

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

December 13, 2023

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, December 13, 2023 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, December 11, 2023 at 10:30 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting November 8, 2023, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S RECORD DE- STRUCTION

REQUEST: Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting November 8, 2023, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for November 9, 2023 through December 13, 2023 were \$168,838.66, payroll for November 9, 2023 through December 13, 2023 was \$85,905.63 for a total of \$254,744.29. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$254,744.29 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: APPROVE AND AUTHORIZE SECRETARY TO PUBLISH ANNUAL ROAD AND STREET FINANCIAL REPORT

Secretary Anita Herman presented the Board the draft road and street financial report and the publication notice for their approval. **Motion: Made by Commissioner Fred Sarceda: To Approve and Authorize the Secretary to Publish Annual Road and Street Financial Report, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN PROFESSIONAL SERVICES AGREEMENT FOR BATT CORNER ROAD REALIGNMENT

Engineer Christopher Pettigrew explained to the Board the scope of work for Batt Corner Road realignment design. Director Watkins stated that after getting the preliminary design done, the Highway District could do the majority of the remaining work needing to be done for the realignment. **Motion: Made by Commissioner Ed Leavitt: To Authorize Chairman to Sign Professional Services Agreement from J-U-B Engineers for Batt Corner Road Realignment for a Projected Total of \$104,600.00, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS #200 WATER TRUCK

Director Bob Watkins explained to the Board that the water truck broke down in early November and had to be towed in. A used engine was finally found and ordered to repair the truck. He asked the Board to think about what they will want to do in the future to repair or replace the water truck. He gave them multiple options of what could be done for the replacement due to the truck having multiple repairs in years past. The Commissioners decided to table the discussion until a future meeting. **Discussion only, no motion needed.**

APPROVE OFFER TO PURCHASE A PUBLIC RIGHT-OF-WAY PERPETUAL LICENSED USE OF THE SUBJECT REAL PROPERTY AS A PART OF THE HOMEDALE ROAD PROJECT AND ADOPT RESOLUTION 2023-10

Director Bob Watkins explained to the Board that this perpetual license agreement and resolution was to finalize the Right-of-Way acquisition from Corby and Nicole Garrett on

Homedale Road from the Phase I reconstruction. **Motion: Made by Commissioner Ed Leavitt: To Approve Offer to Purchase a Public Right-Of-Way Perpetual Licensed Use of the Subject Real Property as a Part of the Homedale Road Project and Adopt Resolution 2023-10, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield read his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney Jay Kiiha reported to the Board that Attorney William Gigray helped prepare the legal documents for the Homedale Road Right-Of-Way Acquisition from Corby and Nicole Garrett.

GENERAL

MATTERS: LILB Update – Director Bob Watkins reported to the Board that the Riverside Canal bridge on Bluff Lane was categorized to be a full replacement after further investigation.

COMMUN-

ICATIONS: None

MOJO

REPORT: None

IAHD

REPORT: None

ACCHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:57 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for January 10, 2024 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

December 13, 2023

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for December 2023

This past month the crew has accomplished:

- Finished roadside spraying
- Installed sanders, and plows
- Pipe work, two locations on Matthews, Batt Corner Rd, Van Slyke Rd, Tucker Rd, and Upper Pleasant Ridge Rd
- Tree trimming
- Equipment maintenance

Next month's projects

- Tree trimming
- Winter maintenance on roadways
- Equipment maintenance on bad weather days
- Finish pipe work if weather allows



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

December 12, 2023

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Allendale Bridge LILB Update- Bridge has been removed, footing dug, should pour concrete this week.
- Peckham Rd. Bid CEI Selection. Ardurra has been selected as the construction inspector we will begin final negotiations in the coming weeks.
- Pre-Construction meeting for Homedale Rd. Phase 2 was held on 11/21 construction started on 12/4/23.
- Batt Corner Rd. Hill – Scope of Work provided by JUB.
- Chris and I had a meeting with ITD to discuss options for Hwy 19 Notus Rd. intersection possible improvements. 11/27
- We applied for \$100,000 LHRIP Grant sent in application 12/5

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

December 12, 2023

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23
- Allendale Rd over Low Line Canal (LILBP) – existing bridge removed, beginning footing placement, relocated water service line
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – Final Design and permitting applications submitted for review 12/08/23
- Batt Corner Rd Realignment – SOW and fee prepared for Preliminary Design and Draft R/W
- GIS for Pavement and Sign Management – tutorial 10/10/23, refining interface and gathering field data
- Functional Classification Map – prepared draft map for review

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars

END REPORT