

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business. as reflected herein.

Wilder, Idaho

January 14, 2026

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 2:00 P.M. on Wednesday, January 14, 2026 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Wood (Trey) Hart, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Engineer Christopher Pettigrew, Attorney Jay Kiiha, and Secretary Anita Herman.

ABSENT: None

CALL TO ORDER:

The meeting was called to order at 2:00 p.m. by Chairman Andy Bishop.

AGENDA REVIEW:

Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, January 12, 2026 at 12:00 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Trey Hart: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: Jill Kenny & David Jones – 22605 Aura Vista Dr., Caldwell, ID 83607
John Zwygart – Zwygart John & Associates

PUBLIC INPUT:

Jill Kenny from 22605 Aura Vista Dr., Caldwell, ID 83607 asked for an update on the TIS the Board requested for the variance at the proposed Williamson Subdivision off Ustick and VanSlyke Road. Director Bob Watkins explained to Ms. Kenny that he has seen rough drafts of the TIS but they keep getting sent back due to needing more information from them. Director Watkins is hoping to have the corrected TIS in the next couple of weeks.

MINUTES READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting December 3, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting December 3, 2025, Seconded by Commissioner Trey Hart. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for December 4, 2025 through January 14, 2026 were \$119,689.85, payroll for December 4, 2025 through January 14, 2026 was \$108,955.32 for a total of \$228,645.17. **Motion Made by Commissioner Trey Hart: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$228,645.17 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: FY2025 AUDIT REPORT – ZWYGART, JOHN & ASSOCIATES
Auditor John Russell, from Zwygart, John & Associates, presented to the Board his annual audit report for FY2025. **Motion: Made by Commissioner Fred Sarceda: To Receive FY2025 Audit Report from Zwygart, John & Associates, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

APPROVE AND AUTHORIZE CHAIRMAN TO SIGN UPDATED MUTUAL OWNERSHIP AND JOINT OPERATION AGREEMENT PER SHARE VALUATION FY2026

Director Bob Watkins presented to the Board an updated MOJO agreement for FY2026 to be signed along with the new MOJO rate schedule and he asked for Commissioner Fred Sarceda to sign them both since his name was on them. **Motion: Made by Commissioner Trey Hart: To Approve and Authorize the Signing of the Updated Mutual Ownership and Joint Operation Agreement per Share Valuation FY2026, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

DISCUSS AND WAIVE OR VARY SETBACK – OBENDORF HOP

Director Bob Watkins informed the Board that Obendorf Hop needed another setback waiver for a building that was put in years ago per Canyon County. According to Director Watkins, this building has made no issues since it was put in and it was his opinion to grant the setback off of Matthews Road. **Motion: Made by Commissioner Fred Sarceda: To Waive or Vary the Setback for Obendorf Hop, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Chris Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Director Bob Watkins informed the Board that there is a possibility of a \$812,000 revenue loss from the State of Idaho if legislation approves of it.

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is at GGHD3 on January 15, 2026 at 1:30 p.m.

MOJO

REPORT: Next meeting is at GGHD3 on January 15, 2026 following the ACCHD meeting.

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 3:00 p.m. **Motion: Made By Commissioner Trey Hart: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next meeting is scheduled for February 11, 2026 at 2:00 p.m.



CHAIRMAN



SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Trey Hart, Fred Sarceda

January 14, 2026

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for January 2026

This past month the crew has accomplished:

- District wide tree trimming
- Road name sign replacement
- Equipment maintenance
- Finished hauling gravel to Canal Rd
- Pumped a lot of water off roadway

Next month's projects

- Continue tree trimming
- Culvert work, Batt Corner Rd
- Drain box, Homedale Rd
- Equipment maintenance



Street Address
500 Golden Gate Ave
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Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Fred Sarceda, Andy Bishop, Trey Hart



January 13, 2026

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- **Williamson Subdivision Variance, Indart Christensen Variance-** Meeting held on 1/12/26 to discuss both variance request and associated TIS.
- **Ustick Rd. Rebuild-** Final Design plans expected 1/15 will review and finalize. Bidding to follow. Planning for construction in the spring.
- **Wilder Waste Water Plan-** Meeting held on 12/15 to discuss the proposed waste water pipe line for land application and route.
- **Bluff Ln Bridge-** 75% design complete, working on ROW documents from Jacobs and LHTAC.



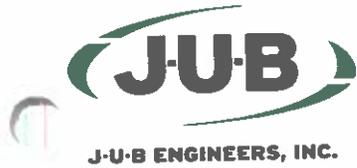
End Report



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J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

January 12, 2026

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Pedro Conditional Use Permit Application – review letter sent to County 12/09/25
- Truesdell Administrative Land Division – review letter sent to County 12/09/25
- Wilder Pressure Sewer – coordination meeting held 12/15/25
- Symms Fruit Ranch Administrative Land Division – review letter sent to County 12/30/25
- Timber Ridge Subdivision (Christensen-Indart) Variance App. – TIS revisions submitted, currently under review, meeting with applicant 01/12/26
- Williams Subdivision Variance App. – TIS reviewed, response memo sent to applicant 11/24/25, changed to one-acre lots from ½-acre lots – updates pending
- Red Top Rd over Golden Gate Canal – preliminary design submitted 12/19/25

The following are tracking items:

- GIS for Pavement and Sign Management – refining interface and gathering field data

END REPORT