


**GOLDEN GATE HIGHWAY DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA**

Date	Time	Location
April 9, 2020	11:30 A.M.	Commissioner Meeting Room 500 E. Golden Gate Ave. Wilder, ID 83676
	ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.	
COVID-19 NOTICE	<p><b>Under authority of Governor's partial Open Meeting Law suspension Proclamation March 13, 2020:</b> Commission Meeting Room Occupancy Restrictions: Clerk Anita Herman will be present. Commissioners will very likely attend by telephone call.</p> <p>Public Attendance Options:</p> <ul style="list-style-type: none"> <li>• Phone in by calling toll free <b>(978) 990-5000</b>, when prompted enter access code <b>835420</b> followed by pound or hash (#).</li> <li>• Folks requiring special accommodations to attend in person shall call the office to confirm arrangements prior to the meeting. CDC guidelines regarding COVID-19 and social distancing will be adhered to.</li> </ul>	
1.	<b>ROLL CALL:</b>	
2.	<b>COMMISSIONER RECEPTION:</b>	
3. <i>ACTION ITEM</i>	<p><b>APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT:</b></p> <ul style="list-style-type: none"> <li>• Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings.</li> <li>• Motion to receive Secretary's agenda notice posting report, and set agenda.</li> <li>• Motion to Approve {if necessary} the amended agenda as last posted.</li> </ul> <p><b>Procedure to follow to amend the Agenda after the Meeting is started:</b> In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>	
4.	<b>PUBLIC INPUT:</b>	
5.	<b>VISITORS:</b>	
6. <i>ACTION ITEM</i>	<p><b>MEETING MINUTES APPROVAL:</b></p> <ul style="list-style-type: none"> <li>• Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: Special Meetings March 9, 2020, March 10, 2020, March 11, 2020, Regular Meeting March 12, 2020, Emergency Meeting March 17, 2020, and Special Meeting March 30, 2020.</li> </ul>	
7. <i>ACTION ITEM</i>	<p><b>TREASURER'S REPORT AND BOARD APPROVAL OF BILLS:</b></p> <ul style="list-style-type: none"> <li>• Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested. <ul style="list-style-type: none"> <li>➢ Consider motion to Receive and Approve the Treasurer's report.</li> </ul> </li> <li>• Treasurer's Recommendation for approval by the Board to invest certified funds on deposit as permitted by Idaho Code Section 67-1210 which are not presently needed for the payment of expenditures until the next regular meeting (the certified period).</li> <li>• Ordinary and necessary bills to be paid presented by the Treasurer. <ul style="list-style-type: none"> <li>➢ Reviewed, by the Commissioners, of the bills together with the assignment of budget line item for each expenditures for approval as recommended by the Treasurer.</li> </ul> </li> <li>• Suggested motion: "I move for the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$ _____ and Payroll of \$ _____."</li> </ul>	
8. <i>ACTION ITEM</i>	<p><b>PUBLIC HEARINGS:</b></p> <ul style="list-style-type: none"> <li>• Continued hearing Burch Co. LLC Variance Hearing Case No. VAR 2020-01 to receive and approve FCOs.</li> </ul>	

9. <i>ACTION ITEM</i>	<b>OLD BUSINESS:</b> <ul style="list-style-type: none"> <li>Discuss 5 Year Capital Improvement Plan</li> </ul>
10. <i>ACTION ITEM</i>	<b>NEW BUSINESS:</b> <ul style="list-style-type: none"> <li>Set FY2021 Budget Hearing Date</li> <li>Clerks Expenditure Authority</li> <li>Authorize Chairman to sign Mutual Cooperation Agreement with Notus Parma Highway District #2</li> </ul>
11.	<b>REPORTS:</b> <ul style="list-style-type: none"> <li>Operation Report – Casey Percifield</li> <li>Director/Engineer Report – Gordon Bates</li> <li>Attorney’s Report – Wm. F. Gigray, III</li> </ul>
12.	<b>GENERAL MATTERS</b> <ul style="list-style-type: none"> <li>Discussion regarding general matters with staff related to the operations of the District. No action will be taken.</li> </ul>
13.	<b>COMMUNICATIONS:</b>
14.	<b>MOJO REPORT:</b>
15.	<b>IAHD REPORT:</b>
16.	<b>ACCHD REPORT:</b>
17.	<b>COMPASS REPORT:</b>
18. <i>ACTION ITEM</i>	<b>EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i).</b> <ul style="list-style-type: none"> <li>If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.</li> <li>The Action item is also the voice vote to come out of executive session and resume regular session. *No final action or final decision will be taken or made in executive session.</li> </ul>
19. <i>ACTION ITEM</i>	<b>SPECIAL BUSINESS:</b>
20.	<b>NEXT MEETING OF THE BOARD:</b> <ul style="list-style-type: none"> <li>The next Board Meeting is: _____.</li> </ul>
21.	<b>ADJOURNMENT</b>

Signed: , Anita Herman/Secretary

Date/Time Posted: 04/07/2020 @ 10:00AM

**Agenda Posting:** Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3  
500 E. Golden Gate Avenue  
Wilder, ID 83676

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109 5<sup>th</sup> Street  
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