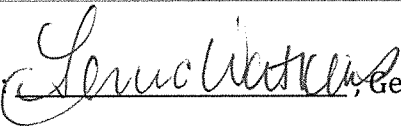


**GOLDEN GATE HIGHWAY DISTRICT NO. 3  
SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS**

Date	Time	Location
August 5, 2019	4:00 P.M.	Commissioner Meeting Room 500 E. Golden Gate Ave. Wilder, ID 83676
Action Items	<p><b>ACTION ITEM NOTATION INFORMATION:</b> Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.</p>	
<b>1.</b>	<b>CALL TO ORDER - by Chairman</b>	
<b>2.</b>	<b>ROLL CALL – of Commissioners</b>	
<b>3.</b>	<p><b>APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT:</b></p> <ul style="list-style-type: none"> <li>• Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings.</li> <li>• Motion to receive Secretary's agenda notice posting report, and set agenda.</li> <li>• Motion to Approve {if necessary} the amended agenda as last posted.</li> </ul> <p><b>Procedure to follow to amend the Agenda after the Meeting is started:</b> In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>	
<b>4.</b>	<p><b>EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i).</b></p> <ul style="list-style-type: none"> <li>• If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. <ul style="list-style-type: none"> <li>• <b>§ 74-206 (1) (b)</b> to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and</li> </ul> </li> <li>• The Action item is also the voice vote to come out of executive session and resume regular session.</li> </ul> <p>*No final action or final decision will be taken or made in executive session.</p>	
<b>5.</b>	<p><b>SPECIAL BUSINESS:</b></p> <ul style="list-style-type: none"> <li>• Discuss job duties &amp; responsibilities of Equipment Operator</li> <li>• Consider Lead Equipment Operator and pay rate</li> </ul>	
<b>6.</b>	<p><b>NEXT MEETING OF THE BOARD:</b></p> <ul style="list-style-type: none"> <li>• The next Board Meeting is: _____.</li> </ul>	
<b>7.</b>	<b>ADJOURNMENT</b>	

Signed:  Genia Watkins/Secretary      Date/Time Posted: 8-1-19 @ 3:50 pm

**Agenda Posting:** Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3 500 E. Golden Gate Avenue Wilder, ID 83676	US Postal Service 109 5 <sup>th</sup> Street Wilder, ID 83676	City of Wilder 107 4 <sup>th</sup> Street Wilder, ID 83676	City of Greenleaf 20523 N. Whittier Greenleaf, ID 83626
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**DISTRICT SECRETARY'S MINUTES  
BOARD OF COMMISSIONERS SPECIAL MEETING**

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 5, 2019

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 4:00 p.m. on Monday, August 5, 2019, in the Commissioners' Meeting Room at the District Administrative Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Virgil Holsclaw, Fred Sarceda, David Lincoln; Director of Highways, Gordon Bates; Foreman, Casey Percifield; and, Secretary Genia Watkins were in attendance.

**ABSENT:** None

**AGENDA POSTING REVIEW:**

**Secretary Genia Watkins** reported she posted the original agenda for this special meeting on Thursday, August 1, 2019 at 3:00 p.m. at the locations as stated on the Agenda Notice.

➤ **Motion: Made by Commissioner David Lincoln: To approve the report of the posting of the agenda, Seconded by Commissioner Fred Sarceda. The motion was approved unanimously.**

➤ **EXECUTIVE SESSION:**

**Executive Session Board of Commissioners Special Meeting of August 1, 2019-** The Board of Commissioners, upon a unanimous roll call vote, convened into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. The executive session was convened at 4:02 p.m. All three commissioners were in attendance. Also in attendance, by request of the Commissioners, was Director Gordon Bates and Road Foreman Casey Percifield. Commissioner David Lincoln was appointed as special secretary to take the minutes of this executive session. Information was then provided by the commissioners regarding the subject of the executive session. At 4:47 p.m. Commissioner Fred Sarceda moved and Commissioner David Lincoln seconded to come out of executive session and to reconvene into open session which motion passed unanimously.

**Open session resumed** and Chairman Virgil Holsclaw reported that information was received during the executive session relative to the announced purposes for going into the executive session and no action was taken by the Board of Commissioners.



Commissioner David Lincoln, Secretary of Executive Session

➤ **SPECIAL BUSINESS:**

- **DISCUSS JOB DUTIES & RESPONSIBILITIES OF EQUIPMENT OPERATOR**


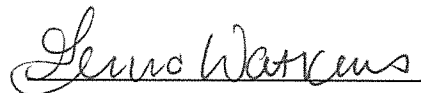
Discussion was held regarding what the description of job duties for equipment operator entails. Commissioner Fred Sarceda stated that he would like to have more time to think about the consequences of making changes so close to budget finalization. Commissioners decided to table this until a later date.

- **CONSIDER LEAD EQUIPMENT OPERATOR & PAY RATE**

Item corresponds to previous discussion, it will be tabled until a later date.

**ADJOURNMENT:**

There being no further business to come before the Commissioners, the meeting was adjourned.

  
CHAIRMAN  
SECRETARY