

**GOLDEN GATE HIGHWAY DISTRICT NO. 3
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

	Date	Time	Location
	February 13, 2019	11:30 A.M.	Commissioner Meeting Room 500 E. Golden Gate Ave. Wilder, ID 83676
Action Items	<p>ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.</p>		
1.	CALL TO ORDER:		
2.	ROLL CALL:		
3.	COMMISSIONER RECEPTION:		
Action Items	<p>3. APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT:</p> <ul style="list-style-type: none"> • Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings. • Motion to receive Secretary's agenda notice posting report, and set agenda. • Motion to Approve {if necessary} the amended agenda as last posted. <p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>		
4.	PUBLIC INPUT:		
5.	<p>VISITORS:</p> <ul style="list-style-type: none"> • Shandro Group Representatives @ 12:30 p.m. • Mike Parker – Parker Advisors @12:45 p.m. • Amy Woodruff – Civil Dynamics @ 1:15 p.m. • Dan Herman – Homedale Highway District @ 1:45 p.m. 		
Action Items	<p>6. MEETING MINUTES APPROVAL:</p> <ul style="list-style-type: none"> • Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: Regular Meeting January 10, 2019. 		
Action Items	<p>7. TREASURER'S REPORT AND BOARD APPROVAL OF BILLS:</p> <ul style="list-style-type: none"> • Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested. <ul style="list-style-type: none"> ➤ Consider motion to Receive and Approve the Treasurer's report. • Treasurer's Recommendation for approval by the Board to invest certified funds on deposit as permitted by Idaho Code Section 67-1210 which are not presently needed for the payment of expenditures until the next regular meeting (the certified period). • Ordinary and necessary bills to be paid presented by the Treasurer. <ul style="list-style-type: none"> ➤ Reviewed, by the Commissioners, of the bills together with the assignment of budget line item for each expenditures for approval as recommended by the Treasurer. <ul style="list-style-type: none"> • Suggested motion: "I move for the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$ _____ and Payroll of \$ _____." 		
Action Items	8. PUBLIC HEARINGS:		

9. Action Items	OLD BUSINESS: <ul style="list-style-type: none"> Discuss Function Classification Map Update
10. Action Items	NEW BUSINESS: <ul style="list-style-type: none"> Discuss April 1, 2019 Blue Cross Health Insurance Renewal Discuss FY2018 Audit Report Authorize Chairman to Sign MOJO Certificate of Value Fiscal Year 2017/2018 Orthophotography/LIDAR Agreement With COMPASS Consider acceptance and authorize the Chairman to sign acceptances the following: <ul style="list-style-type: none"> Deed of Public Highway Drainage Water Retention Pond Easement and Fee Owner Maintenance Agreement and Grantee Acceptances /adjacent to EverRose Rd. /Van Slyke Farms, Inc. Grantor/Fee Owner – Pond 1 & Pond 2 Warranty Deed and Acceptance of EverRose Rd. Van Slyke Farms, Inc. Grantor Order of Acceptance of Public Right-of-Way and of Acceptance of Public Right-of-Way To Existing Highway System as EverRose Rd. for Perpetual Maintenance Cooperative Agreement with Homedale Highway District Approve Resolution 2019-02 re: Policy Code Updates Award Asphalt Pad Contract Award FY2019 Culvert Rehabilitation Project Award Eco Block Contract Fish Road – Brenda Abbott Complaint
11.	REPORTS: <ul style="list-style-type: none"> Operation Report – Casey Percifield Director/Engineer Report – Gordon Bates Attorney’s Report – Wm. F. Gigray, III
12.	GENERAL MATTERS <ul style="list-style-type: none"> Discussion regarding general matters with staff related to the operations of the District. No action will be taken.
	COMMUNICATIONS:
14.	MOJO REPORT:
15.	IAHD REPORT:
16.	ACCHD REPORT:
17	COMPASS REPORT:
18. Action Items	EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i). <ul style="list-style-type: none"> If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. The Action item is also the voice vote to come out of executive session and resume regular session. *No final action or final decision will be taken or made in executive session.
19.	NEXT MEETING OF THE BOARD: <ul style="list-style-type: none"> The next Board Meeting is: _____.
20.	ADJOURNMENT

Signed:  Genia Watkins/Secretary Date/Time Posted: 2-11-19 @ 10:00 a.m.

