

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

June 11, 2020

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, June 11, 2020 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda, and David Lincoln, Director/Engineer Gordon Bates, Road Foreman Casey Percifield, Attorney William F. Gigray, and Secretary/Clerk Anita Herman.

ABSENT: None

AGENDA

REVIEW: Secretary Anita Herman reported she posted the agenda for the regular meeting Monday, June 8, 2020 at 2:00 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner David Lincoln: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: Mike Houston – Executive Director of Drainage #6
23228 Boise River Road, Wilder, Idaho 83676

PUBLIC

INPUT: Mike Houston expressed his concerns over road conditions on Boise River Road due to the truck traffic and the weights running. Mr. Houston stated that it was trucks from multiple businesses that use Boise River Road. Director Gordon Bates let Mr. Houston know that this item was on our Agenda for this meeting.

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes of Regular Meeting on May 14, 2020 and Special Meeting on May 21, 2020, Seconded By Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: After review of the meetings minutes. **Motion: Made By Commissioner David Lincoln: To Accept the Minutes and by Resolution Authorize the Secretary's Record Destruction Request for Special Meeting May 21, 2020, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for May 15, 2020 through June 11, 2020 were \$67,916.69, payroll for May 15, 2020 through June 11, 2020 was \$46,246.40 for a total of \$114,163.09. **Motion made by Commissioner Fred Sarceda to Receive and Approve the Treasurer's Report, Seconded by Commissioner David Lincoln.** The vote was unanimous. Motion carried. **Motion: Made by Commissioner Fred Sarceda: To Approve the Financial Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$114,163.09 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner David Lincoln.** The vote was unanimous. Motion carried.

PUBLIC

HEARING: CONTINUED HEARING RAINEY COMMERCIAL APPROACH VARIANCE HEARING CASE NO. VAR 2020-02 TO RECEIVE AND APPROVE FCO'S **Motion: Made By Commissioner David Lincoln: To Go Into Public Hearing for the Rainey Commercial Approach Variance Hearing Case, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

Attorney William F. Gigray went over the findings of fact, conclusions of law, and order of decision granting variances subject to conditions. **Motion: Made By Commissioner David Lincoln: To Accept the Findings of Fact, Conclusions of Law, and Order of Decision Granting Variances Subject to Conditions for Variance 2020-02, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

Motion: Made by Commissioner David Lincoln: To Come Out of Public Hearing for the Rainey Commercial Approach Variance Hearing Case, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

OLD

BUSINESS: DISCUSS 5 YEAR CAPITAL IMPROVEMENT PLAN

Director Gordon Bates discussed the attached memo regarding draft of 5 year capital improvement plan. Mr. Bates requested input from the Commissioners regarding any changes/additions that they would like to see. Director Bates will put together a final draft for the Commissioners to accept and authorize for the next regular meeting on July 9, 2020. Director Gordon Bates did ask the Board to make a decision at the meeting today on whether we were going to chip seal or sand seal Fargo Road and Hatch Lane since chip sealing is getting completed in June. **Motion: Made by Commissioner David Lincoln: To Sand Seal Fargo Road and Hatch Lane, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

NEW

BUSINESS: RESOLUTION 2020-07 AUTHORIZE ERRATA CORRECTION TO THE DISTRICT POLICY CODE

Attorney William F. Gigray explained that this resolution was for an errata correction to change a Title number in the District Policy Code. **Motion: Made By Commissioner David Lincoln: To Approve Resolution 2020-07, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS FUEL DISTRIBUTORS

Commissioner Fred Sarceda asked the Director of Highways and the other Commissioners if the Highway District would like to have a meeting with Valley Wide since they are competitive with their prices and services.

BOISE RIVER ROAD POTHOLING DUE TO TRUCK TRAFFIC WEST OF ODE LANE

Director Gordon Bates presented photos that he took of Boise River Road where the road is breaking apart. Previous patch jobs are not holding up to the truck volume on that road. The three options that Director Gordon Bates presented to the Commissioners were: Option 1 – Tell the companies that their trucks can only use the haul route, but the problem with that is it's a single lane road; Option 2 – Put weight limits on the roadway that include front axel limits; Option 3 – Cut out the bad areas of Boise River Road, do base repairs, and finish with hot mix patching. Commissioner David Lincoln recommended that the first step before any decisions get made is to go discuss with the multiple companies and to try to come up with an agreement.

AUTHORIZE CHAIRMAN TO SIGN CONSENT TO USE AGREEMENT CONTRACTS FROM BUREAU OF RECLAMATION – CONTRACT NO. 20-07-11-15296

Agreement for culvert replacements – Johnson Lateral. **Motion: Made By Commissioner David Lincoln: To Authorize Chairman to Sign Consent to Use Agreement Contracts From Bureau of Reclamation – Contract No. 20-07-11-15296, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS RESPONSE LETTER TO LHTAC REGARDING PECKHAM ROAD DELAY

The Commissioners and Director Gordon Bates want a letter written to acknowledge LHTAC coming out to explain their reasons for postponement of the Peckham Road project, unhappiness with the delay, concerns for cost increase, and the impacts that the delay will have on the community.

