

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

January 12, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, January 12, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney Jay Kiiha.

ABSENT: None

CALL TO ORDER:

The meeting was called to order at 12:00 p.m. by Chairman Fred Sarceda.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, January 10, 2022 at 11:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

VISITORS: Kim Rost – ZoRoCo Packaging (20148 Monte Way, Caldwell, ID 83607)
Matt Wheeler, Lance Pitcher, Greg Dean – Amalgamated Sugar Co.
Dan Church – Sugar Beet Grower

PUBLIC

INPUT: Kim Rost from ZoRoCo Packaging explained to the Board that she was too late and couldn't get on the agenda for the January regular meeting and requested a Special Meeting to be held so the Board of Commissioners could sign the Mylar for the 3rd Replat of Munn Ranch Subdivision before the February meeting. She further explained to the Board that this was the last step and signature holding them up with Canyon County and time was of essence due to now costing them money. After discussion with the District Attorney and District Secretary, the Board approved of having a special meeting after the 24 hour notice posting could be done. The Commissioners agreed upon having a special meeting on Tuesday, January 18, 2022 at 10:00 a.m.

**MINUTES
READ AND**

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Andy Bishop: To Accept and Approve The Minutes of Regular Meeting on December 9, 2021, Seconded By Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: None

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for December 10, 2021 through January 12, 2022 were \$200,524.77, payroll for December 10, 2021 through January 12, 2022 was \$68,858.45 for a total of \$269,383.22. **Motion made by Commissioner Andy Bishop to Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$269,383.22 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

OLD

BUSINESS: None

NEW

BUSINESS: UPPER PLEASANT ROAD DISCUSSION WITH AMALGAMATED SUGAR – MATT WHEELER

Matt Wheeler with Amalgamated Sugar Co. presented to the Board a set of plans and information to develop a receiving station (beet dump) on 78 acres, which has already been purchased by them, on Upper Pleasant Ridge Road. This receiving station would replace the existing receiving stations in Homedale and Wilder. He explained that 25 acres would be used for the receiving station and the rest of the land would be leased out for farming.

A pavement analysis was done by Atlas and it came back stating Upper Pleasant Ridge Road would need to be replaced due to the road being at the end of its life span. Matt Wheeler explained to the Board that he has spoken with Director Bob Watkins and Engineer Christopher Pettigrew and they all came to the conclusion that Amalgamated Sugar Co would need to replace the 0.8 miles of road that they would mainly be using from Hwy 95 to their receiving station site due to the amount of traffic and the weight of the trucks there will be when using this receiving station. Matt Wheeler told the Commissioners that Amalgamated Sugar Co recognizes that they need to replace that bit of road but would like the Golden Gate Highway District to help with some of the project costs and oversee the rebuild of the road.

The Board directed Director Bob Watkins to get some preliminary costs together and what we could help with as a Highway District financially, materials, and manually. Discussion only, no motion needed at this time.

AUTHORIZE CHAIRMAN TO SIGN RESOLUTION 2022-01 – FACTS & FINDINGS FOR VAN SLYKE FARMS RIDGE SUBDIVISION

Attorney Jay Kiiha reported to the Board that he prepared the facts & findings for Van Slyke Farms Ridge Subdivision Variance and recapped that the Variance was denied. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman To Sign Resolution 2022-01 – Facts & Findings For Van Slyke Farms Ridge Subdivision, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

HOMEDALE ROAD BRIDGE DISCUSSION

Director Bob Watkins reviewed cost options, timeline, and materials with the Board for the Homedale Road bridge replacement (Phase II). The Homedale Road bridge was supposed to be replaced in Fall of 2022 but the Board came to the decision that if we could do the bridge replacement with Phase III of Homedale Road that would be best for the citizens of the District due to the road being closed one time and not twice. So ideally, Phase II and Phase III would be pushed to the spring of 2024. Discussion only, no motion needed at this time.

DISCUSS COVID-19 PROTOCOL

Secretary Anita Herman reported to the Board that due to the increase in illness again the office meeting room now has a maximum capacity of 10 persons in addition to the Commissioners and staff. She informed the Board that the meetings will have a teleconference option again for people that can't be present. Discussion only, no motion needed.

SET PUBLIC HEARING DATE – VACATION A PORTION OF WEST END OF MIDDLE ROAD

Director Bob Watkins informed the Board that the Highway District is still waiting on the correct legal description and it was his recommendation to table setting the public hearing for Middle Road until the January special meeting. The Commissioners accepted the Director's recommendation and tabled the agenda item until the Special Meeting on January 18, 2022 at 10:00 a.m.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney Jay Kiiha reported that he drafted the FCO's for Van Slyke Farms Ridge Subdivision variance and worked on the Middle Road vacation.

GENERAL

MATTERS: None

COMMUN-

ICATIONS: Secretary Anita Herman reported to the Board that they received a Tort Claim for windshield damage during snow plowing and that it got denied from ICRMP.

MOJO

REPORT: Commissioner Fred Sarceda reported that Canyon Highway was stockpiling pit run, MOJO is budgeting to open a new cell to mine, and reminded everyone there was an upcoming meeting on January 20, 2022 at 2:00 p.m.

IAHD

REPORT: None

ACCHD

REPORT: Commissioner Fred Sarceda reminded everyone there was an upcoming meeting on January 20, 2022 at 1:30 p.m.

COMPASS

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:44 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next regular meeting is scheduled for February 9, 2022 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

January 12, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for January 2022

This past month the crew has accomplished:

- Made 25 new sign stands for chip seal
- Finished roadside spraying
- Equipment maintenance
- Winter maintenance, snow plowing , and sanding

Next month's projects

- Pipe work, Van Slyke & Boehner Rd, Plum & Ustick Rd
- Equipment maintenance
- Winter maintenance
- Tree trimming
- Install new road name signs



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

January 5, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- In the last month we have had 3 Administrative Land Division reviews.
- Middle Rd. I received the updated legal description from Jeremy Fielding.
- Amalgamated Sugar Co. we had a meeting discussing options for the rebuild of Upper Pleasant Rd. from transfer site to Hwy 95.
- We are scheduling Flagger training and recertification for this winter.
- I am going to attend Day at the Capitol Jan, 27.
- Also been working with Pat Colwell TO Engineer and Troy Hicks of OIU to get fiber optic moved on Peckham Rd/Van Slyke intersection.
- Talked to Corby Garrett about building a wall to prevent further erosion/encroachment he is in agreeance. We will start ASAP weather permitting.
- Peckham Rd update- The project is still in the preliminary engineering phase at UPRR.
- Meet with TO on Homedale Rd. Bridge to discuss guardrail/canal access.
- Myself along with the 3 other directors and district engineers are meeting to identify common concerns and try to pose some solutions so we can have a plan to meet with Canyon County staff & Commissioners for Admin Lot Split Procedure's
- Updated ACCHD standards manual to be presented at Jan 20th meeting.
- Crews have been busy with winter maintenance plowing and sanding when necessary.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

January 12, 2022

To: GGHD Commissioners

From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Flying Arrow Landing Subdivision Preliminary Plat Application – reviewed latest w/curb and gutter, waiting on resubmittal
- Amalgamated Sugar Beet Dump Pre-Application – meeting w/applicant held 12/20/21, geotechnical information provided
- Middle Road Turnaround – legal descriptions reviewed
- Evergreen Homes Minor Replat – comments provided to applicant
- Flory Administrative Land Division – comments provided to applicant and county
- McHugh Administrative Land Division – comments provided to applicant
- Van Slyke Administrative Land Division – waiting on resubmittal
- Crockett Administrative Land Division – waiting on resubmittal
- FY23 LRHIP Application for Transportation Master Plan Update – submitted to LHTAC 12/01/21, rankings announced at March 4th LHTAC Council Meeting
- Munn Ranch Subdivision Replat – waiting on resubmittal
- Wilson Administrative Land Division – waiting on resubmittal
- Smith Administrative Land Division – waiting on resubmittal
- Van Slyke Ridge Subdivision Variance Application – waiting on resubmittal
- River Bend Golf Course Parking – nothing new
- Peckham Road Feedlot TIS – nothing new
- IMC Gravel Pit Access TIS – nothing new

The following are discussion items for the Commissioner's Meeting (no action necessary):

- Nothing new