

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

April 10, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, April 10, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha.

ABSENT: Road Foreman Casey Percifield.

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, April 8, 2024 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Special Meeting March 13, 2024 and Regular Meeting March 13, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Special Meeting March 13, 2024 and Regular Meeting March 13, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for March 14, 2024 through April 10, 2024 were \$817,146.93, payroll for March 14, 2024 through April 10, 2024 was \$57,970.43 for a total of \$875,117.36. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$875,117.36 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: DISCUSS COMMISSIONER'S SALARY & BENEFITS
All Commissioners abstained from voting. Discussion closed.

NEW

BUSINESS:

ADOPT RESOLUTION 2024-01 – 2024 OFFICIAL FUNCTIONAL CLASSIFICATION MAP

Engineer Christopher Pettigrew presented the Board with the new 2024 Official Functional Classification Map that J-U-B Engineers and Director Bob Watkins completed to replace the 2019 Official Functional Classification Map the District had. **Motion: Made by Commissioner Ed Leavitt: To Adopt Resolution 2024-01 – 2024 Official Functional Classification Map, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ADOPT RESOLUTION 2024-02 – GGHD TRANSPORTATION MASTER PLAN

Engineer Christopher Pettigrew presented and explained to the Board the GGHD Transportation Master Plan update that the District received a LHRIP grant for to complete. **Motion: Made by Commissioner Ed Leavitt: To Adopt Resolution 2024-02 – GGHD Transportation Master Plan, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS AND AUTHORIZE DIRECTOR TO PURCHASE FY2024 PIGGYBACK TRAFFIC PAINT

Director Bob Watkins asked the Board to approve the 2024 Piggyback Traffic Paint cost of \$16,506.72. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Director to Purchase FY2024 Piggyback Traffic Paint, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SET FY2025 BUDGET HEARING DATE

Secretary Anita Herman asked the Board to set a date for the end of August for the FY2025 Budget Hearing. **Motion: Made by Commissioner Fred Sarceda: To Set FY2025 Budget Hearing Date for August 28, 2024 at 1:00 p.m., Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

ROAD

REPORT: Director Bob Watkins read Foreman Casey Percifield's attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: None

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is Thursday, April 18, 2024 at 1:30 p.m. at Notus/Parma Highway District.

MOJO

REPORT: Next meeting is Thursday, April 18, 2024 at 2:00 p.m. at Notus/Parma Highway District.

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:43 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for May 8, 2024 at 12:00 p.m.



CHAIRMAN



SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

April 10, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for April 2024

This past month the crew has accomplished:

- Finished hauling sand from Mojo, pump is turned off
- Poured concrete headwalls, and flowable grout on the 2 pipes on Ustick Rd. Backfilled and cleaned up ditch, project is done
- Built headwall on irrigation ditch on Allendale & Homedale Rd
- Dewatered, slip lined, and built headwall on drain ditch on Middle Rd. Cleaned up and backfilled, project is done
- Patched some potholes with old pug material from last season

Next month's projects

- Pug asphalt middle of April when weather allows, 30 ton of MC-500 for us, and about 10 ton for Homedale highway
- Start patching potholes with dura patcher
- Start rebuilds, Rudd Rd, and the end of Fargo



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

April 9, 2024

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Allendale Bridge LILB Update-Project is finished just waiting on pedestrian railing.
- Peckham Rd.- IMC and Central Cove working on seepage beds and reconstruction of road in the city of Wilder.
- Homedale Rd. Phase 2 Update – Walk through on 4/8/24 punch list items to be finished up by Wednesday for opening of road.
- Review of Official and Functional classification map.
- IAHD Reginal meeting May 20th at 10:00 AM
- (LORF) Compass held a meeting at CCDS to discuss increasing vehicle registration for Canyon County vehicle registration. All cities and LHJ's were invited. Next Meeting on May 20th 1:00 at CCDS.
- Upper Pleasant Rd. Bridges- JUB working on permitting and row
- ACCHD Directors meeting to discuss upcoming ACCHD meeting on 4/18/24
- Reviewed Transportation Master Plan Update for approval.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

April 8, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Allendale Rd over Low Line Canal (LILBP) – paved (see below) 03/15/24, install handrail 04/15/24
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – 404 permit being reviewed by USACE, SHPO concurrence, BOR permit to be submitted after 404 permit approved, PS&E package ready, working on acquisitions
- Batt Corner Rd Realignment – 30% design being completed
- GIS for Pavement and Sign Management – refining interface and gathering field data
- Functional Classification Map – awaiting approval
- Transportation Master Plan Update – awaiting approval

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluation (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars
- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23



END REPORT