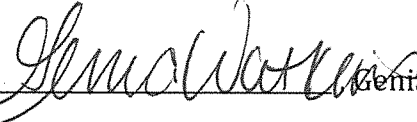


**GOLDEN GATE HIGHWAY DISTRICT NO. 3
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

	Date	Time	Location
	April 11, 2019	11:30 A.M.	Commissioner Meeting Room 500 E. Golden Gate Ave. Wilder, ID 83676
Action Items	ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.		
1.	CALL TO ORDER:		
2.	ROLL CALL:		
3.	COMMISSIONER RECEPTION:		
Action Items	APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT: <ul style="list-style-type: none"> • Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings. • Motion to receive Secretary's agenda notice posting report, and set agenda. • Motion to Approve {if necessary} the amended agenda as last posted. <p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>		
4.	PUBLIC INPUT:		
5.	VISITORS:		
Action Items	6. MEETING MINUTES APPROVAL: <ul style="list-style-type: none"> • Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: Regular Meeting March 14, 2019 & Special Meeting March 25, 2019. 		
Action Items	7. TREASURER'S REPORT AND BOARD APPROVAL OF BILLS: <ul style="list-style-type: none"> • Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested. <ul style="list-style-type: none"> ➢ Consider motion to Receive and Approve the Treasurer's report. • Treasurer's Recommendation for approval by the Board to invest certified funds on deposit as permitted by Idaho Code Section 67-1210 which are not presently needed for the payment of expenditures until the next regular meeting (the certified period). • Ordinary and necessary bills to be paid presented by the Treasurer. <ul style="list-style-type: none"> ➢ Reviewed, by the Commissioners, of the bills together with the assignment of budget line item for each expenditures for approval as recommended by the Treasurer. <ul style="list-style-type: none"> • Suggested motion: "I move for the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$ _____ and Payroll of \$ _____." 		
Action Items	8. PUBLIC HEARINGS:		
Action Items	9. OLD BUSINESS: <ul style="list-style-type: none"> • Discuss Function Classification Map Update 		

10. Action Items	NEW BUSINESS: <ul style="list-style-type: none"> • Set FY2020 Budget Hearing Date • Award Peckham Road Pavement Project • Authorize Chairman to sign Mutual Cooperation Agreement with Notus Parma Highway District #2 • Signature Pointe Lane – Reclassification from Closed to Open – Set Hearing Date
11.	REPORTS: <ul style="list-style-type: none"> • Operation Report – Casey Percifield • Director/Engineer Report – Gordon Bates • Attorney’s Report – Wm. F. Gigray, III
12.	GENERAL MATTERS <ul style="list-style-type: none"> • Discussion regarding general matters with staff related to the operations of the District. No action will be taken.
13.	COMMUNICATIONS:
14.	MOJO REPORT:
15.	IAHD REPORT:
16.	ACCHD REPORT:
17.	COMPASS REPORT:
18. Action Items	EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i). <ul style="list-style-type: none"> • If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. • The Action item is also the voice vote to come out of executive session and resume regular session. *No final action or final decision will be taken or made in executive session.
19.	NEXT MEETING OF THE BOARD: <ul style="list-style-type: none"> • The next Board Meeting is: _____.
	ADJOURNMENT

Signed:  Genia Watkins/Secretary Date/Time Posted: 4/9/19 @ 10:30 a.m.

Agenda Posting: Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3
500 E. Golden Gate Avenue
Wilder, ID 83676

US Postal Service
109 5th Street
Wilder, ID 83676

City of Wilder
107 4th Street
Wilder, ID 83676

City of Greenleaf
20523 N. Whittier
Greenleaf, ID 83626

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

April 11, 2019

To: GGHD Commissioners

From: Gordon Bates, P.E.

Subject: Peckham Road Pavement Project Contract Award

The FY2019 Budget includes \$250,000 for the Peckham Road Pavement project. This budget includes Highway District costs related to our reconstruction of the roadbed and pavement by a contractor. Still, bids are nearly \$37,000 under Engineers Estimate.

At the bid opening on 4/9/19 we received three bids. The bid packet from Thueson Construction did not contain the required copy of their Public Works License. I did not note this at the bid opening. After triple checking all paperwork in the project file, I contacted Jesse Geary of Thueson Construction. He acknowledged that the missing Public Works License results in a non-responsive bid.

I have reviewed the other bids and find them to be responsive and regular.

Bids were accepted from:

Idaho Materials & Construction for the total amount of \$155,755.00

Sunroc Corporation for the total amount of \$149,930.00

The bid documents allows for the Board of Commissioners to:

- Reject all bids
- Revise quantities to meet budget allocations
- To accept the bid deemed best overall for the Highway District

It is my recommendation to award the contract to Sunroc Corporation to best serve the Highway District.

A suggested motion would be: I move to award the Peckham Road Pavement Project contract to the Sunroc Corporation for the unit prices listed on the Bid Submittal Form for a total amount of \$149,930.00 as recommended by the Director of Highways. I also move to authorize the Chairman to administratively sign the contract documents.



Street Address
500 Golden Gate Ave
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Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, Fred Sarceda, David Lincoln

April 11, 2019

To: GGHD Commissioners

From: Gordon Bates, P.E.
Director of Highways

**Subject: Signature Pointe Lane Reclassification to Open Public Right-of-Way
Set Date for Public Hearing**

David Christensen has submitted an application to reclassify Signature Pointe Lane from Closed to Open public right-of-way. The roadway is within Highpointe Estates Subdivision. 2011 Order of Plat Acceptancy, recorded as Inst. #2011004297, approved by the Highway District Board of Commissioners, clearly documents that Signature Pointe Lane is currently classified as Closed.

The application is complete including filing fee payment. I have inspected the roadway and determined that improvement work is required. This has been communicated to the Applicant as a written Improvement Plan to be completed prior to Board action on the reclassification.

1. Patch pavement at the ~~Attendale~~ ^{Vanslyke} Road intersection.
2. Seal cracks in Signature Pointe Lane.
3. Correct storm water drainage on the northerly side of the cul-de-sac.

Mr. Christensen has stated he will work on the drainage when the soil is drier. His contractor has stated the pavement maintenance work will be completed within 2 – 3 weeks.

Additionally, a Storm Water Pond Maintenance Agreement is required for Lots 4 and 5. The retention pond and swale are located within the platted easement. Mr. Christensen has verbally approved the sample document based upon the Everrose Road documents.

In accordance with Policy Section 15.3.1.2, it is my recommendation to reclassify Signature Pointe Lane as Open. This is conditioned upon the Applicant satisfactorily completing the work identified in the Improvement Plan and signing the Storm Water Pond Maintenance Agreement. It is requested that the Board set a hearing date of May 9, 2019, at 12:30pm.

Policy Section 15.3.1.2 requires fourteen (14) days prior written notice by the Secretary. This includes:

- Show Cause Neighbor Notice
- Agency Comment Request



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Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

April 11, 2019

To: GGHD Commissioners

From: Casey Percifield

Subject: **Road Report for April 2019**

This past month the crew has accomplished:

- Equipment maintenance
- Graded and rolled gravel roads
- Dura Patched biggest potholes
- Installed pipe and catch basin on Red Top Rd.
- Finished sweeping sand
- Hauled new gravel to Tucker Rd
- Pot holed Fiber optic line for Peckham Rd project

Next month's projects:

- Shop, and equipment maintenance
- Shoulder work on Dixie
- Shoulder work on Jacks Rd
- Borrow pit work on Homedale Rd
- Haul and set blocks for sand shed
- Pug cold mix asphalt



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Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

April 11, 2019

To: GGHD Commissioners

From: Gordon Bates, P.E.

Subject: Director's Report for April 2019

- FY2019 Culvert Rehab Project – Completed Jacks Rd, Tucker Rd, Centerpoint Rd and Boise River Rd. Next are Howe Rd and Fish Rd. Approved all material submittals. Providing inspections (Casey too) and adjacent landowner coordination.
- Peckham Road R/W expect to receive appraisals this week. Completed bid documents, plans and specs for 0.8 miles of asphalt pavement.
- ClearSpan structure – Clear Span revised contract just received. Reviewed testing results for the asphalt pad.
- Travis Rd Bridge #27200 – Steel plate on the deck is holding up well. Finalized plan reviews and Redi-deck will be shipped sometime in May.
- Functional Classification Map – Working with COMPASS to finish our map.
- Batt Corner Rd @ Fargo High Line – pipe replacement finished. Pushed Frontier pretty hard to get the fiber optic line relocated.
- Signature Pointe Lane Reclassification – Coordinated with Applicant on the process, Improvement Plan and Pond Maintenance Agreement.



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