

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

July 9, 2020

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday July 9, 2020 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda, and David Lincoln, Director/Engineer Gordon Bates, Road Foreman Casey Percifield, Attorney William F. Gigray, and Secretary/Clerk Anita Herman.

ABSENT: None

AGENDA

REVIEW: Secretary Anita Herman reported she posted the revised agenda for the regular meeting Monday, July 6, 2020 at 4:40 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Fred Sarceda: To Approve the Posting of the Agenda, Seconded by Commissioner David Lincoln.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes of Regular Meeting on June 11, 2020, Seconded By Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: None

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for June 12, 2020 through July 8, 2020 were \$381,314.42, payroll for June 12, 2020 through July 8, 2020 was \$47,625.10 for a total of \$428,939.52. **Motion made by Commissioner Fred Sarceda to Receive and Approve the Treasurer's Report,**

Seconded by Commissioner David Lincoln. The vote was unanimous. Motion carried.
Motion: Made by Commissioner Fred Sarceda: To Approve the Financial Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$428,939.52 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner David Lincoln. The vote was unanimous. Motion carried.

PUBLIC

HEARING: FY 2019-2020 BUDGET AMENDMENT

Motion: Made By Commissioner David Lincoln: To Go Into Public Hearing FY 2019-2020 Budget Amendment, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

Public Hearing was opened at 12:12 p.m. No one from the public was present or joined by teleconference. Secretary/Clerk Anita Herman stated that she ran the FY 2019-2020 Budget Amendment Publication in the Idaho Press Tribune July 1st and July 2nd 2020 and presented the board the Affidavit of Publication and Affidavit of Posting for their review. Chairman Virgil Holsclaw asked if anyone from the public had any questions or objections to the amendment, but there was not anyone from the public in attendance.

Motion: Made By Commissioner David Lincoln: To Accept the FY 2019-2020 Budget Amendment Per Resolution 2020-09, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

Motion: Made by Commissioner David Lincoln: At 12:17 p.m. To Come Out of Public Hearing FY 2019-2020 Budget Amendment, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

NEW

BUSINESS: RESOLUTION 2020-09 CONSIDERATION OF APPROVAL OF THE FIRST AMENDED FIRST YEAR 2019-2020 BUDGET RESOLUTION

After the Commissioners approved the FY 2019-2020 Amended Budget in the Public Hearing, the board needed to authorize Chairman Virgil Holsclaw to sign Resolution 2020-09. **Motion: Made By Commissioner David Lincoln: To Approve and Authorize the Chairman to Sign Resolution 2020-09, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

OLD

BUSINESS: DISCUSS FY 2020-2021 BUDGET

2nd Draft budget FY2020-FY2021 was prepared for the Board and reviewed. The Commissioners gave their feedback and an updated final copy will be presented at the next regular meeting on August 13, 2020 for their approval for publication.

Commissioner David Lincoln left the meeting at 1:30 p.m.

DISCUSS 5 YEAR CAPITAL IMPROVEMENT PLAN

With suggestions from the Board at the previous regular meeting, Director Gordon Bates presented the Board with a final copy of the 5 year Capital Improvement Plan for them to review and approve. **Motion: Made by Commissioner Fred Sarceda: To Approve the 5 Year Capital Improvement Plan Noting Intersection Improvements Subject to Safety Grant Money Received Due to Budget Limitations, Seconded by Commissioner Virgil Holsclaw.** The vote was unanimous. Motion carried.

NEW

BUSINESS: PRESENTATION BY J-U-B ENGINEERS REGARDING CONCEPTUAL SEWER EXPANSION BY CITY OF WILDER

Presenter Brian Smith from J-U-B Engineers joined by teleconference to give his presentation to the board. Brian had Director Gordon Bates show the Board a potential layout and location for a treated winter sewer pond so they can expand. Commissioners Fred Sarceda and Chairman Virgil Holsclaw didn't agree with the amount of property the City was wanting due to it cutting our expansion more than wanted. Brian Smith was going to try to come up with other drawings/ideas and meet with the Board at our next regular meeting in August.

KEY NUMBER 22101 – PECKHAM ROAD FREIGHT PROJECT PROFESSIONAL SERVICES AGREEMENT

Director Gordon Bates reviewed the Services Agreement with the Board. **Motion: Made By Commissioner Fred Sarceda: To Authorize Chairman Virgil Holsclaw to Sign the Peckham Road Freight Agreement, Seconded by Commissioner Virgil Holsclaw.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed the attached report.

ENGINEER

REPORT: Director/Engineer Gordon Bates discussed the attached report.

ATTORNEY'S

REPORT: Worked on Resolution 2020-09 that was taken care of during Public Hearing and working on maximum capacity issues and open meeting law requirements for Covid-19.

GENERAL

MATTERS: None

COMMUN-

ICATIONS: Director Gordon Bates informed the Board that he spoke with Mr. Jay Harper and they discussed the build-up of debris on the road by Mr. Harper's ditch where he cleaned it out. Director Bates is going to be working with Attorney William F. Gigray to get a cease and desist letter sent to Mr. Harper regarding this recurring matter.

MOJO

REPORT: Next meeting at Canyon Highway District on Thursday, July 16, 2020 at 2:30 p.m.

IAHD

REPORT: There is no conference this Fall.

ACCHD

REPORT: None

COMPASS

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 3:12 p.m. Next regular meeting is scheduled for August 13, 2020.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

July 9, 2020

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for July 2020

This past month the crew has accomplished:

- Finished chip sealing
- Helped Notus/Parma chip seal
- Started painting lines
- Dura Patched
- Pumped water
- Fixed washouts

Next month's projects:

- Do radius on chip seal roads
- Sweep chip seal roads
- Prep Sub's for fog seal
- Dura Patch City's
- Grade gravel roads
- Shoulder work

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

July 9, 2020

To: GGHD Commissioners

From: Gordon Bates, P.E.
Director of Highways and District Engineer

Subject: **Director's Report for July 2020**

- Peckham Road KN13964 & KN22101 Peckham Rd Freight combined project. LHTAC has requested FY2022 Construction along with \$500,000 additional funds. Freight design funded.
- Homedale Road – Survey is final. Request for Qualifications sent to five design firms. Ranking of responses to be done in late July.
- 5-yr Capital Improvement Plan recommendations.
- FY2020 Budget Amendment recommendations.
- FY2021 Budget options.
- 129K truck Route to Turner Dairy on Arena Valley Road via Red Top Road. Applicant paid \$5,000. Received \$5,000 grant from the State. Consultant has started evaluation & recommendations.
- Gator Pit turn lane plan review/approval and preparation for construction permit.



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