


**GOLDEN GATE HIGHWAY DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA**

|              | Date   | Time       | Location   |
|--------------|--|------------|--|
|              | September 12, 2019   | 11:30 A.M. | Commissioner Meeting Room<br>500 E. Golden Gate Ave.<br>Wilder, ID 83676 |
| Action Items | <p><b>ACTION ITEM NOTATION INFORMATION:</b> Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.</p>   |            |  |
| <b>1.</b>    | <b>CALL TO ORDER:</b>  |            |  |
| <b>2.</b>    | <b>ROLL CALL:</b>  |            |  |
| <b>3.</b>    | <b>COMMISSIONER RECEPTION:</b>   |            |  |
| <b>3.</b>    | <p><b>APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT:</b></p> <ul style="list-style-type: none"> <li>• Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings.</li> <li>• Motion to receive Secretary's agenda notice posting report, and set agenda.</li> <li>• Motion to Approve {if necessary} the amended agenda as last posted.</li> </ul> <p><b>Procedure to follow to amend the Agenda after the Meeting is started:</b> In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>                        |            |  |
| <b>4.</b>    | <b>PUBLIC INPUT:</b>   |            |  |
| <b>5.</b>    | <b>VISITORS:</b>   |            |  |
| <b>6.</b>    | <p><b>MEETING MINUTES APPROVAL:</b></p> <ul style="list-style-type: none"> <li>• Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: Regular Meeting August 8, 2019 and Special Meeting August 27, 2019.</li> </ul>  |            |  |
| <b>7.</b>    | <p><b>TREASURER'S REPORT AND BOARD APPROVAL OF BILLS:</b></p> <ul style="list-style-type: none"> <li>• Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested. <ul style="list-style-type: none"> <li>➢ Consider motion to Receive and Approve the Treasurer's report.</li> </ul> </li> <li>• Treasurer's Recommendation for approval by the Board to invest certified funds on deposit as permitted by Idaho Code Section 67-1210 which are not presently needed for the payment of expenditures until the next regular meeting (the certified period).</li> <li>• Ordinary and necessary bills to be paid presented by the Treasurer. <ul style="list-style-type: none"> <li>➢ Reviewed, by the Commissioners, of the bills together with the assignment of budget line item for each expenditures for approval as recommended by the Treasurer. <ul style="list-style-type: none"> <li>• Suggested motion: "I move for the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$ _____ and Payroll of \$ _____."</li> </ul> </li> </ul> </li> </ul> |            |  |
| <b>8.</b>    | <p><b>PUBLIC HEARINGS:</b></p> <ul style="list-style-type: none"> <li>• Continue Schmidt Construction, Inc. Show Cause Hearing – Variance 2018-01 @ 12:15 p.m.</li> <li>• Continue Application for Variance 2019-01 – Rodney Clark 50' Driveway @ 12:30 p.m.</li> <li>• 2<sup>nd</sup> Street Reclassification to Open Right of Way @1:15 p.m.</li> </ul>  |            |  |

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| 9.<br>Action Items  | <b>OLD BUSINESS:</b><br>•  |
| 10.<br>Action Items | <b>NEW BUSINESS:</b> <ul style="list-style-type: none"> <li>• Discuss City of Wilder Sewer Project</li> <li>• Sign Engagement Letter from Mike Parker CPA for FY2019 Audit</li> <li>• Authorization to Hire and Set Pay Rate for District Maintenance Worker Position</li> <li>• Authorization to Approve Letter of Intent to Participate in the Canyon County Hazard Mitigation Plan</li> <li>• COLA Effective 1<sup>st</sup> Pay Period in October</li> <li>• Exceptional Service Award</li> <li>• Convention</li> <li>• October Meeting Date</li> </ul>   |
| 11.                 | <b>REPORTS:</b> <ul style="list-style-type: none"> <li>• Operation Report – Casey Percifield</li> <li>• Director/Engineer Report – Gordon Bates</li> <li>• Attorney’s Report – Wm. F. Gigray, III</li> </ul>   |
| 12.                 | <b>GENERAL MATTERS</b> <ul style="list-style-type: none"> <li>• Discussion regarding general matters with staff related to the operations of the District. No action will be taken.</li> </ul>   |
| 13.                 | <b>COMMUNICATIONS:</b>   |
| 14.                 | <b>MOJO REPORT:</b>  |
| 15.                 | <b>IAHD REPORT:</b>  |
| 16.                 | <b>ACCHD REPORT:</b>   |
| 17                  | <b>COMPASS REPORT:</b>   |
| 18.<br>Action Items | <b>EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i).</b> <ul style="list-style-type: none"> <li>• If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. <ul style="list-style-type: none"> <li>• <i>I.C. § 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.</i></li> </ul> </li> <li>• The Action item is also the voice vote to come out of executive session and resume regular session.<br/>*No final action or final decision will be taken or made in executive session.</li> </ul> |
| 19.                 | <b>NEXT MEETING OF THE BOARD:</b> <ul style="list-style-type: none"> <li>• The next Board Meeting is: _____.</li> </ul>  |
| 20.                 | <b>ADJOURNMENT</b>   |

Signed: , Genia Watkins/Secretary Date/Time Posted: 9-10-19 10:20 a.m.

**Agenda Posting:** Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3  
500 E. Golden Gate Avenue  
Wilder, ID 83676

US Postal Service  
109 5<sup>th</sup> Street  
Wilder, ID 83676

City of Wilder  
107 4<sup>th</sup> Street  
Wilder, ID 83676

City of Greenleaf  
20523 N. Whittier  
Greenleaf, ID 83626