

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business. as reflected herein.

Wilder, Idaho

July 9, 2025

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, July 9, 2025 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Trey Hart, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, and Secretary Anita Herman.

ABSENT: Engineer Christopher Pettigrew and Attorney Jay Kiiha.

**CALL TO
ORDER:**

The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

**AGENDA
REVIEW:**

Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Wednesday, July 2, 2025 at 12:00 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Fred Sarceda: To Approve the Posting of the Agenda, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

VISITORS: Avis Medeiros – 18045 Angelina Ct., Caldwell, ID 83607

**PUBLIC
INPUT:**

Avis Medeiros let the Board know her feelings about a memorial along the roadside across from her house. She asked the Board to remove the memorial due to it bringing up emotional feelings for her. The Board let her know that they would contact our legal counsel to see what the District could do, but most likely the memorial would be staying where it is since it was not on her property and it wasn't in the Districts way of maintenance.

**MINUTES
READ AND**

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting June 4, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting June 4, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for June 5, 2025 through July 9, 2025 were \$773,809.26, payroll for June 5, 2025 through July 9, 2025 was \$96,067.25 for a total of \$869,876.51. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$869,876.51 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: FY2026 BUDGET DISCUSSION

Secretary Anita Herman and Director Bob Watkins presented their draft budget proposal to the Board. After discussing the proposed budget, the Board tabled it until the August 13th meeting.

Tabled till Next Regular Meeting, No Motion Needed.

NEW

BUSINESS: RESCHEDULE THE SEPTEMBER 10TH MEETING

Director Bob Watkins asked the Board to reschedule the September 10th meeting to September 3rd at 12:00 p.m. due to being out on vacation. **Motion: Made by Commissioner Fred Sarceda: To Reschedule the September 10th Meeting to September 3rd at 12:00 P.M., Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

ADOPT RESOLUTION 2025-10 – AMENDING EQUAL EMPLOYMENT POLICY

Secretary Anita Herman explained to the Board that Attorney Bill Gigray sent over Resolution 2025-10 to amend the policy code section on the Equal Employment Policy to become compliant with legislative changes. **Motion: Made by Commissioner Trey Hart: To Adopt Resolution 2025-10 – Amending Equal Employment Policy, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ADOPT RESOLUTION 2025-11 – AMENDING CENTRAL REGISTRY REPORTING POLICY

Secretary Anita Herman explained to the Board that Attorney Bill Gigray sent over Resolution 2025-11 to amend the policy code section on the Central Registry Reporting Policy to become compliant with legislative changes. **Motion: Made by Commissioner Trey Hart: To Adopt Resolution 2025-11 – Amending Central Registry Reporting Policy, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ELECTION OF OFFICER – VICE CHAIRMAN

Secretary Anita Herman reported to the Board that a new Vice Chairman needed to be elected due to Commissioner Ed Leavitt's election term was over. **Motion: Made by Commissioner Andy Bishop: To Nominate Commissioner Fred Sarceda to Be Vice Chairman, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN SCOPE OF WORK – RED TOP ROAD BRIDGE

Director Bob Watkins presented the Board with the Scope of Work agreement from J-U-B Engineers for the Red Top Road Bridge. **Motion: Made by Commissioner Trey Hart: To Authorize the Chairman to Sign the Scope of Work for Red Top Road Bridge, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN LHTAC AGREEMENT – UPPER PLEASANT RIDGE ROAD BRIDGE REIMBURSEMENT

Director Bob Watkins presented the Board with the LHTAC agreement for the reimbursement of the East Upper Pleasant Ridge Road Bridge for \$1.1 million. **Motion: Made by Commissioner Trey Hart: To Authorize the Chairman to Sign the LHTAC Agreement for the Reimbursement for the Upper Pleasant Ridge Road Bridge, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS AND APPROVE PIGGYBACK CONTRACT – NAMPA PAVING (NHD#1) FOR BATT CORNER ROAD PROJECT

Director Bob Watkins asked the Board to approve for him to move forward with piggybacking off of Nampa Highway District #1 to use Nampa Paving for the Batt Corner Road Project. The Board asked for Director Watkins to move forward with the process. **No Motion Needed at This Time.**

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Director Bob Watkins read Engineer Chris Pettigrew's attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Director Bob Watkins asked the Board how they would like a commercial approach permit situation with Jackson Hop to be handled.

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is at Nampa Highway District at 1:00 p.m.

MOJO

REPORT: Next meeting is at Nampa Highway District at 12:30 p.m.

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:30 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Trey Hart.**

Next regular meeting is scheduled for August 13, 2025 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

July 9, 2025

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for July 2025

This past month the crew has accomplished:

- Chip sealed 30 miles of roadway
- Sent 2 trucks, and roller to Notus/Parma Highway for chip seal
- Broomed excess chips

Next month's projects

- Continue Batt Corner rebuild, drop boxes and about 1,100 feet of 10" pipe
- Paint center and fog lanes
- Dura Patch
- Equipment maintenance



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Fred Sarceda, Andy Bishop, Trey Hart



July 8, 2025

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- Upper Pleasant Bridges- We have submitted total amounts for reimbursement.
- Hwy 55 Hoskins Rd. Intersection- Meeting's the week of August 4th more information to come.
- Batt Corner Realignment- Finish pit run subgrade, storm drain, and ¾..
- Ustick Rd.- I have reviewed the plans and moving forward with the project.
- Bluff Ln. LILB- Working on right of way acquisition.
- Red Top Rd. Bridge- JUB sent over a SOW for the project.
- Williamson Subdivision Variance- Currently under review, will present at August Meeting.



End Report



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Mailing Address
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J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

July 7, 2025

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Williams Subdivision Variance Application – currently reviewing
- Harris Administrative Land Division – review letter sent to County 06/23/25
- Knife River Conditional Use Permit – review letter sent to County 06/12/25
- Koenig Re-plat – review letter submitted to County 06/11/25
- Graber Administrative Land Division – review letter submitted to County 06/09/25
- Red Top Rd over Golden Gate Canal – submitted scope of work
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – complete, LHTAC reimbursement
- Batt Corner Rd Realignment – work continuing when possible

The following are tracking items:

- GIS for Pavement and Sign Management – refining interface and gathering field data

END REPORT