

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

January 10, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, January 10, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew (via Zoom), and Attorney Jay Kiiha (via Zoom).

ABSENT: None

CALL TO ORDER:

The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, January 8, 2024 at 10:30 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting December 13, 2023, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE- STRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting December 13, 2023, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for December 14, 2023 through January 10, 2024 were \$375,817.76, payroll for December 14, 2023 through January 10, 2024 was \$57,970.43 for a total of \$433,788.19. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$433,788.19 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: DISCUSS #200 WATER TRUCK

Following up from last month's meeting, Director Bob Watkins let the Board know that Kenworth and Peterbilt do not have any trucks with the front extended rail with the PTO that we need to fit our existing plows to take one of our existing trucks from our existing fleet and turn it into a water truck. The new trucks are not like what we have and would be a large expense. His suggestion to the Board, is that the cheaper option is to buy a truck that is designated to be a water truck and keep our fleet as is. The Board asked Director Watkins to get quotes for the next meeting. The Board tabled this discussion until next month's meeting. **Discussion only, no motion needed.**

RE-DISCUSS THE J-U-B PROFESSIONAL SERVICES AGREEMENT FOR BATT CORNER ROAD REALIGNMENT

Attorney Jay Kiiha let the Board know that Tim Blair with J-U-B contacted him after J-U-B's insurer reviewed our professional services agreement. The agreement requires two things: a liability policy for \$1,000,000.00 and a liability clause for consequential damages. J-U-B's insurer wants the liability clause for consequential damages removed from the agreement. Attorney Kiiha's opinion was that it wasn't a huge deal to remove that clause but wanted to leave it up to the Board. The Board tabled this discussion until next month's meeting and asked Attorney Kiiha to look deeper into our ICRMP policy to see if we had consequential damages covered under that policy. **Discussion only, no motion needed.**

NEW

BUSINESS: DISCUSS ICCU CD

Secretary Anita Herman reported to the Board that the ICCU CD was maturing on January 19, 2024 and wanted the Board to decide what to do with that money. She provided the Board with the current ICCU CD rates and the LGIP pool interest rates to help with their decision. **Motion: Made by Commissioner Fred Sarceda: To Transfer the Money from the ICCU CD to the District's LGIP Pool for Reinvestment, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

DISCUSS FUTURE ROAD PROJECTS – USTICK ROAD

Director Bob Watkins discussed with the Board the future road projects coming up with either Homedale Road or Ustick Road. In his opinion the final phase of Homedale Road (half way down the hill at Plum Road to Beet Road) that was planned to be done is in

better shape than the portion of Ustick Road (Highway 95 to Allendale Road) he would like to start planning on redoing due to it being narrow, safety standpoint, and having high traffic volume. The Board tabled this discussion until next month's meeting and asked Director Watkins to get more information on the hill on Ustick Road. **Discussion only, no motion needed.**

ROAD

REPORT: Road Foreman Casey Percifield read his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Already discussed under new business.

GENERAL

MATTERS: Commissioner Fred Sarceda informed the rest of the Board and staff that he had a phone call from a patron in his District with concerns regarding the speed limit on Highway 95 where there was just a fatal accident. This patron along with a group of people wanted the Highway District to sign a letter in favor of a speed limit decrease to send to ITD and who exactly to get a hold of at ITD. It was the staff and Board's opinion that a letter from the first responders and the businesses in that area would have more impact on ITD than a letter from the Highway District, even though the District is empathetic, since Highway 95 isn't the District's jurisdiction.

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is January 18, 2024 at 1:30 p.m. at Nampa Highway District #1.

MOJO

REPORT: Next meeting is January 18, 2024 at 2:00 p.m. at Nampa Highway District #1.

IAHD

REPORT: None

EXECUTIVE

SESSION: None


SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:15 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for February 14, 2024 at 12:00 p.m.



CHAIRMAN



SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

January 10, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for January 2024

This past month the crew has accomplished:

- Tree Trimming
- Winter Maintenance
- Equipment maintenance

Next month's projects

- Continue tree trimming
- Continue winter maintenance
- Pipe work, 2 on Peckham Rd, 1 on Allendale Rd, and 1 on Blue Mountain.
- Build rack for conveyer storage



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

January 8, 2024

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Allendale Bridge LILB Update- Footings poured wing walls and deck are currently being formed.
- Peckham Rd. Bid CEI Selection. Ardurra has been selected as the construction inspector we are in final negotiations.
- Homedale Rd. Phase 2 Update - Footings have been poured and the contractor has started tying rebar and forming wing and headwalls.
- Director's meeting to discuss upcoming ACCHD meeting on 1/18/24
- Reviewed 3 Administrative Land Divisions.
- Reviewed Knife River CUP application.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

January 8, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Knife River Mineral Extraction Permit – provided comments to County 01/03/24
- Vest Administrative Land Division – provided comments to County 12/21/23
- Jenkins Administrative Land Division – provided comments to County 12/12/23
- Allendale Rd over Low Line Canal (LILBP) – new bridge currently being constructed
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – Final Design submitted for review 12/08/23, scheduling Final Design Review Meeting, 404 permit submitted to USACE and being reviewed, BOR permit to be submitted after 404 permit approved
- Batt Corner Rd Realignment – working on contract language before signing
- GIS for Pavement and Sign Management – tutorial 10/10/23, refining interface and gathering field data
- Functional Classification Map – draft map being review

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars
- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23

END REPORT