

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

March 9, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, March 9, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Fred Sarceda.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, March 7, 2022 at 8:30 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

VISITORS: Twila Clagg – 28061 Middle Road, Wilder, Idaho 83676
Abigail Germaine – Elam & Burke Attorneys At Law

PUBLIC

INPUT: Twila Clagg, at 28061 Middle Road, Wilder, Idaho 83676, presented her concerns to the Board regarding the upcoming vacation hearing for Middle Road. Mrs. Clagg's main concerns included the following: (1) The section line on Middle Road in front of her house isn't where it should be and the Stop sign keeps moving closer to her property, she would like us to move the road to where the survey states it's supposed to be. (2) The road is poorly maintained on the corner section of Fish Road and Middle Road, there's a dip/hole in the intersection and it collects water and gets very icy. (3) They would like all of Middle Road from Fish Road down to be a private road if possible. (4) She is concerned with the amount of money that has been paid out for Middle Road including from their court case from years back and now the new turn-a-round that went in recently. (5) She would like the No Parking signs to be taken down and would like to know how they got put up. (6) Would like to have access to the river like she did when she was a child. (7) Again, would like the road to go from the section line that the maps show and not where it actually is and to stop crowding hers and the neighbor's property lines/fences. (8) Would like the road to be paved.

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Andy Bishop: To Accept and Approve The Minutes of Regular Meeting on February 9, 2022, Seconded By Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: Motion: Made By Commissioner Andy Bishop: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting February 9, 2022, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for February 10, 2022 through March 9, 2022 were \$68,557.09, payroll for February 10, 2022 through March 9, 2022 was \$46,738.16 for a total of \$115,295.25. **Motion made by Commissioner Ed Leavitt to Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$115,295.25 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: DISCUSS FY2021 AUDIT REPORT – JOHN RUSSELL FROM ZWYGART JOHN & ASSOCIATES

CPA John Russell presented the Commissioners with the FY2021 Audit Report. GAAS standards have all been met. Carryover funds are well within budgeted figures. There are no discrepancies within the records. **Motion: Made by Commissioner Andy Bishop: To Accept FY2021 Audit Report, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

AUTHORIZE DIRECTOR TO ACCEPT LIQUID ASPHALT PIGGYBACK PURCHASE – IDAHO ASPHALT SUPPLY

Director Bob Watkins recommended to the Board that the Highway District should accept the piggyback on the 2022 Power County Highway District contract for Liquid Asphalt from Idaho Asphalt Supply. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Director To Accept the Liquid Asphalt Piggyback Purchase From Idaho Asphalt Supply, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney Jay Kiiha reported to the Board that he put together a presentation for the Variance Hearing Workshop and has been corresponding with Abigail Germaine, Twila Clagg's attorney, regarding the Middle Road vacation.

GENERAL

MATTERS: District Secretary, Anita Herman, reported to the Board that she put a proposed House Bill that Attorney William F. Gigray sent via email in their meeting binders for their information only.

COMMUN-

ICATIONS: None

MOJO

REPORT: None

IAHD

REPORT: Director Bob Watkins reported to the Board that IAHD is trying to put a new House Bill together and were needing previous year's prices for fleet items like tires, oil, fuel, etc.

ACCHD

REPORT: None

COMPASS

REPORT: None

EXECUTIVE

SESSION: Motion: Made By Commissioner Ed Leavitt: To Convene Into Executive Session at 1:36 P.M. Under I.C. §74-206 (1) (b) To Consider the Evaluation, Dismissal or Disciplining of, or To Hear Complaints or Charges Brought Against, A Public Officer, Employee, Staff Member or Individual Agent, or Public School Student, Seconded By Commissioner Andy Bishop.

A roll call vote was taken by Secretary Anita Herman.

Commissioner – Andy Bishop – Yes

Commissioner – Fred Sarceda – Yes

Commissioner – Ed Leavitt – Yes

Also in attendance with the Board's authorization was Director Bob Watkins, Road Foreman Casey Percifield, and Attorney Jay Kiiha.

