

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

October 11, 2023

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, October 11, 2023 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt (via Zoom), Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Secretary Anita Herman, Road Foreman Casey Percifield, Engineer Christopher Pettigrew (via Zoom) and Attorney William F. Gigray (via Zoom).

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:05 p.m. by Chairman Ed Leavitt.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, October 5, 2023 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting September 19, 2023 and Special Meeting October 3, 2023, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Andy Bishop: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting September 19, 2023 and Special Meeting October 3, 2023, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for September 20, 2023 through October 11, 2023 were \$198,572.87, payroll for September 20, 2023 through October 11, 2023 was \$54,028.01 for a total of \$252,600.88. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$252,600.88 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: APPOINTMENT OF OFFICERS:

Director of Highways – Bob Watkins

Board Secretary/Clerk – Anita Herman

Highway District Attorney – Jay Kiiha & White Petersen

Highway District Engineer – Christopher Pettigrew (J-U-B Engineers)

Motion: Made by Commissioner Fred Sarceda: To Appoint the Current Officers, Bob Watkins as Director of Highways, Anita Herman as District Secretary, Jay Kiiha and White Peterson as District Attorney, and Christopher Pettigrew (J-U-B Engineers) as District Engineer, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

ELECTION OF OFFICERS:

Board Chairman – Andy Bishop

Board Vice Chairman – Ed Leavitt

Motion: Made by Commissioner Fred Sarceda: To Appoint Commissioner Andy Bishop as Board Chairman and Commissioner Ed Leavitt as Board Vice Chairman, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

ELECTION OF MOJO REPRESENTATIVE

Motion: Made by Commissioner Andy Bishop: To Appoint Commissioner Alfred Sarceda as the MOJO Representative, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

WEED CONTROL CHEMICAL PURCHASE

Director Bob Watkins gave his recommendation to the Board from the four different vendors (Wilbur Ellis, Valley Agronomics, Helena, and Nutrien Ag Solutions) to purchase herbicides from for weed control.

Nutrien Ag Solutions:

Payload/Flumi – 228 Pounds - \$7,432.80

Helena:

Telar – 1,200 Ounces - \$14,916.00
Grounded – 90 Gallons - \$1,638.90

Helena/Nutrien Same Price Products:

Method 240 SL – 30 Gallons - \$10,291.20
Esplanade 200sc – 35 Gallons - \$50,310.40

Total Weed Control: \$84,589.30

Motion: Made by Commissioner Fred Sarceda: To Approve the Director of Highways Recommendation for the Chemical Purchase, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

AUTHORIZE PURCHASE OF HOLIDAY TURKEYS/HAMS

Motion: Made by Commissioner Fred Sarceda: To Authorize the Purchase of Holiday Hams or Turkeys for the Employees, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield read his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney William F. Gigray updated the Board on the Right-of-Way Acquisition with Corby and Nicole Garrett.

GENERAL

MATTERS: BELLA TOSCANA SUBDIVISION
Director Bob Watkins reported to the Board the wash-out work at Bella Toscana Subdivision had been finished and then he showed them pictures of the end results.

COMMUN-

ICATIONS: None

MOJO

REPORT: Next meeting is on October 19, 2023 at 2:00 p.m.

IAHD

REPORT: None

ACCHD

REPORT: Next meeting is on October 19, 2023 at 1:30 p.m.

**EXECUTIVE
SESSION:** None

**SPECIAL
BUSINESS:** None

**ADJOURN-
MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 12:39 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next regular meeting is scheduled for November 8, 2023 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

October 11, 2023

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for October 2023

This past month the crew has accomplished:

- Pulled shoulders on chip seal roads
- Traffic counts
- Got quotes on spray

Next month's projects

- Painting Fog lines
- Continue pulling shoulders
- Continue traffic counts
- Grade gravel roads
- Crack seal



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

October 10, 2023

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Homedale Rd. Phase 2- Award Bid to Central Cove Construction LLC. Working on contract documents.
- Peckham Rd. Bid opening on 10/31/23
- Working on GIS mapping. Meeting with JUB to go over the GIS set up 10/10/23
- Batt Corner Rd. Hill – Working on survey to identify how much ROW is needed.
- IMC- Notus Rd. meeting held on 9/21/23 to discuss upcoming plans for gravel extraction.
- Continue working on gravel rd. traffic counts and prioritizing projects.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

October 9, 2023

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining
- Allendale Rd over Low Line Canal (LILBP) – pre-construction meeting scheduled for 10/12/23
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – Final Design and permitting currently being completed
- Batt Corner Rd Realignment – scope of work and fee being prepared for Preliminary Design and Draft R/W
- GIS for Pavement and Sign Management – compiling data and preparing to deliver for use

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars

END REPORT