FY2020 BUDGET AMENDMENT: AUTHORIZE CHAIRMAN TO SIGN PUBLICATON FOR PAPER; SET FY2020 BUDGET AMENDMENT HEARING DATE

Main reasons for amending FY2020 budget: 1) The Peckham road delay affects our revenue and 2) Expenses from contracts FY2019 didn't get billed and paid until FY2020 due to time of year they were finished. **Motion: Made By Commissioner David Lincoln: To Authorize Chairman to Sign Budget Amendment Publication, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS FY2021 BUDGET OPTIONS

1st Draft budget FY2020-FY2021 was prepared for the Board and reviewed. The Commissioners gave their feedback and an updated 2nd draft will be presented at the next regular meeting on July 9, 2020.

DISCUSS AND AUTHORIZE TEMPORARY EMPLOYEE PAY RATE

Director Gordon Bates stated that it's been a few years since temporary employees received a raise. Mr. Bates suggested to the Board that the temporary pay rate should go from \$19.00/hour to \$20.00/hour. **Motion: Made By Commissioner David Lincoln: To Authorize and Change the Temporary Employee Rate from \$19.00 to \$20.00 per Hour, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

RESOLUTION 2020-08 TEMPORARY EMPLOYEE AUTHORIZATION FOR COMMISSIONER VIRGIL HOLSCLAW

Temporary hire of Commissioner Virgil Holsclaw. **Motion: Made By Commissioner David Lincoln: To Hire Temporary Employee Commissioner Virgil Holsclaw, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed the attached report.

ENGINEER

REPORT: Director/Engineer Gordon Bates discussed the attached report.

ATTORNEY'S

REPORT: The two action items Attorney William F. Gigray had, were already taken care of earlier in the meeting under Public Hearing.

GENERAL

MATTERS: None

COMMUN-

ICATIONS: None

MOJO

REPORT: None

IAHD

REPORT: Chairman David Lincoln stated they haven't made final decisions on the annual convention.

ACCHD

REPORT: Golden Gate Highway District will be hosting the meeting this year on July 16, 2020.

COMPASS

REPORT: None

EXECUTIVE

SESSION: Idaho Code 74-206 (1) (b) – Employee 90 Day Review

Motion: Made By Commissioner David Lincoln: To Go Into Executive Session, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda, and David Lincoln, Director/Engineer Gordon Bates, Road Foreman Casey Percifield, and Attorney William F. Gigray

Entered executive session at 3:35 p.m. and Director Gordon Bates took minutes. Director Gordon Bates and Foreman Casey Percifield left the room at 3:40 p.m. Secretary Anita Herman entered into the room at 3:47 p.m. **Motion: Made By Commissioner David Lincoln: To End Executive Session at 3:53 p.m., Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SPECIAL

BUSINESS: Motion: Made By Commissioner David Lincoln: To Raise the Pay for Employee Anita Herman for Her 90 Day Review Per Hire Agreement to \$24.00 per Hour, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 3:54 p.m. Next regular meeting is scheduled for July 9, 2020.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

June 11, 2020

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for June 2020

This past month the crew has accomplished:

- Grader Patched all chip seal roads, except bad section of Fargo Rd, and Hatch
- Dura Patched when weather aloud
- Pumped water several days due to storms
- Broomed off roadway, chip seal roads. Continuing almost every day due to hop growers bringing mud and dirt onto roadway
- Fixed washouts due to large amounts of rain
- Hauled ½ inch dirty chips, and ¾ road mix to yard
- Spot sprayed throughout district, broadleaf weeds

Next month's projects:

- Finish dura patching our stuff, then work for city's when we get time. Greenleaf and Wilder
- Help Notus/Parma with chip seal, two trucks and rubber tire roller. Starting June 15th
- Chip seal our stuff. Starting June 22nd
- Continue brooming, and chip seal radius with dura patcher
- Prep for fog seal



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

June 11, 2020

To: GGHD Commissioners

From: Gordon Bates, P.E.
Director of Highways and District Engineer

Subject: Director's Report for June 2020

- Peckham Road KN13964 & KN22101 Peckham Rd Freight combined project. LHTAC has requested FY2022 Construction along with \$500,000 additional funds.
- Homedale Road – Surveyor updating R/W to reflect historic records.
- 5-yr Capital Improvement Plan recommendations.
- FY2020 Budget Amendment recommendations.
- FY2021 Budget options.
- 129K truck Route to Turner Dairy on Arena Valley Road via Red Top Road. Issued 3rd request to the Applicant for \$5,000 to help fund road, bridge and safety analysis. Received \$5,000 grant from the State. Consultant on stand-by.



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org