Motion: Made By Commissioner Andy Bishop: To Come Out of Executive Session at 1:45 P.M., Seconded By Commissioner Ed Leavitt. The motion was unanimous. Motion carried.

Information was received, no action taken.

SPECIAL

BUSINESS: Motion: Made By Commissioner Andy Bishop: For the Golden Gate Highway District Secretary/Treasurer to Receive \$29.00 An Hour Going Forward For Her Salary, Seconded By Commissioner Ed Leavitt. The motion was unanimous. Motion carried.

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:46 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next special meeting is scheduled for March 28, 2022 at 10:00 a.m. and next regular meeting is scheduled for April 13, 2022 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

March 9, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for March 2022

This past month the crew has accomplished:

- Replaced pipe on Plum Rd South of Ustick
- Repaired leak in pipe on Boehner Rd
- Continued sweeping sand
- Hauled some $\frac{3}{4}$ to yard
- Finished tree trimming
- Replaced **broken** guardrail on Bluff & Jacks **bridge**
- Replaced broken guardrail on Howe Rd **bridge**, bull ranch

Next month's projects

- Patch some potholes, Hoskins Rd, and Boise River Rd
- Install eco block wall Homedale Rd
- Finish roadside spraying
- Finish crack sealing
- Finish sweeping
- Start Penny Rd rebuild



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

March 7, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Mr. **Pettigrew** and I visited the **intersections** of Upper Pleasant Rd and Travis Rd as well as Plum Rd. and Upper Pleasant Rd. to look at possible sight **distance issues** and how we can **mitigate** any safety issues as possible.
- **Amalgamated Sugar Co.** I met with Matt **Wheeler** along with Chris **Gross**, Jay **Hummel**, and Harold **Denney** to discuss **issues presented** at the location.
- Review **Preliminary Plat** for Bella **Toscana Phase 3**.
- Idaho Asphalt **submitted a piggy back** quote for fiscal yr 2022 oil **quantities** and pricing.
- Bridge inspections/**evaluations** are **currently** being done by Collins **Engineers throughout** the district. Per ITD.
- I will be meeting with TO **Engineer Pat Colwell** and UPRR Rep **Bonnie Campbell** on **March 31st** to **discuss** the status of **Peckham Rd** along with **intersection improvements**.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

March 7, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Upper **Pleasant Rd Intersection** Sight Distance **Evaluations** (Travis Rd & Plum Rd) – performed site visit **03/02/22**, draft **technical memorandum** provided **03/07/22**
- Century Properties **Administrative Land Division** – **comments** provided to **County**
- Bella Toscana Phase 3 Preliminary Plat – began review
- **Middle Road R/W Vacation** – Public Hearing 03/10/22
- Amalgamated Sugar Beet Dump Application – met **w/applicant 02/08/22** to discuss design and construction items, applicant acquiring proposals for design

The following items are carry-over from last update:

- Riverside Irrigation District Conditional Use **Application** – comments provided to **County**
- Triple T Farms Administrative Land Division – comments **provided** to **County**
- Van Slyke Ridge Subdivision Resubmittal – waiting on resubmittal
- List Comprehensive Plan Map Amendment – waiting on resubmittal
- Flying Arrow Landing Subdivision Preliminary Plat **Application** – waiting on resubmittal
- Evergreen Homes Minor Replat – waiting on resubmittal
- Flory Administrative Land **Division** – waiting on resubmittal
- McHugh Administrative Land Division – waiting on resubmittal
- Van Slyke **Administrative Land Division** – waiting on resubmittal
- Crockett Administrative Land Division – waiting on resubmittal
- FY23 LRHIP Application for **Transportation Master Plan Update** – submitted to LHTAC 12/01/21, rankings announced at March 4th LHTAC Council Meeting
- Munn Ranch Subdivision Replat – waiting on resubmittal
- Wilson Administrative Land Division – waiting on resubmittal
- Smith Administrative Land Division – waiting on resubmittal
- River **Bend Golf Course Parking** – nothing new
- Peckham Road Feedlot TIS – nothing new
- IMC Gravel Pit **Access TIS** – nothing **new**