

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

November 3, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Thursday, November 3, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, and Engineer Christopher Pettigrew. Attorney Jay Kiiha virtually attended.

ABSENT: None.

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Ed Leavitt.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, October 31, 2022 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Fred Sarceda: To Accept and Approve The Minutes of Regular Meeting October 12, 2022, Seconded By Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made By Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting October 12, 2022, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for October 13, 2022 through November 3, 2022 were \$61,554.40, payroll for October 13, 2022 through November 3, 2022 was \$47,598.41 for a total of \$109,152.81. **Motion made by Commissioner Andy Bishop: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$109,152.81 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: DISCUSS UPCOMING LEASE/PURCHASE OPTIONS FOR THE LOADERS
Director of Highways, Bob Watkins, presented to the Board the other lease/buy options that they asked for at last month's meeting. After thorough discussion of leasing both machines or leasing one loader and buying one that we already had leased, the Board and staff came to the conclusion that it was in the Districts best interest to lease two new loaders due to maintenance coverage and price. **Motion: Made by Commissioner Andy Bishop: To Authorize the Director of Highways To Exit From the Current Two CAT and John Deere Loader Leases and Enter Into Two New Leases For John Deere Loaders, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

NEW

BUSINESS: DISCUSS RIGHT OF WAY ACQUISITION – CORBY GARRETT
Mr. Corby Garrett was not present at the meeting. Director of Highways, Bob Watkins, explained to the Board that him and Attorney William F. Gigray have been working together to get the most current purchase price per acre to discuss with Corby Garrett of purchasing the land that the Highway District encroached on after redoing a portion of Homedale Road back in the Summer of 2021. Other Right of Way Acquisitions previously done on Homedale Road were \$50,000/acre. The Highway District is needing to purchase 7,025 square feet and pay for the land survey that Mr. Garrett had to get done. **Motion: Made by Commissioner Andy Bishop: To Give the Director of Highways the Authority To Have Up To \$10,000 To Purchase the Right of Way Acquisition From Corby Garrett, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SPECIAL COMPENSATION

Secretary Anita Herman asked the Board if they would approve the special compensation for the crew like they have done in years past. **Motion: Made by Commissioner Fred Sarceda: To Give the \$200 Special Compensation For Christmas To the Employees, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey read through and discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins read through and discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew read through and discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: ANNUAL COMPANY CHRISTMAS PARTY

Secretary Anita Herman updated the Staff and Board of Commissioners on the details of the annual Christmas party.

COMMUN-

ICATIONS: None

MOJO

REPORT: Commissioner Fred Sarceda reported to the other Board members and staff that Chris Hopper at Canyon Highway District offered to help with operations at MOJO since Tim Richards was no longer the Director at Canyon Highway District. Tim Richards also stated that he would still be willing to help whenever it was needed.

IAHD

REPORT: Director Bob Watkins and Road Foreman Casey Percifield are attending the annual IAHD convention in Coeur d'Alene November 14th – November 17th.

ACCHD

REPORT: Director Bob Watkins asked Chairman Ed Leavitt to sign a recommendation letter for impact fees that was discussed at the last ACCHD quarterly meeting at Canyon Highway District.

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:08 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next regular meeting is scheduled for December 14, 2022 at 12:00 p.m.

Edward J. Spindel
CHAIRMAN

Ante Kev
SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

November 3, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for November 2022

This past month the crew has accomplished:

- Hauled $\frac{3}{4}$ road mix to yard for a couple of days
- Crack sealed
- Started grading some gravel roads
- Started roadside spraying
- Sign repairs

Next month's projects

- Finish grading roads
- Finish roadside spraying
- Finish crack sealing
- Equipment maintenance
- Get some winter equipment installed
- Tree trimming



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

November 2, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Review/Approve construction drawings for Amalgamated Sugar Co. Upper Pleasant Rd.
- Loader pricing as discussed.
- Corby Garrett r-o-w, I discussed with Corby price waiting to hear back from him. Once complete Bill Gigray will issue a Notice of Rights form for signature from the Garretts accepting the offer.
- Received our traffic counters, we will be putting them to use getting updated traffic counts on all roads.
- I had a meeting with Bruce Bane CHD#4 Director and Lynn Troxel NPHD Director to discuss MOJO operations.
- I had a meeting with David Lincoln (Western Alliance) to discuss safety issues at Fern Ln. Hwy 95 Intersection. Western Alliance is trying to partner with CTI Foods, and ITD to improve safety at this intersection.

End Report



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

November 1, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Amalgamated Sugar Beet Station (Upper Pleasant Ridge Rd) – 2nd set of review comments provided to applicant 10/26/22, backchecked 11/01/22
- LILBP Funding Applications – Allendale Rd over Low Line Canal included in Round 1 for full replacement with four other bridges (N Latah County HD, Fenn HD, S Latah HD, Payette County), Notice to Proceed received 10/28/22, will be performing survey in the next few weeks
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – developing replacement options

The following items are carry-over from last report:

- FY23 LRHIP Application for Transportation Master Plan Update – funded, will receive more information from LHTAC in October/November
- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – performed site visit 03/02/22, draft technical memorandum provided 03/07/22, monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars