

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

October 12, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, October 12, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney Jay Kiiha.

ABSENT: Road Foreman Casey Percifield.

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Fred Sarceda.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, October 6, 2022 at 3:00 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Ed Leavitt: To Accept and Approve The Minutes of Regular Meeting September 14, 2022, Seconded By Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE- STRUCTION

REQUEST: **Motion: Made By Commissioner Andy Bishop: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting September 14, 2022, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for September 15, 2022 through October 12, 2022 were \$121,348.11, payroll for September 15, 2022 through October 12, 2022 was \$47,004.04 for a total of \$168,352.15. **Motion made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer’s Report and Authorize the Disbursement of Funds from the District’s Treasury in the Sum of \$168,352.15 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: APPOINTMENT OF OFFICERS:

Director of Highways – Bob Watkins

Board Secretary/Clerk – Anita Herman

Highway District Attorney – Jay Kiiha (White Petersen)

Highway District Engineer – Christopher Pettigrew (J-U-B Engineers)

Motion: Made by Commissioner Ed Leavitt: To Appoint the Current Officers, Bob Watkins as Director of Highways, Anita Herman as District Secretary, Jay Kiiha (White Peterson) as District Attorney, and Christopher Pettigrew (J-U-B Engineers) as District Engineer, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

ELECTION OF OFFICERS:

Board Chairman – Ed Leavitt

Board Vice Chairman – Andy Bishop

Motion: Made by Commissioner Andy Bishop: To Appoint Commissioner Ed Leavitt as Board Chairman and Commissioner Andy Bishop as Board Vice Chairman, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

ELECTION OF MOJO REPRESENTATIVE

Motion: Made by Commissioner Ed Leavitt: To Appoint Commissioner Alfred Sarceda as the MOJO Representative, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

WEED CONTROL CHEMICAL PURCHASE

Director Bob Watkins reported his recommendation to the Board of the three different vendors to purchase herbicides from for weed control.

Nutrien Ag Solutions:

Method 240 SL – 20 Gallons - \$6,451.20

Esplanade 200sc – 15 Gallons - \$19,008.00

Helena:

Grounded – 50 Gallons - \$1,181.50

Valley Agronomics:

Telar – 60 Pounds - \$12,960.00

Flumi/Payload – 170 Pounds - \$4,420.00

Total Weed Control: \$44,020.70

Motion: Made by Commissioner Andy Bishop: To Approve the Director of Highways Recommendation For the Chemical Purchase, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

DISCUSS UPCOMING LEASE/PURCHASE OPTIONS FOR THE LOADERS

Director of Highways, Bob Watkins, discussed with the Board the two upcoming leases that were coming due this year and what options the Highway District had to replace the two pieces of equipment. The Board asked the Director to get a couple different options and they would revisit this at a later meeting date after he received that information. Discussion only, no motion needed.

AUTHORIZE PURCHASE OF HOLIDAY TURKEYS/HAMS

Motion: Made by Commissioner Ed Leavitt: To Authorize the Purchase of Holiday Hams or Turkeys For the Employees, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield was absent so Director Bob Watkins read his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: ANNUAL COMPANY CHRISTMAS PARTY

Secretary Anita Herman updated the Staff and Board of Commissioners of the details on the annual Christmas party.

COMMUN-

ICATIONS: None

MOJO

REPORT: Next meeting is on October 20, 2022 at 2:00 p.m.

IAHD

REPORT: None

ACCHD

REPORT: Next meeting is on October 20, 2022 at 1:30 p.m.

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:38 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next regular meeting is scheduled for November 3, 2022 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

October 12, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for October 2022

This past month the crew has accomplished:

- Hauled $\frac{3}{4}$ road mix to yard for a couple of days
- Pulled shoulders on next year's chip seal roads
- Finished up with Dura Patcher, and winterized
- Fixed Guard rails on Dixie & Arena Valley Bridge, Batt Corner Bridge next to Wilder City Limit, and bridge on Rodeo Ln North of Howe.

Next month's projects

- Grade some of our gravel roads
- Crack seal
- Haul some $\frac{1}{2}$ inch to yard
- Equipment maintenance



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

October 11, 2022

To: **GGHD Commissioners**

From: **Bob Watkins Director of Highways**

Subject: **Directors Report**

- Our Loader lease is up this **upcoming spring**, I have been **working on getting bids from both Coastline and Cat Equipment**. To secure a **delivery time for February or March**.
- I meet with Matt Freelove (**Boise Project**) to **discuss a couple crossings that may need replaced this fall/spring**.
- I attended a **Directors Meeting** on 10/3/22 to **discuss our upcoming ACCHD Meeting** on 10/20/22
- **Review construction drawings** for Amalgamated Sugar Co. Upper Pleasant Rd.
- **Continuing** to get prices for pipe and **chemical** from our vendors.

End Report



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

October 10, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- **Amalgamated Sugar Beet Station** (Upper Pleasant Ridge Rd) – reviewed construction drawings, comments provided to applicant 10/03/22
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – developing replacement options
- LILBP Funding Applications – Allendale Rd over Low Line Canal included in Round 1 for full replacement with four other bridges (N Latah County HD, Fenn HD, S Latah HD, Payette County), J-U-B working with LHTAC on scope and fee for bundle

The following items are carry-over from last update:

- FY23 LRHIP Application for Transportation Master Plan Update – funded, will receive more information from LHTAC in October/November
- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – performed site visit 03/02/22, draft technical memorandum provided 03/07/22, monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars