

Golden Gate Highway District No. 3

Commissioners: Fred Sarceda, Andy Bishop, Trey Hart

NOTICE OF JOB POSITION OPENING GOLDEN GATE HIGHWAY DISTRICT NO. 3 **DISTRICT MAINTENANCE WORKER**

Salary Range: Up to \$30.00/Hour DOE

An application form and description of the job requirements for this position are available from the Secretary of Golden Gate Highway District No. 3 at **500 E. Golden Gate Avenue, Wilder, ID 83676**, and also on our website, **www.gghd3.org**. All applications and accompanying materials are to be delivered in a sealed envelope marked Application for District Maintenance Worker and delivered either by mail, hand delivered or emailed by 5:00 P.M. MST on or before October 22, 2025. The applications must be submitted on the form provided and must be signed by the applicant. Golden Gate Highway District is an equal opportunity employer. **Class A CDL is required.**

Anita Herman
Secretary/Clerk
Golden Gate Highway District No. 3



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Mailing Address
500 Golden Gate Avenue
Wilder, ID 83676

| | |
|-------|--|
| Phone | 208. 482.6267 |
| Fax | 208. 482.6100 |
| Email | office@gghd3.org |



**APPLICATION FOR:
DISTRICT MAINTENANCE WORKER**
Golden Gate Highway District No. 3

**Applications must be filed by October 22, 2025 at 5:00 p.m.
Mountain Daylight Savings Time.**

Street Address: 500 Golden Gate Avenue E, Wilder, Idaho 83676

E-mail: *office@gghd3.org*

For application assistance, phone (208) 482-6267

Golden Gate Highway District No. 3 is an equal opportunity employer and encourages applications from all individuals. Golden Gate Highway District No. 3 complies with all state and federal antidiscrimination laws prohibiting discrimination upon the basis of religion, sex (including pregnancy), age, national origin, disability, marital status or genetic information.

The filed Application must also include a current resume and two letters of recommendation.

Name: _____ Date: _____
Last First Middle

Address: _____
Street City State Zip

Phones: _____
Home Work Cell

Fax # _____ E-mail: _____

Present Position: _____ Employer: _____

Present Salary: _____

A full job description of the District Maintenance Worker is attached to this Application.

Educational Record

| <i>Name & Location of Institutions Attended</i> | <i>Years</i> | <i>Degree</i> | <i>Major</i> | <i>Minor</i> |
|---|--------------|---------------|--------------|--------------|
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1. Do you hold any Certificates? ☐ Yes ☐ No
2. If so please identify each certificate and include only those which are currently active:

References

(Names of three persons who can discuss your experience and qualifications in detail)

| <i>Name</i> | <i>Official Position</i> | <i>Work Phone Number</i> |
|-------------|--------------------------|--------------------------|
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| | | |

Experience

(List in consecutive order beginning with the next most recent position following the position listed on page 1.)

| | | |
|-------|-----------|----------------------------|
| From: | Position: | Supervisor's Name & Title: |
| To: | Employer: | Supervisor's Work Phone: |
| | Location: | |

Reason for Leaving: (please be specific)

| | | |
|-------|-----------|----------------------------|
| From: | Position: | Supervisor's Name & Title: |
| To: | Employer: | Supervisor's Work Phone: |
| | Location: | |

Reason for Leaving: (please be specific)

| | | |
|-------|-----------|----------------------------|
| From: | Position: | Supervisor's Name & Title: |
| | Employer: | |

| | | |
|-----|-----------|------------------------------|
| To: | Location: | Supervisor's Business Phone: |
|-----|-----------|------------------------------|

Reason for Leaving: (please be specific)

| | | |
|-------|-----------|------------------------------|
| From: | Position: | Supervisor's Name & Title: |
| To: | Employer: | Supervisor's Business Phone: |
| | Location: | |

Reason for Leaving: (please be specific)

| | | |
|-------|-----------|------------------------------|
| From: | Position: | Supervisor's Name & Title: |
| To: | Employer: | Supervisor's Business Phone: |
| | Location: | |

Reason for Leaving: (please be specific)

Background Information

Have you ever failed to be rehired? ☐ Yes ☐ No If so, where? _____

Have you ever resigned from a position in lieu of discharge or non-renewal of contract?
☐ Yes ☐ No (If your answer is yes, provide an explanation on a separate sheet)

Have you ever had a license or certificate revoked in any state? ☐ Yes ☐ No
 (If your answer is yes, provide an explanation on a separate sheet)

Have you ever been convicted of a crime¹? ☐ Yes ☐ No
 (If your answer is yes, provide an explanation on a separate sheet)

¹ Crime means a violation of any law in any state, province, federal or military court including pleas of guilty or nolo contendere and includes proceedings in which the sentence has been suspended, deferred or withheld but does not include convictions for traffic offenses unless alcohol or drug related.

Application and Review Process

Applications and accompanying materials must be timely filed by 5:00 p.m. MST on October 22, 2025 with Anita Herman, Secretary, Golden Gate Highway District No. 3, 500 Golden Gate Avenue E, Wilder ID 83676 [office@gghd3.org]

- Except for e-mail filings, the Secretary will stamp receipt and provide notification to Applicant of timely or untimely filing of Application and will process Applications.
- *Confidentiality:* Applications and accompanying materials will be securely filed or retained and will be available either in hard copy or electronically only to the Director of Highways and the three commissioners of the Highway District. Review by the Commissioners will be conducted in Executive Session.
- Following the filing deadline for Applications, the Director of Highways and Road Foreman will commence the screening process, which will include a contact of references and interview of top tier applicants. Supplemental information may be requested by the Director of Highways at this time.
- Interviews of top tier applicants will be conducted by the Director of Highways and Road Foreman.

Applicant's Statement and Acknowledgement

I certify that the information in this Application is true and complete to the best of my knowledge, and I understand, agree and acknowledge that an omission or falsification of any information in this application will be sufficient grounds for the Board of Commissioners of the Highway District to not hire or upon hiring to immediately discharge me from employment.

I understand that employment is contingent upon investigation of any or all statements contained in this application and authorize the release of any information from persons named in this application. In the event that I am employed by Golden Gate Highway District No. 3, I agree to abide by all its applicable policies, procedures, rules and regulations.

I authorize Golden Gate Highway District No. 3 to verify any prior employment and discuss any and all recommendations regarding such employment

Date

Signature

Note: If you are sending your application electronically, you will be required to sign this statement at the time of your interview if selected as a finalist.