Agenda Posting: Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3
500 E. Golden Gate Avenue
Wilder, ID 83676

US Postal Service
109 5th Street
Wilder, ID 83676

City of Wilder
107 4th Street
Wilder, ID 83676

City of Greenleaf
20523 N. Whittier
Greenleaf, ID 83626

DISTRICT SECRETARY'S MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

February 13, 2019

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Wednesday, February 13, 2019 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda, and David Lincoln, Director/Engineer Gordon Bates, Road Foreman Casey Percifield, Attorney Matthew Johnson, and Secretary/Clerk Genia Watkins.

ABSENT: None

AGENDA

REVIEW: Secretary Genia Watkins reported she posted the agenda for the regular meeting Monday, February 11, 2019 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner David Lincoln: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

VISITORS: Mikael Parker, Parker Advisors
Lori Outten & Barb Stotts, Shandro Group
Howard Van Slyke & Amy Woodruff

**PUBLIC
INPUT:**

MINUTES READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Fred Sarceda: To Approve The Minutes of Regular Meeting on January 10, 2019, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Review of the meetings Minutes. Secretary Genia Watkins presented the Minutes of Regular Meeting on January 10, 2019. **Motion: Made By Commissioner David Lincoln: To Accept the Minutes and by Resolution Authorize the Secretary's Record Destruction Request, Seconded by Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Genia Watkins gave the financial report as follows. The expenses for January 11, 2019 through February 13, 2019 were \$70,566.43, payroll for January 11, 2019 through February 13, 2019 was \$63,280.80 for a total of \$133,847.23. **Motion: Made by Commissioner Fred Sarceda: To Approve the Financial Report and Authorize the Disbursement of Funds From the District's Treasury in the Sum Of \$133,847.23 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

PUBLIC

HEARING: None

OLD

BUSINESS: DISCUSS FUNCTION CLASSIFICATION MAP UPDATE

Director Gordon Bates stated that Canyon County is going to do a county wide Functional Classification map update as well with COMPASS. COMPASS is still working on our District's map, hopefully will be completed by next meeting.

NEW

BUSINESS: APPROVE RESOLUTION 2019-02 RE: POLICY CODE UPDATES

Discussion was held regarding updates to Golden Gate Highway District No. 3's policy code. Changes include clarification of new business and title codes to correspond with new Idaho legislative changes. **Motion: Made By Commissioner Fred Sarceda: To Approve Resolution No. 2019-02 Regarding Policy Code Updates, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN MOJO CERTIFICATE OF VALUE FISCAL YEAR 2017/2018

Commissioner Fred Sarceda stated that at the last MOJO meeting, Engineer Tim Richards gave report on value certification. **Motion: Made By Commissioner David Lincoln: To Authorize Chairman to Sign MOJO Certificate of Value for Fiscal Year**

2017-2018, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

DISCUSS APRIL 1, 2019 BLUE CROSS HEALTH INSURANCE RENEWAL

Lori Outten and Barb Stotts with Shandro Group presented the Commissioner's with renewal options for the District's health insurance needs. Ms. Outten stated current plan had a 9% increase in cost for the same coverage. Another option would be to upgrade to another plan that will lower the District's cost and offer the same amount of coverage. Copayments and deductible amounts will change. **Motion: Made By Commissioner David Lincoln: To Change Health Insurance Plan to Blue Cross Gold Plus 3000 Effective April 1, 2019, Seconded by Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

Discussion was held regarding the District's dental insurance. Currently the District has MetLife. Shandro Group presented the Commissioners with another option of Delta Dental. The coverage is considerably the same but deductibles are higher and monthly premiums would be lower. Commissioners took no action to switch dental plan.

