

**GOLDEN GATE HIGHWAY DISTRICT NO. 3
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

Date	Time	Location
January 10, 2019	11:30 A.M.	Commissioner Meeting Room 500 E. Golden Gate Ave. Wilder, ID 83676
Action Items	<p>ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Items" in the left column of this Meeting Agenda posting. The appearance of the "Action Items" does not require that a vote to be taken on that item. "Action Items" designation is inclusive of all items listed in the same agenda number row.</p>	
1.	CALL TO ORDER:	
2.	ROLL CALL:	
3.	COMMISSIONER RECEPTION:	
Action Items	<p>3. APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT:</p> <ul style="list-style-type: none"> • Report of the Secretary on agenda notice postings inclusive of any amended agenda notice postings. • Motion to receive Secretary's agenda notice posting report, and set agenda. • Motion to Approve {if necessary} the amended agenda as last posted. <p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of such agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. The motion and the basis for this motion must be included in the minutes of this meeting.</p>	
4.	PUBLIC INPUT:	
5.	VISITORS:	
Action Items	<p>6. MEETING MINUTES APPROVAL:</p> <ul style="list-style-type: none"> • Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: Regular Meeting December 13, 2018. 	
Action Items	<p>7. TREASURER'S REPORT AND BOARD APPROVAL OF BILLS:</p> <ul style="list-style-type: none"> • Treasure Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested. <ul style="list-style-type: none"> ➤ Consider motion to Receive and Approve the Treasurer's report. • Treasurer's Recommendation for approval by the Board to invest certified funds on deposit as permitted by Idaho Code Section 67-1210 which are not presently needed for the payment of expenditures until the next regular meeting (the certified period). • Ordinary and necessary bills to be paid presented by the Treasurer. <ul style="list-style-type: none"> ➤ Reviewed, by the Commissioners, of the bills together with the assignment of budget line item for each expenditures for approval as recommended by the Treasurer. <p>• Suggested motion: "I move for the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved. This includes Expenses of \$ _____ and Payroll of \$ _____."</p>	
Action Items	8. PUBLIC HEARINGS:	

9. <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	OLD BUSINESS: <ul style="list-style-type: none"> • Discuss Function Classification Map Update
10. <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	NEW BUSINESS: <ul style="list-style-type: none"> • Discuss Winter Hours Effectiveness • 1st Amendment to Ron Smith Pipeline Permit/License Agreement • Cooperative Agreement with Homedale Highway District
11.	REPORTS: <ul style="list-style-type: none"> • Operation Report – Casey Percifield • Director/Engineer Report – Gordon Bates • Attorney’s Report – Wm. F. Gigray, III
12.	GENERAL MATTERS <ul style="list-style-type: none"> • Discussion regarding general matters with staff related to the operations of the District. No action will be taken.
13.	COMMUNICATIONS:
14.	MOJO REPORT:
15.	IAHD REPORT:
16.	ACCHD REPORT:
17.	COMPASS REPORT:
18. <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), OR (i). <ul style="list-style-type: none"> • If needed. [The Action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. • The Action item is also the voice vote to come out of executive session and resume regular session. *No final action or final decision will be taken or made in executive session.
19.	NEXT MEETING OF THE BOARD: <ul style="list-style-type: none"> • The next Board Meeting is: _____.
20.	ADJOURNMENT

Signed: Genia Watkins, Genia Watkins/Secretary Date/Time Posted: 1/8/19 @ 10:25 a.m.

Agenda Posting: Post agenda 48 hours in advance of regular meeting and 24 hours in advance of special meeting.

Golden Gate Highway District No. 3
500 E. Golden Gate Avenue
Wilder, ID 83676

US Postal Service
109 5th Street
Wilder, ID 83676

City of Wilder
107 4th Street
Wilder, ID 83676

City of Greenleaf
20523 N. Whittier
Greenleaf, ID 83626

DISTRICT SECRETARY'S MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

January 10, 2019

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, January 10, 2019 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda and David Lincoln, Director/Engineer Gordon Bates, Road Foreman Casey Percifield, Attorney William F. Gigray, and Secretary/Clerk Genia Watkins.

ABSENT: None

AGENDA

REVIEW: Secretary Genia Watkins reported she posted the agenda for the regular meeting Tuesday, January 8, 2019 at 10:25 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Fred Sarceda: To Approve the Posting of the Agenda, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes Of Regular Meeting on December 13, 2018, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

SECRETARY'S

RECORD DE- STRUCTION

REQUEST: Review of the meetings Minutes. Secretary Genia Watkins presented the Minutes of Regular Meeting on December 13, 2018. **Motion: Made By Commissioner David Lincoln: To Accept the Minutes and by Resolution Authorize the Secretary's Record Destruction Request, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Genia Watkins gave the financial report as follows. The expenses for December 14, 2018 through January 10, 2019 were \$31,863.27, payroll for December 14, 2018 through January 10, 2019 was \$42,887.20 for a total of \$74,750.47. **Motion: Made by Commissioner Fred Sarceda: To Approve the Financial Report and Authorize the Disbursement of Funds From the District's Treasury in the Sum Of \$74,750.47 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner David Lincoln.** The Vote Was Unanimous. Motion carried.

