

## DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

### March 8, 2023

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, March 8, 2023 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Attorney Jay Kiiha, and Engineer Chris Pettigrew (via Zoom).

**ABSENT:** None.

### CALL TO ORDER:

The meeting was called to order at 12:03 p.m. by Chairman Ed Leavitt.

### AGENDA

**REVIEW:** Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, March 2, 2023 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**VISITORS:** None

### PUBLIC

**INPUT:** None

### MINUTES

### READ AND

**APPROVED:** Minutes of the meetings were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve The Minutes of Regular Meeting February 8, 2023, Seconded By Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

### SECRETARY'S RECORD DE- STRUCTION

**REQUEST:** **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting February 8, 2023, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

## FINANCIAL

**REPORT:** Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for February 9, 2023 through March 8, 2023 were \$108,352.90, payroll for February 9, 2023 through March 8, 2023 was \$49,698.41 for a total of \$158,051.31. **Motion made by Commissioner Andy Bishop: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$158,051.31 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

## PUBLIC

**HEARINGS:** None

## OLD

**BUSINESS:** DISCUSS AND AUTHORIZE DISTRICT SECRETARY TO CHANGE INTERNET/PHONE PROVIDER

Secretary Anita Herman presented the different options to the Board for internet and phone providers. Secretary Anita Herman recommended to the Board that she would like to change the internet from Ziplly to Starlink when it came available due to faster speeds and less money a month. And she would like to change the phone provider from Ziplly to Active Systems Group just because it would save the District money every month after the hardware was paid off. **Motion: Made by Commissioner Andy Bishop: To Authorize the Secretary to Change Providers and Get On the Waiting List For Starlink, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

## NEW

**BUSINESS:** AUTHORIZE DISTRICT SECRETARY TO PUBLISH NOTICE TO HIRE DISTRICT MAINTENANCE WORKER/MECHANIC

Director Watkins asked the Board to look over prepped publishment and application for a District Maintenance Worker/Mechanic. **Motion: Made by Commissioner Fred Sarceda: To Authorize Secretary to Publish Notice to Hire District Maintenance Worker/Mechanic, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

## ROAD

**REPORT:** Road Foreman Casey read through and discussed his attached report.

## DIRECTOR'S

**REPORT:** Director Bob Watkins read through and discussed his attached report.

## ENGINEER'S

**REPORT:** Engineer Chris Pettigrew read through and discussed his attached report.

## ATTORNEY'S

**REPORT:** None

## GENERAL

**MATTERS:** Commissioner Ed Leavitt asked Attorney Jay Kiiha and Engineer Chris Pettigrew what their knowledge was regarding the District having excess reject sand and is there anything the District can do as far as selling it or doing other things with it.

**COMMUN-  
ICATIONS:** None

**MOJO  
REPORT:** None

**IAHD  
REPORT:** None

**ACCHD  
REPORT:** None

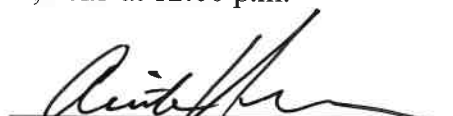
**EXECUTIVE  
SESSION:** None

**SPECIAL  
BUSINESS:** None

**ADJOURN-  
MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 12:39 p.m. **Motion: Made by Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for April 12, 2023 at 12:00 p.m.

  
CHAIRMAN

  
SECRETARY

# Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

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March 8, 2023

To: GGHD Commissioners

From: Casey Percifield

**Subject: Road Report for March 2023**

This past month the crew has accomplished:

- Winter maintenance, sanding
- Hauled pit run from Mojo to Yard
- Installed pipe Upper Pleasant, between Hwy 95 & Batt Corner

## Next month's projects

- Build headwalls at Upper Pleasant & Batt Corner
- Equipment maintenance
- Start brooming off sand
- Finish spraying, gravel piles, yard, and mojo
- Grade and Roll gravel roads
- Start rebuild on Arena Valley Rd



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# Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

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**March 6, 2023**

**To: GGHD Commissioners**

**From: Bob Watkins Director of Highways**

**Subject: Directors Report**

- JUB Kickoff meeting- discussed the scope of work and schedule for the Transportation Master Plan Update. I put together a Technical Advisory Committee (TAC) which is comprised of a variety of people throughout our district that will meet a couple times in the upcoming months for public involvement/input.
- I had a meeting with JUB to discuss the Allendale Rd. Bridge replacement. 3/1/23
- We had a Pre-construction meeting for Upper Pleasant Rd. Amalgamated Sugar. Project dates are 3/22 to 5/19
- JUB Working on the scope of work (SOW) for Upper Pleasant Bridge Replacement.
- Gross- Conditional Rezone review
- Director Meeting at MOJO to discuss future operations.
- Meetings with Matt Wilke agent for AK Feeders CAFO permit. ROW and access discussion with ODOT. Stateline Rd.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE  
LANGDON  
GROUP



GATEWAY  
MAPPING  
INC.

March 6, 2023

To: GGHD Commissioners  
From: Christopher S. Pettigrew, P.E.  
J-U-B Engineers, Inc.

**Subject: Engineer's Report**

The following items have been worked on in the past month:

- Gross Trust Property Conditional Rezone Application – review letter sent to County 02/28/23
- Transportation Master Plan Update – kick-off meeting held 02/22/23, forming Technical Advisory Committee (TAC) and compiling existing data
- Allendale Rd over Low Line Canal (LILBP) – J-U-B provided project update in monthly call with LHTAC 03/01/23, Preliminary Design Report submitted to LHTAC 02/10/23 and Draft Hydraulics Report due to LHTAC 03/10/23
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – developing scope of work and fee

The following items are carry-over from last report:

- Arena Valley Rd – working with Bob on advertising
- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluations (Travis Rd) – performed site visit 03/02/22, draft technical memorandum provided 03/07/22, monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars