

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

March 13, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, March 13, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, March 11, 2024 at 8:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Fred Sarceda: To Approve the Posting of the Agenda, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

VISITORS: Marty Koch – The Hartwell Corporation

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting February 15, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting February 15, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for February 16, 2024 through March 13, 2024 were \$710,285.30, payroll for February 16, 2024 through March 13, 2024 was \$57,970.45 for a total of \$768,255.75. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$768,255.75 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS:

ICRMP COVERAGE – MARTY KOCH WITH THE HARTWELL CORPORATION
Marty Koch explained to the Board what the District's insurance (ICRMP) covered and how much it covered. This was just a summary of the policy for informational purposes only. **Discussion Only, No Motion Needed.**

AUTHORIZE CHAIRMAN TO SIGN THE MYLAR FOR THE 2ND REPLAT OF E&D ESTATES SUBDIVISION

Director Bob Watkins explained to the Board that E&D Estates Subdivision contacted him and asked for the mylar to be signed to put the plat back to its original design. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman to Sign the Mylar for the 2nd Replat of E&D Estates Subdivision, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

CANYON COUNTY LOCAL OPTION REGISTRATION FEE DISCUSSION

Director Bob Watkins presented the Board with a handout that he received from a COMPASS meeting he attended and wanted the Board to have the information. He explained that this was the first of many meetings that would be coming up regarding registration fees increasing. **Discussion Only, No Motion Needed.**

VEHICLE AND ROW DISCUSSION

Director Bob Watkins discussed with the Board and the District's attorney what problems he was having on the District's Right-of-Way and showed them pictures of each incident. Per the district's attorney, the County or Highway District has the right per Idaho statute 40-2319, to remove, any encroachment or obstruction from the ROW that is preventing use of an open highway or is considered deemed unsafe to the motorist. **Discussion Only, No Motion Needed.**

DISCUSS COMMISSIONER'S SALARY & BENEFITS

Secretary Anita Herman presented the Board with what each of the Canyon County Highway District's Commissioners salaries and benefits are and asked for the Board's

direction if they felt like they needed an increase. Commissioner Ed Leavitt did not want anything to change with the current salary and benefits. Commissioner Fred Sarceda asked the other Commissioners to consider taking him off the District's medical insurance to save the District money and asked to be reimbursed for his out of pocket for his personal Medicare cost instead. Commissioner Fred Sarceda abstained from any voting. **The Other Two Commissioners Decided to Table the Discussion Until the Next Regular Meeting.**

ROAD

REPORT: Road Foreman Casey Percifield read his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Already discussed under new business (Vehicle and ROW Discussion).

GENERAL

MATTERS: None

COMMUN-

ICATIONS: None

ACCHD

REPORT: None

MOJO

REPORT: None

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:43 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for April 10, 2024 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

March 13, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for March 2024

This past month the crew has accomplished:

- Finished sweeping roads
- Hauled and stock piled sand from Mojo
- Installed 4 pipes, 2 on Ustick Road, 1 on Blue Mountain, and 1 at the end of Allendale
- Building headwalls on the 2 Ustick Road pipes

Next month's projects

- Finish pipe work on Ustick Road, pour concrete
- Build headwall on drain ditch, Middle Road
- Start rebuilding roads for paving, Rudd Road, and Fargo
- Finish hauling sand



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

March 12, 2024

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Allendale Bridge LILB Update- waiting on railing and asphalt to finish up, pre pave meeting held on 3/12/24 and paving is scheduled for the end of March.
- Peckham Rd.- IMC scheduled to start asap. March ~~11th~~ 25th
- Homedale Rd. Phase 2 Update – IMC is working prepping for asphalt most drainage and irrigation crossings have been updated. Proposed pave date is the 25th of March.
- Meeting with JUB to update/review our Functional Classification Map.
- (LORF) Compass held a meeting at CCDS to discuss increasing vehicle registration for Canyon County vehicle registration. All cities and LHJ's were invited.
- Upper Pleasant Rd. Bridges- JUB working on permitting.
- LHTAC has sent our \$100,000 LRHIP Fed-aid construction match grant for the Peckham Rd. project.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE LANGDON GROUP



GATEWAY MAPPING INC.

March 11, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Allendale Rd over Low Line Canal (LILBP) – waiting for pavement, see pictures below
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – 404 permit being reviewed by USACE, BOR permit to be submitted after 404 permit approved
- Batt Corner Rd Realignment – additional surveying being completed
- GIS for Pavement and Sign Management – refining interface and gathering field data
- Functional Classification Map – review meeting held 02/21/24
- Transportation Master Plan Update – final document to be submitted by 04/01/24

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluation (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars
- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23



END REPORT