PUBLIC

HEARING: None

OLD

BUSINESS: DISCUSS FUNCTION CLASSIFICATION MAP UPDATE

Director Gordon Bates showed working map to Commissioners that he has been working with COMPASS on. Changes still to be made include: increased font size, addition of private roads in blue, fine tuning different classifications, and adding the bordering highway districts. Director Bates will continue to work with COMPASS on fine tuning this map as well as getting a large official map for the front office which will differ from the function classification map.

NEW

BUSINESS: DISCUSS WINTER HOURS EFFECTIVENESS

Director Gordon Bates and Road Foreman Casey Percifield both stated that the change in hours has been working better than anticipated. Projects were being completed, shop work was on schedule, and employees seem to like it. Commissioner Holsclaw stated that he was impressed with how clean the shop was and that the crew was doing a great job. It was decided that this weather has not given the District a chance to test how effective the schedule is with snow plow operations. It will be revisited again next year.

1ST AMENDMENT TO RON SMITH PIPELINE PERMIT/LICENSE AGREEMENT

Director Gordon Bates stated that this amendment was due to the fact that Ron Smith will be extending the pipeline on his property where the Smith/Simplot pipeline ends. His engineer has already sent all required documents to Director Bates.

Motion: Made By Commissioner David Lincoln: To Accept the 1st Amendment to Ron Smith Pipeline Permit/License Agreement, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous. Motion carried.

Motion: Made By Commissioner Fred Sarceda: To Adopt Resolution No. 2019-01, Seconded By Commissioner David Lincoln. The Vote Was Unanimous. Motion carried.

COOPERATIVE AGREEMENT WITH HOMEDALE HIGHWAY DISTRICT

Director Gordon Bates stated that we found a Cooperative Agreement with Homedale Highway District dated back to 2014. After researching the process, Homedale Highway District needs to supply our District written request with details of what they are needing in writing. The District will wait to hear from their Director regarding the scope of their request.

ROAD

REPORT: Road Foreman Casey Percifield discussed the attached report.

ENGINEER

REPORT: Director/Engineer Gordon Bates discussed the attached report.

ATTORNEY'S

REPORT: Attorney William Gigray stated he will continue to work with Director Gordon Bates on the Smith Pipeline as well EverRose Road acceptance into the District. He will continue to work on the documents for the next meeting.

GENERAL

MATTERS: Secretary Genia Watkins stated that next month Blue Cross representatives would be available for an employee workshop.

Commissioner Virgil Holsclaw questioned the hillside management at Batt Corner and Matthew Roads. Director Gordon Bates stated he has been in contact with the company who planted the hillside, and they will come back out when the weather is favorable for growing conditions and re-seed the hillside.

Commissioner David Lincoln stated that drain on Homedale Road had a lot of debris in it. Road Foreman Casey Percifield stated that patrons dump their yard garbage there and is hard to keep up with the removal.

Foreman Casey Percifield stated that after speaking with Ed Leavitt, work will be started on Dixie Road to rehab some of the shoulders.

Director Gordon Bates stated that he visited Matt Dorsey's wall to check on the progress of his conditions of variance. There has been no more feedback from concerned neighbors regarding the wall.

COMMUN-

ICATIONS: Director Gordon Bates gave an update on I-84 rehab projects and upcoming open houses.

MOJO

REPORT: Next meeting will be held on January 17, 2019 at Nampa Highway District.

IAHD

REPORT: None

ACCHD

REPORT: Next meeting will be held on January 17, 2019 at Nampa Highway District.

COMPASS

REPORT: None


EXECUTIVE

SESSION: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned. Next regular meeting is scheduled for February 13, 2019.


CHAIRMAN


SECRETARY



**GOLDEN GATE HIGHWAY DISTRICT No. 3
CANYON COUNTY, STATE OF IDAHO**

RESOLUTION No. 2019-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE GOLDEN GATE HIGHWAY DISTRICT No. 3;

- **Providing for Findings**
- **Authorizing the Chairman of the Board of Commissioners to execute that certain “*Permit/License Agreement First Amended and Reformed for the Use of Right-of-way for Irrigation Water Pipeline*” between this Highway District and Ronald G. Smith, dba Stateline Farms;**
- **Directing the District Secretary; and**
- **Providing an Effective Date**

SECTION 1: Recitals

- 1.1 The Board of Commissioners of the Golden Gate Highway District No. 3 finds that it is in the best interests of the Highway District to enter into that certain “*Permit/License Agreement First Amended and Reformed for the Use of Right-of-way for Irrigation Water Pipeline*” (“Agreement”), a copy of which is attached hereto marked “**Exhibit A**” for the reasons stated therein and upon approval as stated in Section 2.6 of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners as follows:

SECTION 2: Authority

- 2.1 The Chairman is hereby authorized to execute, as the authorized agent of this Highway District that certain Agreement, subject to the terms and conditions stated therein, in order to facilitate the Highway District’s performance of its obligations under the Agreement.

SECTION 3: Directing the Highway District Secretary

- 3.1 The Secretary is hereby directed to file this Resolution forthwith in the official records of this Recreation District: and
- 3.2 The Secretary is hereby directed to certify a copy of this Resolution to Ronald G. Smith dba Stateline Farms.

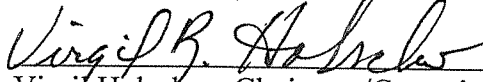
SECTION 4: Effective Date

4.1 This Resolution shall be in full force and effect after its passage and approval.

PASSED BY THE BOARD OF COMMISSIONERS of the Golden Gate Highway District No. 3, Canyon County, state of Idaho, this 10th day of January, 2019.



David L. Lincoln, Commissioner Subdistrict No. 1

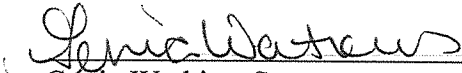


Virgil Holsclaw, Chairman/Commissioner Subdistrict No. 2



Alfred Sarceda, Commissioner Subdistrict No. 3

ATTEST:



Genia Watkins, Secretary

W:\Work\G\Golden Gate HD #3-18816.000\Utility Agreements .023\Ronald G. Smith\Resolution approving the First Amended and Reformed Permit License Agreement 1-8-19 JH.docx

GOLDEN GATE HIGHWAY DISTRICT NO. 3
CANYON COUNTY, STATE OF IDAHO

Certification of Resolution No. 2019 - 01

STATE OF IDAHO)
) ss.
County of Canyon)

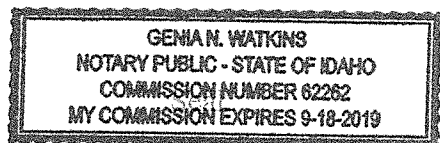
I certify that this is a true and correct copy of Resolution No. 2019 - 01, an original record of the Golden Gate Highway District No. 3, in the possession of Genia Watkins, Secretary of the Golden Gate Highway District No. 3.

Dated: 1-10-19

Genia Watkins

Signature of Notary public

My commission expires: 9-18-19



Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

January 11, 2019

To: GGHD Commissioners

From: Casey Percifield


Subject: Road Report for January 2019

This past month the crew has accomplished:

- Tree trimming
- Shop maintenance
- Road name sign replacement
- Installed metal plates on chip box
- Sand & plowed when needed

Next month's projects:

- Continue Tree trimming
- Shop, and equipment maintenance
- Install two 12" pipes on Bluff Ln
- Install 30" pipe on Batt Corner Rd, with headwalls
- Dig trench for power to back of yard
- Stock pile chips



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Virgil Holsclaw, David Lincoln, Fred Sarceda

January 19, 2019

To: GGHD Commissioners

From: Gordon Bates, P.E.

Subject: **Director's Report for January 2019**

- Co-Chair on Transportation Committee for 2019
- Provided 4-ft to 20-ft drainage structure information to LHTAC. Updated PubWorks data.
- Peckham Road R/W plan revision underway. Holding up acquisition process.
- Everrose Road complete. Reviewing Civil Dynamics reports and request for public maintenance.
- ClearSpan structure –Design team working on building permit package. Apple Valley Electric quote for lighting and conveyor power being revised.
- Fargo High Line crossings at Lower Pleasant Ridge Road is done. Batt Corner Road crossing has BPBC approval. Bureau of Recreation submittal ready. Fiber optics has to move first.
- Local Strategic Initiatives grant re-application for culvert rehab submitted. Bid documents and plan sheets complete. Out-to-Bid 1/04/18. Take Bids 1/25/19.
- Travis Rd Bridge #27200 working on quote solicitation to three vendors. ITD and LHTAC technical assistance on mounting guardrail to wood girder.
- COMPASS providing map services per meeting with Eric Adolfson. Draft Functional Classification Map comments.



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