not their spouse will attend the convention proceedings intended for the spouse.
- 2) Registration Fees
- 3) Travel expense based upon efficiency and expense [considering time and distance and expense of the mode of travel]

- 4) Lodging.
- 5) Meal expense not included in Registration Fee for the day of travel to and including the day the Convention ends based upon the current and regionally applicable Federal per diem rates as set by the General Services Administration (GSA).
- 6) The Expense has been included in the current fiscal year budget.

Section 3. Directing the District Secretary and District Attorney:

- 3.1 The District Secretary is directed to file this Resolution forthwith in the official records of this Highway District.
- 3.2 The District Attorney is hereby directed to include the changes in the *Golden Gate Highway District No. 3 Policy Code* herein enacted and provide to the District Secretary a clean and final and republished version of the *Golden Gate Highway District No. 3 Policy Code* as is herein adopted in both paper and electronic versions; and
- 3.3 The District Secretary is herein directed to provide an electronic or paper copy of the *Golden Gate Highway District No. 3 Policy Code* to the Commissioners and Director and any personnel of this Highway District who request it and to make said Policies and Procedures Manual available to all personnel.

Section 4. Effective Date:

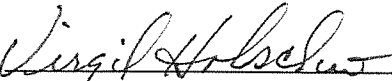
- 4.1 This Resolution shall be in full force and effect upon its passage and approval.

PASSED by the Commissioners of the GOLDEN GATE HIGHWAY DISTRICT NO. 3
this 8th day of November, 2018

GOLDEN GATE HIGHWAY DISTRICT No. 3



David L. Lincoln, Commissioner, Subdistrict No. 1

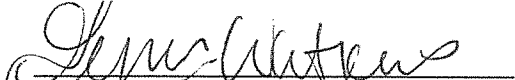


Virgil Holsclaw, Chairman/Commissioner, Subdistrict No. 2



Fred Sarceda, Commissioner, Subdistrict No. 3

ATTEST:


Genia Watkins, Secretary



**GOLDEN GATE HIGHWAY DISTRICT NO. 3
NOTICE OF BOARD OF COMMISSIONERS
REGULAR MEETING SCHEDULE**
[I.C. § 74-204 (1)]

To: Residents and property owners within the boundaries of Golden Gate Highway District No. 3 and to the General Public

Please take notice:

The Board of Commissioners of Golden Gate Highway District No. 3 will conduct meetings at regular intervals of once a month over the course of the 2019 calendar year for the purpose of conducting the general business of the Highway District and other matters as set forth in the agenda or as otherwise noticed. Said meetings will be held as follows:

MONTHLY INTERVAL MEETING DATE	TIME	LOCATION
The second Thursday of each month	11:30 a.m.	Golden Gate Highway District No. 3 500 Golden Gate Avenue E. Wilder, Idaho 83676

DATED: ____ day of _____, 2019

By: _____
Genia Watkins, Secretary/Clerk

Posted:

Golden Gate Highway District Office 500 Golden Gate Avenue Wilder, Idaho 83676 Date: _____	US Postal Service 109 5 th Street Wilder, ID 83676 Date: _____
City of Wilder /Council Chamber location 107 4 th Street Wilder, ID 83676 Date: _____	City of Greenleaf /City Hall 20523 N. Whittier Greenleaf, ID 83626 Date: _____

Notice shall be posted and remain posted at the Administrative offices of the Golden Gate Highway District No. 3, 500 Golden Gate Avenue, Wilder, Idaho, and Wilder City Hall, 219 3rd Street, Wilder, Idaho, and mailed to any news media requesting notice of meeting schedule and to the *Idaho Press-Tribune*. [There is no legal requirement for publication of this notice, but it may be published as a courtesy.]

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

November 8, 2018

To: GGHD Commissioners

From: Casey Percifield


Subject: Road Report for November 2018

This past month the crew has accomplished:

- Crack sealing, 15 pallets
- Roadside spraying, a little over half the district done
- Hauled gravel for Notus/Parma Hwy, 4 days

Next months projects:

- Pipe work, 12" peckham Rd, 30" Lower Pleasant Ridge Rd, 30" Batt Corner Rd
- Tree trimming
- Get sander's and plows ready
- Shop, equipment maintenance



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

November 8, 2018

To: GGHD Commissioners

From: Gordon Bates, P.E.

Subject: **Director's Report for November 2018**

- Peckham Road PS&E design wrapping up. Identified R/W acquisition consultant and ordered title reports.
- Everrose Road complete. Awaiting Civil Dynamics reports and request for public maintenance.
- High Pointe Estates – Informed Mr. Christensen of punch list items. Real Estate signs are gone.
- ClearSpan structure – Working with their design team for building permit package.
- Providing letter to Notus School District regarding Notus Road/Boise River Road truck traffic.
- COMPASS grant projects submitted 3 of 4. Updating culvert rehab application. Deadline is 12/03/2018.
- Irrigation crossing permit work for Fargo High Line crossings at Lower Pleasant Ridge Road and Batt Corner Road. Received BPBC approval. Next is Bureau of Recreation submittal.
- Working on Local Strategic Initiatives grant re-application for culvert rehab. Due 12/06/18.
- Travis Rd Bridge #27200 repair options.



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