

## DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business. as reflected herein.

Wilder, Idaho

### November 4, 2025

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 2:00 P.M. on Tuesday, November 4, 2025 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Wood (Trey) Hart, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Engineer Christopher Pettigrew, Attorney Jay Kiiha, and Secretary Anita Herman.

**ABSENT:** None

### **CALL TO ORDER:**

The meeting was called to order at 2:00 p.m. by Chairman Andy Bishop.

### **AGENDA**

**REVIEW:** Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, October 30, 2025 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Trey Hart: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**VISITORS:** None

### **PUBLIC**

**INPUT:** None

### **MINUTES READ AND**

**APPROVED:** Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting October 8, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

### **SECRETARY'S RECORD DE- STRUCTION**

**REQUEST:** None

## **FINANCIAL**

**REPORT:** Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for October 9, 2025 through November 4, 2025 were \$374,369.67, payroll for October 9, 2025 through November 4, 2025 was \$65,036.87 for a total of \$439,406.54. **Motion Made by Commissioner Trey Hart: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$439,406.54 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

## **PUBLIC**

**HEARINGS:** None

## **OLD**

**BUSINESS:** VARIANCE 2025-03 – FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ORDER OF DECISION GRANTING VARIANCE  
Attorney Jay Kiiha reviewed the FCO's for Variance 2025-03 with the Board and they approved. **Motion Made by Commissioner Fred Sarceda: To Approve the Findings of Fact, Conclusions of Law, and Order of Decision Granting Variance for Variance 2025-03, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

## **NEW**

**BUSINESS:** APPROVE AND AUTHORIZE CHAIRMAN TO SIGN MUTUAL OWNERSHIP AND JOINT OPERATION AGREEMENT PER SHARE VALUATION FY2026  
**Tabled till February Regular Meeting. No Motion Needed.**

## **ROAD**

**REPORT:** Road Foreman Casey Percifield discussed his attached report.

## **DIRECTOR'S**

**REPORT:** Director Bob Watkins discussed his attached report.

## **ENGINEER'S**

**REPORT:** Engineer Chris Pettigrew discussed his attached report.

## **ATTORNEY'S**

**REPORT:** None

## **GENERAL**

**MATTERS:** None

## **COMMUN-**

**ICATIONS:** None

## **ACCHD**

**REPORT:** Director Bob Watkins informed the Board that there was a meeting to review the ACCHD standards.

**MOJO**

**REPORT:** None

**IAHD**

**REPORT:** Director Bob Watkins reminded the Board of the IAHD convention that the staff will be attending November 10<sup>th</sup> – 13<sup>th</sup> in Boise, Idaho.

**EXECUTIVE**

**SESSION:** None

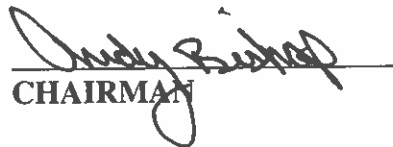
**SPECIAL**

**BUSINESS:** None

**ADJOURN-**

**MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 2:17 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Trey Hart.**

Next meeting is scheduled for December 3, 2025 at 2:00 p.m.

  
CHAIRMAN

  
SECRETARY