

## DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

### November 8, 2023

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, November 8, 2023 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew (via Zoom) and Attorney Jay Kiiha.

**ABSENT:** None

### CALL TO

**ORDER:** The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

### AGENDA

**REVIEW:** Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, November 6, 2023 at 9:30 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**VISITORS:** None

### PUBLIC

**INPUT:** None

### MINUTES

### READ AND

**APPROVED:** Minutes of the meetings were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting October 11, 2023, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

### SECRETARY'S

### RECORD DE-

### STRUCTION

**REQUEST:** **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting October 11, 2023, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

### FINANCIAL

**REPORT:** Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for October 12, 2023 through November 8, 2023 were \$134,408.18, payroll for October 12, 2023 through November 8, 2023 was \$57,970.46 for a total of \$192,378.64. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$192,378.64 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**PUBLIC**

**HEARINGS:** None

**OLD**

**BUSINESS:** LILB – ALLENDALE ROAD UPDATE

Director Bob Watkins updated the Board of the Leading Idaho Local Bridge (LILB) grant we received for the bridge on Allendale Road. Director Watkins informed the Board that Central Cove will be doing the work, it has started, and the road will be closed from 11/6/23 through 4/1/24. Discussion only, no motion needed.

HOMEDALE ROAD UPDATE

Director Bob Watkins updated the Board that Phase II work on Homedale Road would start December 2023 and Central Cove has the contract. Discussion only, no motion needed.

PECKHAM ROAD UPDATE

Director Bob Watkins updated the Board that the work on Peckham Road would start Spring of 2024 and ID Materials & Construction won the bid at \$3,856,775.05. Discussion only, no motion needed.

**NEW**

**BUSINESS:** AUTHORIZE CHAIRMAN TO SIGN MUTUAL OWNERSHIP AND JOINT OPERATION AGREEMENT PER SHARE VALUATION FY2024

Director Bob Watkins explained to the Board the FY2024 share valuation agreement and let them know the other Districts were in the process of signing the same agreement. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman to Sign the Mutual Ownership and Joint Operation Agreement Per Share Valuation FY2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SPECIAL COMPENSATION

Secretary Anita Herman asked the Board if they wanted to continue the special compensation for the employees for December. **Motion: Made by Commissioner Ed Leavitt: To Approve the Special Compensation in December for the Employees Only, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**ROAD**

**REPORT:** Road Foreman Casey Percifield read his attached report.

**DIRECTOR'S**

**REPORT:** Director Bob Watkins discussed his attached report.

**ENGINEER'S**

**REPORT:** Engineer Christopher Pettigrew presented his attached report.

**ATTORNEY'S**

**REPORT:** None

**GENERAL**

**MATTERS:** Secretary Anita Herman gave an update on the upcoming company Christmas Party that is happening December 7, 2023 at 6:00 p.m.

**COMMUN-**

**ICATIONS:** None

**MOJO**

**REPORT:** Commissioner Fred Sarceda reported that Commissioner Patrick Reed (Highway District 4) became Chairman for MOJO at the last meeting and the FY2024 Share Valuation Agreement was being signed by all the Districts at this time.

**IAHD**

**REPORT:** Director Bob Watkins reported how the Annual Convention went and what was learned at the classes.

**ACCHD**

**REPORT:** None

**EXECUTIVE**

**SESSION:** None

**SPECIAL**

**BUSINESS:** None

**ADJOURN-**

**MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 12:34 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for December 13, 2023 at 12:00 p.m.

  
CHAIRMAN

  
SECRETARY

# Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

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November 8, 2023

To: GGHD Commissioners

From: Casey Percifield

**Subject: Road Report for November 2023**

This past month the crew has accomplished:

- Continued pulling shoulders
- Started roadside spraying
- Traffic counts
- Hauling gravel to yard from Mojo

Next month's projects

- Pipe work, 8 different projects, all small pipes
- Tree trimming
- Install sanders, and go over plows
- Continue roadside spraying
- Equipment maintenance



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# Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

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**November 7, 2023**

**To: GGHD Commissioners**

**From: Bob Watkins Director of Highways**

**Subject: Directors Report**

- Allendale Bridge LILB pre-con meeting held on 10/12/23
- Peckham Rd. Bid opening on 10/31/23 contract awarded to IMC. This project came in at 3.8 Million dollars and was 1.2 Million under engineers estimate. Overall reducing our total match amount.
- Meet with Jennifer and Chris from JUB to go through improvements made to GIS Mapping.
- Batt Corner Rd. Hill – Working on survey to identify how much ROW is needed.
- Directors meeting to discuss amendments needed to the ACCHD manual
- ACCHD Meeting held on 10/19/23
- We attended Idaho local transportation convention in Boise last week to collaborate with peers along with gather new and innovative ideas to improve our district.

End Report.



**J-U-B ENGINEERS, INC.**

J-U-B COMPANIES



THE  
LANGDON  
GROUP



GATEWAY  
MAPPING  
INC.

November 6, 2023

To: GGHD Commissioners  
From: Christopher S. Pettigrew, P.E.  
J-U-B Engineers, Inc.

**Subject: Engineer's Report**

The following items have been worked on in the past month:

- Symms Fruit Ranch Administrative Land Division – sent review letter to County 10/19/23
- Notus Rd/SH19 Intersection – onsite meeting with ITD scheduled for 11/27/23
- Allendale Rd over Low Line Canal (LILBP) – pre-construction meeting held 10/12/23, contractor to mobilize this week
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – Final Design and permitting currently being completed
- Batt Corner Rd Realignment – scope of work and fee prepared for Preliminary Design and Draft R/W
- GIS for Pavement and Sign Management – tutorial 10/10/23, refining interface and gathering field data

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars
- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining

END REPORT