DISCUSS FY2018 AUDIT REPORT

CPA Mike Parker presented the Commissioners with the FY2018 Audit Report. New GASB requirements have all been met. Carryover funds are well within budgeted figures. There are no discrepancies within the records. Depreciation schedule was cleaned up to add new equipment and reflect old equipment that has been traded or sold over the last few years. **Motion: Made By Commissioner Fred Sarceda: To Accept the FY2018 Audit Report, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

CONSIDER ACCEPTANCE AND AUTHORIZE THE CHAIRMAN TO SIGN ACCEPTANCES THE FOLLOWING:

- Deed Of Public Highway Drainage Water Retention Pond Easement And Fee Owner Maintenance Agreement And Grantee Acceptances /Adjacent To Everrose Rd. /Van Slyke Farms, Inc. Grantor/Fee Owner – Pond 1 & Pond 2
- Warranty Deed And Acceptance Of Everrose Rd. Van Slyke Farms, Inc. Grantor
- Order Of Acceptance Of Public Right-Of-Way And Of Acceptance Of Public Right-Of-Way To Existing Highway System As Everrose Rd. For Perpetual Maintenance

Vice Chairman Fred Sarceda introduced visitors Howard Van Slyke and Amy Woodruff to the rest of the Commissioners and staff. Director Gordon Bates stated Attorney William F. Gigray drafted documents regarding acceptance of EverRose Road into our District. All conditions have been met and fees have been paid with the exception of a speed limit sign that has been stolen already, and will be replaced as soon as possible.

Mr. Van Slyke brought a title report that will need to be reviewed by the attorney but documents can be approved in the meantime. **Motion: Made By Commissioner Fred Sarceda: To Approve Deed Of Public Highway Drainage Water Retention Pond Easement And Fee Owner Maintenance Agreement And Grantee Acceptances /Adjacent To EverRose Rd. /Van Slyke Farms, Inc. Grantor/Fee Owner – Pond 1 & Pond 2 and Authorize Chairman to Sign Documents, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

Warranty Deed and Acceptance of EverRose Road from Van Slyke Farms, Inc. is completed but will be reviewed by Attorney William Gigray. Commissioners can approve the Warranty Deed for signature, and once attorney review is approved, Chairman can sign at a later date. **Motion: Made By Commissioner Fred Sarceda: To Approve Warranty Deed And Acceptance Of Everrose Rd. Van Slyke Farms, Inc. Grantor and Authorize Chairman to Sign Documents Once Title Report is Reviewed by Attorney, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

Order of Acceptance Of Public Right-Of-Way and Of Acceptance Of Public Right-Of-Way To Existing Highway System As EverRose Rd. For Perpetual Maintenance has been prepared. The Order required Director Gordon Bates to update the District's map to include EverRose Road into its maintenance map. **Motion: Made By Commissioner Fred Sarceda: To Approve Order of Acceptance Of Public Right-Of-Way and Of Acceptance Of Public Right-Of-Way To Existing Highway System As EverRose Rd. For Perpetual Maintenance, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

ORTHOPHOTOGRAPHY/LIDAR AGREEMENT WITH COMPASS

Megan Larsen, Director of COMPASS has prepared a Non-Binding Letter of Intent to Commit Funding to acquire digital orthophotography. They are requesting members of COMPASS to help with the initial costs of the program, which will benefit all members in the future. Commissioner's noted that the letter references "City Council" and that we are a District. Commissioner David Lincoln stated that if the District did decide to commit to this, it would have to be for next year as this is not budgeted for FY2019. **Motion: Made By Commissioner David Lincoln: To Request Changes be Made to Non-Binding Letter of Intent to Commit Funding for FY2020 and Authorize Chairman to Sign Once Completed, Seconded by Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

COOPERATIVE AGREEMENT WITH HOMEDALE HIGHWAY DISTRICT

Homedale Highway District's Director Dan Herman submitted a Request for Work Project to Director Gordon Bates and Foreman Casey Percifield. Discussion was held regarding condition of equipment and summer work schedules. **Motion: Made By Commissioner David Lincoln: To Deny Request for Work Project for Homedale**

Highway District and Direct Director Gordon Bates to Send Letter to Dan Herman, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

AWARD ASPHALT PAD CONTRACT

Discussion was held regarding attached report. Quotes received from 3 contractors are over budget. Commissioner Virgil Holsclaw stated concern with reducing the thickness of pad. The asphalt pad is needed for the base of the sand shed per the requirements of the builder as well as to keep the moisture away from the base of the sand to be stored.

Motion: Made By Commissioner David Lincoln: To Reject All Quotes And Instruct The Director to Solicit New Quotes From The Same Three Contractors After The Bid Documents Are Revised to Reduce Quantity And Modify Specifications, Seconded by Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

AWARD FY2019 CULVERT REHABILITATION PROJECT

Discussion was held regarding attached report. Contract can't be awarded until LHTAC has awarded funds and fully executed local agreement contract. **Motion: Made By Commissioner David Lincoln: To Table Culvert Rehabilitation Project Contract Until Funds Have Been Awarded, Seconded by Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

AWARD ECO BLOCK CONTRACT

Discussion was held regarding attached report. **Motion: Made By Commissioner Fred Sarceda: To Waive The Late Submittal Irregularity And Award the Eco-Block Project Contract to SunRoc Corp For The Unit Prices Listed on The Bid Submittal Form For a Total Amount of \$10,300 And Authorize Director of Highways to Administratively Sign Contract Documents, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

FISH ROAD – BRENDA ABBOTT COMPLAINT

Copies of e-mails between Director Gordon Bates and Brenda Abbott regarding the condition of Fish Road were distributed. Discussion was held regarding maintenance of Fish Road and amount of traffic that travels that area daily. The District will continue to do their best to address the issues with that section of road, but no changes will be addressed until funding is available to improve it. **Motion: Made By Commissioner Fred Sarceda: To Direct Director Gordon Bates to Send Response to Brenda Abbott Addressing Fish Road Complaint, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed the attached report.

ENGINEER

REPORT: Director/Engineer Gordon Bates discussed the attached report. Commissioner Fred Sarceda asked Director Gordon Bates about the progress of the Wong easement. Director Bates stated that he has not noticed any water runoff problems this last year and therefore he has not followed up on that project.

ATTORNEY'S

REPORT: Attorney Mathew Johnson stated that most of the items that Attorney William Gigray worked on over the last month were projects with Director Gordon Bates.

GENERAL

MATTERS: Commissioner Virgil Holsclaw stated that he would like to see the snow plows go out earlier on the weekends when the roads had substantial snow.

COMMUN-

ICATIONS: None

MOJO

REPORT: Commissioner Fred Sarceda stated that the MOJO pit was going to continue to pump water continually to keep the water level down to pile material.

IAHD

REPORT: Commissioner David Lincoln participated in the IAHD Capitol for a Day Program. He felt it was hugely successful and informational. Continuing the Surplus Eliminator was a major priority. The bill to increase amount of sale of surplus property is in the House right now. Commissioner David Lincoln stated that the IAHD Scholarship applications are still being accepted, deadline is March 31, 2019.

ACCHD

REPORT: Commissioner David Lincoln was recently elected as Chairman of ACCHD. He is looking for ideas to bring more speakers to the meetings.

COMPASS

REPORT: Director Gordon Bates stated the regional transportation committee is reviewing funding requests for federal aid grants and prioritizing projects to be funded. No small cities in our area are being funded at this time.

EXECUTIVE

SESSION: **Motion: Made by Commissioner David Lincoln: To Convene Into Executive Session at 2:45 P.M. Pursuant to Idaho Code § 74-206 (1) (b), Seconded by Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

A Roll Call Vote was taken by Secretary/Clerk Genia Watkins.

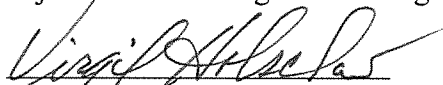
Commissioner Virgil Holsclaw- Aye
Commissioner Fred Sarceda- Aye
Commissioner David Lincoln- Aye

Attorney Mathew Johnson was also present.

Motion: Made by Commissioner Fred Sarceda: To close the Executive Session at 2:59 P.M., Seconded by Commissioner David Lincoln. The vote was unanimous. No formal action was taken at this time.

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned. Next regular meeting is scheduled for March 14, 2019.


CHAIRMAN


SECRETARY

**GOLDEN GATE HIGHWAY DISTRICT No. 3
CANYON COUNTY, STATE OF IDAHO**

RESOLUTION No. 2019 - 02

- **Providing Certain Findings;**
- **Amending Subsection 15 of Section 3 of Chapter 1 of Title 3 of the Golden Gate Highway District No. 3 Policy Code providing a new definition of agenda item “New Business”; and**
- **Amending Section 1 of Chapter 6 of Title 5 of the Golden Gate Highway District No. 3 Policy Code providing the correct codification for Public Records Laws in the Idaho Statutes as changed by the 2015 Legislative Session in House Bill No. 90; and**
- **Directing the Secretary and Attorney; and**
- **Establishing an Effective Date.**

BE IT RESOLVED by the Board of Commissioners of the Golden Gate Highway District No. 3 in Canyon County, state of Idaho:

Section 1. Findings:

- 1.1** The Board of Commissioners, as the governing board of this Highway District organized and existing by virtue of Chapter 13 of Title 40 Idaho Code, does hereby make the following findings as a basis for their authority to approve and enact this Resolution and Policy Code amendment as follows.
- 1.2** The Board of Commissioners find that it is necessary to update the Golden Gate Highway District No. 3 Policy Code in compliance with Idaho Code Statutory revisions to the Open Meeting Laws, effective July 1, 2018, as approved by the 2018 Legislative Session, House Bill No. 611.
- 1.3** The Board of Commissioners finds that it is necessary to update the Golden Gate Highway District No. 3 Policy Code in compliance with Idaho Code Statutory revisions to the Public Records Law effective July 1, 2015, as approved by the 2015 Legislative Session, House Bill No. 90.
- 1.4** The Board seeks to formalize these findings by including them into the District’s Policy Code.

Section 2. Amending Subsection 15 of Section 3 of Chapter 1 of Title 3 of the “Golden Gate Highway District No. 3 Policy Code”

2.1 That Subsection 15 of Section 3 of Chapter 1 of Title 3 of the “Golden Gate Highway District No. 3 Policy Code” be amended to read as follows:

3.1.3.15 New Business

~~Unscheduled matters may be heard as the last items under new business, but decisions on such matters may be tabled until the next regular monthly meeting unless a vote is first taken by the board that the matter be taken up then, when it appears to be in the best interest of the District to do so.~~

[Any business not discussed or tabled in previous meeting that is brought forth for consideration of the Board by the Director, Secretary/Treasurer, Commissioners, or by special request to be on the agenda.]

Section 3. Amending Section 1 of Chapter 6 of Title 5 of the “Golden Gate Highway District No. 3 Policy Code”

3.1 That Section 1 of Chapter 6 of Title 5 of the “Golden Gate Highway District No. 3 Policy Code” be amended to read as follows:

5.6.1 **Purpose:** The Golden Gate Highway District No. 3 is subject to the Idaho Public Records Law which is codified in Chapter 1 of Title 74 ~~Chapter 3 of Title 9~~ Idaho Code and which law provides certain rights to inspect and copy public records that are defined therein and which law provides for certain exemptions from disclosure and authorizes certain fees to be imposed for the compliance with public records requests and which law provides and requires that certain procedures be followed in processing and responding to public records requests and this title is adopted in order to enable this district to comply with and to exercise its authority as provided in the Public Records Laws of the State of Idaho.

Section 4. Directing the District Secretary and District Attorney:

4.1 The District Secretary is directed to file this Resolution forthwith in the official records of this Highway District.

4.2 The District Attorney is hereby directed to include the changes in the Golden Gate Highway District No. 3 Policy Code herein enacted and provide to the District Secretary a clean and final and republished version of the Golden Gate Highway District No. 3 Policy Code as is herein adopted in both paper and electronic versions; and

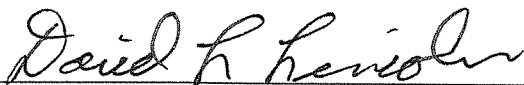
4.3 The District Secretary is herein directed to provide an electronic or paper copy of the Golden Gate Highway District No. 3 Policy Code to the Commissioners and Director and any personnel of this Highway District who request it and to make said Policy Code available to all personnel.

Section 5. Effective Date

5.1 This resolution shall be in full force and effect after its passage, approval.

PASSED BY THE BOARD OF COMMISSIONERS of the Golden Gate Highway District No. 3, Canyon County, state of Idaho, this ____ day of February, 2019.


GOLDEN GATE HIGHWAY DISTRICT No. 3



David L. Lincoln, Commissioner, Subdistrict No. 1



Virgil Holsclaw, Chairman/Commissioner, Subdistrict No. 2



Fred Sarceda, Commissioner, Subdistrict No. 3

ATTEST:



Genia Watkins, Secretary

W:\Work\G\Golden Gate HD #3-18816.000\Policy\Resolutions of Adoption\2019\Resolution 2019-____ Public Records Policy amendment Titles 3 and 5_2-7-19 JH.docx

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

February 13, 2019

To: GGHD Commissioners

From: Gordon Bates, P.E.

Subject: Asphalt Pad Project Contract Award

The FY2019 Budget includes a total of \$200,000 for the Sand Shed project which includes \$40,000 for pad pavement. This is under \$50,000 and quotes were solicited from three (3) contractors. This is consistent with Highway District Policy and more stringent than IC 67-2803(2) as revised in 2018.

At the quote opening on 2/07/19 we received three quotes. I have reviewed the quotes and find them to be responsive and regular. Quotes were accepted from:

Prime Construction for the total amount of \$45,386.04

Thueson Construction Inc. for the total amount of \$46,832.00

Granite Excavation Inc. for the total amount of \$44,082.91

The bid documents allows for the Board of Commissioners to:

- Reject all bids
- Revise quantities to meet budget allocations
- To accept the bid deemed best overall for the Highway District

All three bids are above the budget allocation. Benjie at Nampa Paving (not a bidder) runs their Hop Plant. He stated that SP-3 is common. In his opinion, the specified SP-2 is a special order material with higher cost.

It is my recommendation to reject all quotes and revise the bid documents to allow SP-3 and reduce pavement thickness to 2 ½ inches (from 3 ½ inches). This is similar to Hoskins Road. Red Top Road is 3 ½ inches. It is expected that new quotes should be within budget allocations.

A suggested motion would be: I move to reject all quotes, instruct the Director to solicit new quotes from the same three (3) contractors after the bid documents are revised to reduce quantity and modify specifications.



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, Fred Sarceda, David Lincoln

February 13, 2019

Table until date TBD

To: GGHD Commissioners

From: Gordon Bates, P.E.
Director of Highways

Subject: **FY2019 Culvert Rehabilitation Project Contract Award**

This project is funded by the Local Strategic Initiatives grant. A contract cannot be awarded until the funds are obligated by the State of Idaho and the LHTAC Local Agreement is signed.

Local Agreement is not yet complete.

At the bid opening on 01/31/2019 we received four bids. I have reviewed the bids and find them to be responsive and regular. Bid were received from:

Sand Point Generating, LLC. for the total amount of \$424,505.00 (Bid Alt. 2 and 3)
Granite Excavation, Inc. for the total amount of \$771,524.00 (Bid Alt. 1, 2 & 3)
Syblon Reid for the total amount of \$524,790.00 (Bid Alt. 2 and 3)
Desert View Construction for the total amount of \$605,156.00 (Bid Alt. 3)

The bid documents allows for the Board of Commissioners to:

- Reject all bids
- Revise quantities to meet budget allocations
- To accept the bid deemed best overall for the Highway District

Bids are below the expected grant funds. Upon approval from LHTAC grant administrator, a Change Order will be completed to add three 930 more CMPs to the scope-of-work. Unit Prices will be applicable and the increase to the contract will be approval via separate action.

It is my recommendation to award the contract to Sand Point Generating to best serve the Highway District.

A suggested motion would be: I move to award the FY2019 Culvert Rehabilitation Project contract to Sand Point Generating, LLC. for the unit prices listed on the Bid Submittal Form for a total amount of \$424,505.00 as recommended by the Director of Highways. This includes Bid Alternates 2 and 3. I also move to authorize the Chairman to administratively sign the contract documents and future Change Orders.



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Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

February 13, 2019

To: GGHD Commissioners

From: Gordon Bates, P.E.

Subject: Eco-Block Wall Project Contract Award

The FY2019 Budget includes a total of \$200,000 for the Sand Shed project which includes \$160,000 for the building. Quotes were solicited from three (3) vendors even though the cost estimate is well below \$50,000. This is consistent with Highway District Policy and more stringent than IC 67-2803(2) as revised in 2018.

At the quote opening on 2/06/19 we received zero quotes. SunRoc provided a quote on 2/11/19. I have reviewed the quote and find it to be regular but late.

SunRoc Corporation for the total amount of \$10,300.00

The bid documents allows for the Board of Commissioners to:

- Reject all bids
- Revise quantities to meet budget allocations
- To accept the bid deemed best overall for the Highway District

Normally such a low cost item would be within the Director's authority for an administrative approval. However, the only quote received was late. To be transparent, I recommend the Board waive the late submittal irregularity and award the contract to SunRoc Corporation to best serve the Highway District.

A suggested motion would be: I move to waive the late submittal irregularity and award the Eco-Block Project contract to SunRoc Corporation for the unit prices listed on the Bid Submittal Form for a total amount of \$10,300.00 as recommended by the Director of Highways. I also move to authorize the Director of Highways to administratively sign the contract documents.



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Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

February 13, 2019

To: GGHD Commissioners

From: Casey Percifield


Subject: Road Report for February 2019

This past month the crew has accomplished:

- Shop maintenance
- Sand & plowed when needed
- Dug trench for power in yard, installed light poles
- Hauled half inch chips to yard
- Prep pad for sand shed
- Pipe inspections
- Worked with Boise Project on Travis Rd siphon, patching

Next month's projects:

- Shop, and equipment maintenance
- Replace pipe on Bluff Ln.
- Fix Leak, pipe on Fern Ln
- Install new pipe on Batt Corner Rd.
- Fix shoulder on Dixie Rd.
- Clean out drainage in borrow pit, Homedale Rd



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Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

February 13, 2019

To: GGHD Commissioners
From: Gordon Bates, P.E.
Subject: **Director's Report for February 2019**

- FY2019 Culvert Rehab Project – Completed bid documents and received bids for Board Consideration. Local Agreement with LHTAC required before contract award.
- Local Strategic Initiatives grant amendment submitted for three (3) additional locations; Boise River Rd, Peckham Rd, Howe Rd. New grant request \$622,340. LSI funding bill approved by Legislature and waiting for Governor's signature.
- Peckham Road R/W plan revision re-submitted. Sent letter to landowners regarding delay.
- Everrose Road all documents and submittals ready for Board consideration.
- ClearSpan structure – Building and foundation plans received. Completing building permit package. Apple Valley Electric working. Asphalt and eco-block bid documents complete and quotes received for Board consideration.
- Fargo High Line at Batt Corner Road - Bureau of Recreation submittal ready. Frontier moving forward with fiber optics relocation.
- Travis Rd Bridge #27200 – TrueNorth Steel modular deck panels and guardrail quote within Board approved budget and has been ordered. Expect install the end of March.
- Functional Classification Map – GGHD comments back to COMPASS. Canyon County is proposing a County-wide update.
- Inspected numerous culverts. Only two Serious CMPs found and added to LSI grant.



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